



City of Madison
Meeting Minutes - Final
BOARD OF HEALTH FOR MADISON
AND DANE COUNTY

City of Madison
Madison, WI 53703
www.cityofmadison.com

Thursday, December 21, 2006

5:30 PM

Madison Water Utility, 119 E. Olin Ave.
Conference Room A & B

I. CALL TO ORDER

The Chair called the meeting to order at 5:31 p.m.

Present: Judy K. Olson, Jeff Kostelic, Susan J. Zahner, Judith M. Wilcox, Linda D. Oakley, Mark Miller, Bill Sonzogni and Alan I. Schwartzstein

ALSO PRESENT - Thomas Schlenker, Pat Frazak, Muriel Nagle, Sue Jensen, Janet Neitzel Knox, Jeff Golden, Tommye Schneider, Jack Bernfeld, David Caes, Pamela Abel

II. PUBLIC COMMENT - 5 minute limit per speaker

(speaker arrived late and Board agreed to allow comment between Chair Report and Reports of Standing and Special Committees)

Jack Bernfeld, AFSCME Staff Representative for County professionals bargaining unit, spoke in opposition of Resolution 211 (Item VIII.b), eliminating the permanent position of Public Health Preparedness Specialist, currently held by Jan Neitzel-Knox. They request that the Board oppose this, since the work currently performed by this position will still need to be done and the resolution replaces her with an LTE.

III. APPROVAL OF THE MINUTES - September 21, October 19 and November 16

ACTION - Wilcox/Miller moved adoption of the September minutes, approved. Miller/Kostelic moved adoption of the October minutes, with amendment that Kostelic was not present for vote on the emergency contraception ordinance, approved.

IV. DIRECTOR REPORT - 10 minutes

Schlenker distributed the new organization chart indicating a reorganization of upper levels of management. This was distributed to staff at the December all staff meeting. The Information Technology team has completed their work after approximately 8 months. This will lead to changes in communications including combining electronic mail and IP phone systems. The completion date for conversion is in March. A consolidation of files for both agencies has begun. The City is providing the money for purchase of the hardware, which the county will reimburse. Significant progress has been made in the Villager Mall update after a two day retreat to discuss a joint venture. This could allow Wingra Clinic and Access Community Health Centers to add 8000 visits per year. Pam McGranahan gave her presentation on the health of South Madison to the Dane County Medical Society, followed by a discussion and brainstorming on ways to address issues. Schlenker repeated his desire to schedule 30 minutes dedicated to an information subject at the start of Board meetings on key issues in public health, beginning in January or February. New employees have been hired to fill the Public Health Nursing Supervisor, EPA Leadworker and Epidemiologist positions.

V. CHAIR'S REPORT - 5 minutes

Schwartzstein noted how far we have come since the beginning of the year, and thanked the Board, Schlenker, agency and city and county staff for all their hard work to reach this point. He particularly acknowledged the willingness to attend additional

meetings in the past year, and hopes this will rarely be necessary in the future. He announced that, based on prior requests from Schlenker, beginning in January he will add agency presentations to the beginning of each month's agenda, to be postponed when other major business demands. Schlenker was requested to prepare a calendar of topics for the coming year. The Board discussed the need to be flexible about what time to start presentations, depending on other business.

VI. REPORTS OF STANDING AND SPECIAL COMMITTEES - 45 minutes

A. Executive - Schwartzstein

No report

B. Budget - Kostelic

No report

C. Bylaws - Miller

No report

D. Personnel - Zahner - ACTION Item

1. Recommendation on Performance Evaluation for Director

(Schwartzstein stepped out at this time)

The Personnel Committee has been working on this for several meetings to balance what they think is the duty of the board to be responsible to the public. This recommendation allows the opportunity for members of the management team to contribute to the evaluation. On an annual basis (or six months for new hire), a performance review will be conducted and a summary done by the Personnel Committee. The final confidential evaluation summary will be provided to the Director, Mayor and County Executive.

(Schwartzstein returned at this time) ACTION - Olson/Miller moved approval, passed unanimously to approve proposal of recommend on performance evaluation for the director. The first deadline will not be met and work will start after the first of the year. The committee has no other agenda items to work on at this time.

E. Administrative Hearing - Wilcox

1. Dangerous Animal Appeal Hearing Held 12-12-06

This was rescheduled to 12-12 due to inclement weather. Wilcox expressed appreciation for the skill and expertise of Animal Control Officers. The committee's recommendation upheld the decision to euthanize the dog. The appellant has waived the right to appeal and the dog is to be euthanized this week. Wilcox thanked Abel for her help in scheduling these hearings, and acknowledged (with agreement of the rest of the Board) how valuable her support role is for the Board's work.

F. Joint Public Hearing, Board of Health and Board of Water Commission - Wilcox

1. Report on 11-28-06 Meeting and Action on Future Meeting

The Mayor presented a status report on his recommendations and new department employees were introduced.

VII. UNFINISHED BUSINESS - 15 minutes

A. IGA 2 Update - Schlenker

VIII. NEW BUSINESS ITEMS - 15 minutes

A. Resolution to Accept Grant for Pandemic Planning - Res. 177, 06-07 - County - ACTION Item

This is the County grant equivalent to what the City has already processed. ACTION - Zahner/Olson moved to recommend adoption, passed unanimously.

B. Resolution Reallocating Personnel & Expenditures in the Bio-Terrorism Program - Res. 211, 06-07 - County - ACTION Item

*a. (moved up in agenda and taken up immediately after public testimony)
Schneider explained that funding for bioterrorism consortium is in jeopardy and less this year than in past years. At the September meeting of the South Central Wisconsin Public Health Preparedness and Response Consortium, the Dane County coordinator presented information to the consortium that there was not enough work for the specialist position. The coordinator does not feel the level of the position and the hours are still needed in part because she does some of the work herself. Due to this, the consortium Health Officers from six surrounding counties voted unanimously to use the salary money saved from reducing this position to part time LTE for other purposes. The consortium has broad authority to use funds in that way. Since Dane County is the fiscal agent, this item needs to be referred to the Board. Schneider continued that on the state level, a committee has been formed to look at the entire structure of consortiums. Since the consortium positions are grant funded, staff knows funding could change and have effect on their positions. Schneider reassured the Board that this employee (Jan Neitzel-Knox) will have bumping rights. During the discussion, chair provided the employee with an opportunity to address the Board. She feels the consortium has misled staff after assuring her job until August, 2007 and this is going against what they signed with the counties. After 35 minutes of careful evaluation of this item, ACTION - Wilcox/Miller moved to recommend adoption, passed unanimously.*

C. Resolution to Accept State Funds for WIC Program (2007) - City - ACTION Item

Authorizing the Madison Department of Public Health to accept up to \$518,000 from the Wisconsin Department of Health and Family Services Division of Public Health for the Women, Infants, and Children Nutrition Program (WIC) for the period January 1, 2007 to December 31, 2007 and authorizing the Mayor and City Clerk to sign for the City.

A motion was made by Wilcox, seconded by Zahner, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.

Present: Judy K. Olson, Jeff Kostelic, Susan J. Zahner, Judith M. Wilcox, Linda D. Oakley, Mark Miller, Bill Sonzogni and Alan I. Schwartzstein

D. Resolution to Double Fill Public Health Nursing Supervisor Position - City - ACTION Item

To authorize a double-fill in the Public Health Nursing Supervisor position from February 27, 2007 through March 26, 2007.

A motion was made by Olson, seconded by Wilcox, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by acclamation.

E. Retreat Draft Report

No report

ADJOURNMENT

Adjournment at 7:32 p.m.