

Proposed Parks Master Plan Report Format

Introduction

Brief forward about intent of the report and information about the park as it relates to the Park and Open Space Plan and the city park system overall. Include:

- Park Classification
- Service Area
- Location
- Size: location on area map

History

Provide context of the park within City of Madison system

- History of the park / name
- Administrative History
- Trust info / deed restrictions / dedications
- Old photo or map

Existing Conditions

Describe current facilities through inventory and analysis

- Important cultural significance
- Habitat types: vegetation/land cover, topo, soils, hydrology/drainage
- Trails/bikepath(s)
- Recreational amenities (fields, playgrounds, courts, etc.)
- Shelters
- Utilities (R.O.W.s and easements)

Current Uses and Maintenance Practices

Describe use & upkeep of park facilities

- Programming: events & reservations
- Maintenance

Master Plan

11x17 plan document overlaid on aerial photo to include:

- Existing uses
- Area(s) available for new uses
- Location(s) for additional facilities
- Recommendation(s) for change(s) in maintenance regime

Appendix

Items to add to report to support the master plan

- Current Dane County Park and Open Space Plan – synopsis/link
- Current City of Madison Comprehensive Plan – synopsis / link
- Current City of Madison Park and Open Space Plan – synopsis/link
- Neighborhood Plan (esp. if adopted) – synopsis/link
- Community survey results from Survey Monkey
- Summary of input from meetings