

**CITY OF MADISON**  
***INTER-DEPARTMENTAL***  
**CORRESPONDENCE**

DATE: June 4, 2015

TO: Agustin Olvera, Housing Operations Director

FROM: Tom Conrad, Housing Assistance Program Supervisor

SUBJECT: Project Based Voucher recommendations updated for 2015

At its meeting of April 13, 2011, the CDA Housing Operations Subcommittee recommended the following priorities for allocating CDA Project Based Vouchers:

- Leverage the rehabilitation of CDA Public Housing with the minimum commitment of PBVs.
- Leverage the development of additional affordable housing units beyond any units that would have Section 8 vouchers attached. This is not meant to preclude the use of project-based vouchers in mixed-income developments.
- Encourage the development of housing that includes services for populations with special needs.
- Give preference to proposals that will attract long-term tenants rather than tenants who are likely to seek to exchange their project-based subsidy for a tenant-based voucher.
- Diversify CDA's portfolio of PBV projects in terms of bedroom size.

The subcommittee added the following recommendations at the 5/13/2015 meeting:

- More consideration should be given to support families needing various bedroom sizes, specifically 3 and 4 bedrooms; but up to 5 bedrooms as well.
- Align with partners that offer no or low cost on site services that benefit the target population such as childcare, mental health, and service coordination; job placement services or other on site services.