



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved BOARD OF PARK COMMISSIONERS

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Wednesday, November 16, 2016

6:30 PM

Goodman Maintenance Facility  
1402 Wingra Creek Parkway

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### CALL TO ORDER / ROLL CALL

A meeting of the Madison Board of Park Commissioners was held at 6:30 PM on Wednesday, November 16, 2016 at the Goodman Maintenance Facility. Vice President Madelyn Leopold called the meeting to order at 6:35 PM. A quorum was present and the meeting was properly noticed.  
Members Present: Ald. Samba Baldeh; Emily Gnam; Madelyn Leopold; and Nancy Ragland.  
Members Excused: Ald. Mark Clear; Jeffrey Lewis; and David Wallner.  
Parks Staff Present: Eric Knepp; Kay Rutledge; Claire Oleksiak; Joanne Austin; Roberta Sladky; and Paul Quinlan.  
City Staff Present: Randy Wiesner and Sally Swenson, City Engineering; Rick Roll and Dan McAuliffe, City Planning; and Joe Demorett, Water Utility.

### APPROVAL OF MINUTES

Motion made by Gnam, seconded by Baldeh, to Approve the Minutes of the October 5, 2016 Board of Park Commissioners meeting. Motion passed by voice vote/other.

### PUBLIC COMMENT

There were no registrants for Public Comment.

### DISCLOSURES AND RECUSALS

None.

### REPORTS

#### President of the Park Commission

Vice President Madelyn Leopold and Emily Gnam attended the Madison Parks Foundation fundraiser in Tenney Park, it was successful. The benefits of the Parks Foundation were discussed.

**Superintendent of Parks**

Assistant Superintendent Kay Rutledge stated the Goodman Pool had a successful season with 20,000 admissions, half of which were scholarships. Seasonal employees are finished for the year. Yahara Hills and Odana Hills golf courses are still open. Staff is preparing for winter operations. Freakfest was successful. Hayrides have begun. Lottery Day was held on November 15th and went very smoothly, taking almost 80 reservations. Olbrich Botanical Gardens admissions were slightly up this year. Several public meetings are being held regarding 2017 projects. The Esther Beach Park shelter construction is underway. Penn Park will be closed for 2017 to modify the shelter and add a restroom building. Staff have been participating in meetings with Imagine Madison about the Park and Open Space Plan, which is being updated for 2018-2022, and working with Public Health and the UW about park observation data collection.

David Wallner arrived at 6:45 pm.

**Members Present:** 5 – Ald. Baldeh; Emily Gnam; Madelyn Leopold; Nancy Ragland; and David Wallner.

**Members Excused:** 1 – Ald. Clear and Jeffrey Lewis.

President Wallner stated that he and Community Services Manager Claire Oleksiak did a TV spot on Channel 27 regarding beer gardens. The beer garden item will be coming to the Parks Commission in December. The Golf Subcommittee met about 2017 fees.

**45018**

Superintendent's November 2016 Report

**Motion made by Ragland, seconded by Leopold, to Accept the Report. Motion passed by voice vote/other.**

**45005**

Report of Subcommittee Minutes of the May 26, 2016 Warner Park Community Recreation Center Advisory Subcommittee, August 2, 2016 Habitat Stewardship Subcommittee, September 1, 2016 Long Range Planning Subcommittee, and September 20, 2016 Olbrich Botanical Society.

**Motion made by Leopold, seconded by Ragland, to Accept the Report. Motion passed by voice vote/other.**

**NEW BUSINESS**

**Motion made by Ragland, seconded by Baldeh, to Approve by Consent Agenda No. 11, Legislative File No. 45002; No. 12, Legislative File No. 45006; No. 16, Legislative File No. 44738; No. 21, Legislative File No. 44836; No. 22, Legislative File No. 44924; No. 23, Legislative File No. 44356; No. 24, Legislative File No. 44915; and No. 27, Legislative File No. 45008. Motion passed by voice vote/other.**

**Ald. Mark Clear arrived at 6:53 pm.**

**Members Present: 5 – Ald. Baldeh; Ald. Clear; Emily Gnam; Madelyn Leopold; Nancy Ragland; and David Wallner.  
Members Excused: 1 – Jeffrey Lewis.**

**45002**

Dane County Weedcutter Access to Monona Bay

**Motion made by Ragland, seconded by Baldeh, to Approve. Motion passed by voice vote/other.**

**45006**

Temporary Land Use Permit - Request from 5830 Suffolk Road for access through Sherwood Forest Park for tree work on their property.

**Motion made by Ragland, seconded by Baldeh, to Approve. Motion passed by voice vote/other.**

**44738**

SUBSTITUTE Authorizing the execution of a Dedication Agreement, including the acceptance of a Warranty Deed and an Access Easement between the City of Madison and Lloyd and Jo Ann Bitzer, pertaining to the dedication of 8.288 acres of vacant land for conservation park purposes, located adjacent to and north of 3020 Shady Oak Lane in the Town of Verona, Dane County.

**Motion made by Ragland, seconded by Baldeh, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. Motion passed by voice vote/other.**

**44836**

Authorizing the execution of a Declaration of Easement for Public and Private Utility Purposes over a portion of Thousand Oaks Park, located at 850 South Point Road.

**Motion made by Ragland, seconded by Baldeh, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER.**

**44924**

Authorizing the Parks Superintendent to enter into a cooperative grant agreement with the United States Fish and Wildlife Service for wetland restoration at Cherokee Marsh Conservation Park.

**Motion made by Ragland, seconded by Baldeh, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. Motion passed by voice vote/other.**

**44356**

Request from Randall Elementary School to Paint a Mural on the Retaining Wall at Olive Jones Park

**Motion made by Ragland, seconded by Baldeh, to Approve. Motion passed by voice vote/other.**

[44915](#) Authorizing the execution of a First Amendment to the Lease to Mendota Rowing Club, Inc. for the Leased Premises, including the Hoover Boat House, located at 622 East Gorham Street.

**Motion made by Ragland, seconded by Baldeh, to RETURN TO LEAD WITH THE RECOMMENDATION FOR APPROVAL TO THE BOARD OF ESTIMATES. Motion passed by voice vote/other.**

[45007](#) Request by Special Olympics Wisconsin for the use of Olin Park on Thursday, February 16 through Saturday, February 18, 2017 for Polar Plunge.

**Registered Speaker JoEllen Graber registered in support and was available to answer questions.**

**Motion made by Ragland, seconded by Baldeh, to Approve. Motion passed by voice vote/other.**

[45008](#) Request by Central Cross Country Ski Association for the use of Elver Park on Thursday, February 16 through Sunday, February 19, 2017 for Madison Winter Festival.

**Registered Speaker Yuriy Guser of Central Cross Country Ski Association registered in support and was available to answer questions.**

**Motion made by Ragland, seconded by Baldeh, to Approve. Motion passed by voice vote/other.**

[44610](#) Warner Park Boat Launch and Breakwater Reconstruction

**Sally Swenson of City Engineering presented the project.**

**Motion made by Ragland, seconded by Leopold, to Approve. Motion passed by voice vote/other.**

[45013](#)

Temporary Land Use Permit - Request from the Water Utility to install a monitoring well in Edward Klief Park

**Registered Speaker Madeline Gotkowitz of Wisconsin Geological Survey and President of the Water Utility Board was available to answer questions.**

**Joe Demorett of Water Utility answered questions. The project will take 2 years.**

**Alder Mark Clear requested confirmation that the district Alder, Sara Eskrich, is supportive of the project. Preference is not to have monitoring wells located in parks.**

**Motion made by Leopold, seconded by Gnam, to Approve.**

**Motion passed by the following vote:**

**Approve - Baldeh; Gnam; Leopold; Ragland; and Wallner.**

**Oppose - Clear**

[44402](#)

Adopting the Yahara Hills Neighborhood Development Plan as a supplement to the City of Madison Comprehensive Plan and authorizing the City's applications to amend the Central Urban Service Area as required to implement the development phasing recommendations in the Yahara Hills Neighborhood Development Plan.

**Dan McAuliffe and Rick Roll, City Planning, presented information on the plan.**

**Registered Speaker Kris Hampton of the Town of Cottage Grove spoke about the need for a boundary agreement.**

**Leopold requested that additional coordination occur with the Town of Cottage Grove regarding the Yahara Hills Neighborhood Development Plan.**

**Motion made by Leopold, seconded by Clear, to RETURN TO LEAD WITH THE RECOMMENDATION FOR APPROVAL TO THE PLAN COMMISSION. Motion passed by voice vote/other.**

[44595](#)

Authorizing the City of Madison Planning Division to prepare an amendment to the High Point-Raymond Neighborhood Development Plan.

**Dan McAuliffe of City Planning presented information on the need for a plan amendment.**

**Motion made by Clear, seconded by Gnam, to RETURN TO LEAD WITH THE RECOMMENDATION FOR APPROVAL TO THE PLAN COMMISSION. Motion passed by voice vote/other.**

**Motion made by Clear, seconded by Leopold to follow this item with Leg. File No. 45099 (Agenda Item 29). Motion passed by voice vote/other.**

- [45099](#) Progress Update for Olbrich Botanical Gardens Expansion - Project 1.
- Randy Wiesner of City Engineering presented the update.**
- Olbrich Botanical Gardens Director Roberta Sladky was available for questions.**
- [44788](#) Establishing guidelines for the implementation of the updated Park Impact Fee Ordinance.
- Superintendent Eric Knepp presented the guidelines.**
- Motion made by Gnam, seconded by Leopold, to RETURN TO LEAD WITH THE RECOMMENDATION FOR APPROVAL TO THE BOARD OF ESTIMATES. Motion passed by voice vote/other.**
- [45019](#) Madison Mallards informational reports regarding the 2017 Fan Access Plan, Neighborhood Impact Plan, and Responsible Alcohol Consumption Action Plan.
- Registered Speaker Vern Stenman of the Madison Mallards presented the reports and was available to answer questions.**
- Registered Speaker Dolores Kester of Sherman Neighborhood Association spoke.**
- Motion made by Clear, seconded by Leopold, to Accept the reports. Motion passed by voice vote/other.**
- [44965](#) Request by Vern Stenman, Madison Mallards, for fireworks and other promotions for the 2017 Mallards Baseball Season.
- Registered Speaker Vern Stenman of Madison Mallards presented the request.**
- Registered Speaker Dolores Kester of the Sherman Neighborhood Association spoke. An email was sent to Vern Stenman with a request for collaboration with the Neighborhood Association.**
- Registered Speaker Marian Celesnik requested that promotions not be expanded.**
- Motion made by Clear, seconded by Leopold, to Approve. Motion passed by voice vote/other.**
- [44964](#) Madison Mallards Duck Blind Re-Build
- Vern Stenman of Madison Mallards presented the plan and was available to answer questions.**
- Motion made by Clear, seconded by Leopold, to Approve. Motion passed by voice vote/other.**
- [44910](#) SUBSTITUTE - Authorizing the City to execute an operating agreement with

the Madison Ultimate Frisbee Association, Inc. for the 2016-2020 seasons for the use of certain athletic fields in City parks, ~~and establish a segregated non-reverting account funded by the agreement that would support special maintenance of the specified athletic fields.~~ and establish a special revenue fund to handle the transactions associated with the agreement.

Claire Oleksiak presented the agreement.

Registered Speaker Matt Merrill of Madison Ultimate Frisbee Association was available to answer questions.

Motion made by Clear, seconded by Leopold, to RETURN TO LEAD WITH THE RECOMMENDATION FOR APPROVAL TO THE BOARD OF ESTIMATES. Motion passed by voice vote/other.

[44944](#)

Proposed 2017 Warner Park Community Recreation Center Fees

Claire Oleksiak presented the fees.

Motion made by Leopold, seconded by Gnam, to Approve. Motion passed by voice vote/other.

**ADJOURNMENT**

Motion made by Clear, seconded by Gnam, to Adjourn at 8:54 PM. Motion passed by voice vote/other.