



SUNSET NEIGHBOR ICE VOLUNTEERS AND MADISON PARKS
ICE RINK FEE MODIFICATION
SUNSET PARK
2018 – 2021

Neighbors surrounding Sunset Park would like to install and maintain an ice rink at Sunset Park during the winter season. Activities such as ice skating, cross country skiing and sledding are important to the park system as they bring users outdoors during the winter months. Currently, Madison Parks offers ice skating at 12 locations. This includes three staffed locations for rentals and concessions at Elver, Tenney and Vilas. Seven locations that are part of the Adopt Ice Program, which are maintained by Madison Parks and neighborhood volunteers. These locations include Heritage, Hillington, Nakoma, Olbrich, Rennebohm, Westmorland and Wexford Parks. The other two rinks in the park system are at Goodman and Warner Parks. Due to the high level of resources allocated to maintain the current ice rinks and Parks' Citywide responsibility for snow removal, Madison Parks is unable to dedicate Park resource to an additional neighborhood ice rink. However, this Use Agreement would allow for the Sunset Neighbor Ice Volunteers to use the land in Sunset Park for an ice rink that is entirely operated through their volunteer efforts under the following conditions:

1. Term. Agreement shall be for a term of one year, beginning upon signing of the document and terminating on March 30, 2019. The Agreement may be renewed for two additional terms of one year each. Notice of desire to renew shall occur by October 1 of each year.
2. Location. Sunset Park located at 300 E. Sunset Court, Madison WI 53705. See appendix A.
3. Use. Sunset Neighbor Ice Volunteers have approval to install, maintain and de-install a NiceRink Ice Rink that is owned by Parks and purchased with donated funds held at the Madison Parks Foundation. Rink may be up to the size of 88 x 44 feet at Sunset Park. The rink must remain open to the public. No fees will be charged for using the ice rink. The Sunset Neighbor Ice Volunteers will be responsible for all installation, maintenance and de-installation of the rink.
4. Fee. Sunset Neighbor Ice Volunteers will establish a fund with the Madison Parks Foundation to collect donations for the rink. Once enough funds have been generated to purchase the rink and pay the 2% Madison Parks Foundation administrative fee, Parks will proceed with purchase of the NiceRink to the specifications of the account. No use fee will be charged to Sunset Neighbor Ice Volunteers for use of the park space as the group is investing in the donations to purchase the rink and is conducting the installation, maintenance and de-installation of the rink.
5. Roles and Responsibilities of Sunset Neighbor Ice Volunteers
 - a. Receive a letter of support from the neighborhood association and Alder.
 - b. Establish an account with the Madison Parks Foundation for receipt of monetary donations to purchase a NiceRink ice rink system that may be up to 88 x 44 feet.
 - c. Install the rink and fill the rink with water. Filling the rink is anticipated to occur from a neighbor's water hose. Madison Parks is unable to commit to resources to fill the rink with water. Any water or utility costs associated with the rink will be the responsibility of the Sunset Neighbor Ice Volunteers.
 - d. Remove all snow from the rink. Snow blowers or other motor powered equipment is not permitted. Madison Parks is unable to commit to any snow removal.

- e. Tear down of the rink by March 30 of each year and notification to Parks that the rink is ready for pick up.
 - g. Completion of the volunteer form by all members of the group who participate in the maintenance of the rink throughout each season.
 - h. Due to normal wear and tear, the liner will need to be replaced at some point. It is also possible that the NiceRink may get damaged. The Sunset Neighbor Ice Volunteers will be responsible for funding any repairs or replacements.
6. Roles and Responsibilities of Parks
- a. Purchase a NiceRink up to the size of 88 x 44 completely with funds held at the Madison Parks Foundation. No Parks funding is allocated for the purchase of the rink.
 - b. Store the NiceRink at a Parks facility between approximately March 30 and December 1.
 - c. Deliver rink to Sunset Park and pick up rink from Sunset Park seasonally.
 - d. Parks will have no role or responsibility for installing, maintaining or de-installing.
7. Reporting. By October 1 of each year, the Sunset Neighbor Ice Volunteers will provide a summary of the number of hours of volunteer time, amount of water used, estimate number of users of the rink and any comments about benefits or challenges during the winter season.
8. Damages. Sunset Neighbor Ice Volunteers will provide a damage deposit check of \$275. The check will be held by Parks but only deposited if/when paying for repair work. If park land damages caused by the NiceRink occur, then the Sunset Neighborhood Ice Volunteers shall have the ability to first make repairs or replacements with their own resources. If the damages cannot be rectified by the Sunset Neighbor Ice Volunteers to the satisfaction of Parks, then Parks will bill Sunset Neighbor Ice Volunteers for the necessary work at straight time and materials and not to exceed \$500. If damages occur that are in excess of \$500, then Parks and the Sunset Ice Volunteer Group will discuss a funding plan and timeline to complete repairs. The Parks Division has the ability to not approve placement of the ice rink for the coming year if the damages are unresolved.
9. Signs Prohibited. No permanent signage and no advertising permitted on site. Signs must be approved by Parks prior to installation.
10. Suspension, Cancellation and Termination. Parks and Sunset Neighbor Ice Volunteers shall notify each other of issues that may arise and could lead to termination of the Agreement. Parties shall discuss and determine solutions before electing to terminate.
11. Compliance with Laws. Sunset Neighbor Ice Volunteers shall follow all Park Rules, City, state and federal statutes, ordinances and regulations.
12. Indemnification. All Sunset Neighborhood Ice Volunteers and those who do volunteer work on the NiceRink shall complete and return the Individual or Group Volunteer Release Form to the City of Madison Parks Division prior to any volunteer service. The form is accessible at www.cityofmadison.com/parks and shall be submitted as directed on that website. No person shall provide volunteer service without first filling out and returning the Release Form.

SIGNATURES:

 Tim Crum,
 Sunset Ice Group

 Claire Oleksiak,
 Parks Community Services Manager



SUNSET PARK - 300 E SUNSET CT
 PROPOSED ICE RINK LOCATION
 PREPARED AUG 14, 2018

City of Madison
 Dept. of Public Works - Parks Div.
 City-County Building, Suite 304
 210 Martin Luther King Jr. Blvd.
 Madison, WI 53703

Graphical Scale
 0 40 ft
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MADISON
PARKS