



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft WATER UTILITY BOARD

*Consider: Who benefits? Who is burdened?
Who does not have a voice at the table?
How can policymakers mitigate unintended consequences?*

Tuesday, November 24, 2020

4:30 PM

Virtual Meeting

CALL TO ORDER / ROLL CALL

Gene McLinn called the meeting to order at 4:33 pm.

Present: 7 - Marsha A. Rummel; Patrick E. Delmore; Michael R. Dailey; Eugene L. McLinn; Doug Voegeli; Debra R. Simon and Michael J. Tierney

Excused: 1 - Lauren Cnare

APPROVAL OF MINUTES

A motion was made by Delmore, seconded by Dailey, to Approve the Minutes of the October meeting. The motion passed by voice vote.

PUBLIC COMMENT

There were no registrants. A written comment was received for Agenda Item 2, the Presentation of Madison Water Utility's updated Master Plan.

1. [16738](#) General Public Comment

DISCLOSURES AND RECUSALS

There were none.

NEW BUSINESS

2. [63165](#) Presentation of Madison Water Utility's updated Master Plan

Attachments: [Master Plan WUB Presentation.pdf](#)
[Written Comment-Barrett-2020-11-22.pdf](#)

Assistant General Manager Al Larson and Randy Sanford from SEH gave a presentation to the board (see attached).

3. [62907](#) Amending Madison Water Utility's 2020 Capital Budget to increase the budget allocation by \$80,000 for the Facility Improvement Program by budget transfer, to increase the budget allocation by \$100,000 for the Unit Well Rehab Program by budget transfer, and to amend the generator lease agreement with Madison Gas and Electric to add a 10th generator.

General Manager Tom Heikkinen and Assistant General Manager Al Larson addressed the board. A motion was made by Dailey, seconded by Rummel, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote.

4. [62948](#) Authorizing the administrative approval and execution of documents granting, accepting, altering or releasing certain easements or recorded property interests by the City.

Attachments: [Office of Real Estate Services Memo.pdf](#)

A motion was made by Simon, seconded by Delmore, to Return to Lead with the Recommendation for Approval to the BOARD OF PUBLIC WORKS. The motion passed by voice vote.

OTHER BUSINESS

5. [62289](#) Reviewing the Water Utility Board's Board Process Policies

Attachments: [Board_Process_Policies.pdf](#)
[Revised Board Members Conduct Policy.pdf](#)

A motion was made by Dailey, seconded by Delmore, to Approve the revisions to Board Process Policy BP-2D, "Board Members Conduct." The motion passed by voice vote.

6. [62772](#) Recruitment and selection process for Water Utility Financial Manager and General Manager positions

The board received an update. Board members will receive an email from staff about opportunities to serve in the screening or interview process for the General Manager position.

Patrick Delmore and Ald. Michael Tierney left the meeting at 6:40 pm.

Present: 5 - Marsha A. Rummel; Michael R. Dailey; Eugene L. McLinn; Doug Voegeli and Debra R. Simon

Excused: 3 - Patrick E. Delmore; Lauren Cnare and Michael J. Tierney

7. [22206](#) Notification of any noncompliance with Water Utility Board Policies.

There was none.

- 8. [62779](#) Asset Protection Monitoring Report

Attachments: [EL-2F Asset Protection 2020.pdf](#)

A motion was made by Simon, seconded by Rummel, to Approve. The motion passed by voice vote.

Patrick Delmore rejoined the meeting at 5:49 pm.

Present: 6 - Marsha A. Rummel; Patrick E. Delmore; Michael R. Dailey; Eugene L. McLinn; Doug Voegeli and Debra R. Simon

Excused: 2 - Lauren Cnare and Michael J. Tierney

- 9. [63160](#) Financial Condition and Activities Report

Attachments: [EL-2D Financial Condition and Activities Nov 2020.pdf](#)

A motion was made by Rummel, seconded by Simon, to Approve. The motion passed by voice vote.

- 10. [63164](#) Reliability Report

Attachments: [Reliability Monitoring Report O-2C.pdf](#)

A motion was made by Delmore, seconded by Dailey, to Approve. Revisions were recommended to clarify the timeline of the Master Plan and to update the policy language referenced in the report. The motion passed by voice vote.

- 11. [63168](#) Water Quality Report

Attachments: [O-2B Water Quality.20201124.pdf](#)

Water Quality Manager Joe Grande addressed the board. A motion was made by Delmore, seconded by Simon, to Approve. The motion passed by voice vote.

DISCUSSION ITEMS

- 12. [20013](#) Meeting Evaluation and Discussion

Attachments: [Board Self-Evaluation Form Updated 2020.pdf](#)

Mike Dailey led the meeting evaluation discussion.

- 13. [14501](#) Introduction of Future Agenda Items.

Attachments: [Decision Tree.pdf](#)

There was a request to keep the General Manager recruitment and selection process on future agendas so board members can continue to receive updates and discuss.

ADJOURNMENT

A motion was made by Delmore, seconded by Dailey, to Adjourn at 6:34 pm.
The motion passed by voice vote.