

TO: Personnel Board

FROM: Sarah Olson, Human Resources

DATE: December 8, 2014

SUBJECT: Budget & Audit Manager Title Change- Finance

At the request of Finance Director David Schmiedicke and based on the needs of the department, I am recommending a title change of Budget & Audit Manager currently in CG18, Range 17 to Budget & Program Evaluation Manager in CG18, Range 17. The position is currently vacant and a restructure of the position description has moved the former audit duties to an Accountant 4 classification. The duties replacing the audit functions include program evaluation work. The program evaluation work will involve the development, monitoring and implementation of a workplan for the evaluation of City programs, as well as help direct data coordination projects and equity-focused, results-oriented and outcome-based budgeting efforts. Work of this nature requires considerable professional expertise, independent judgment and discretion in the achievement of program objectives and is commensurate to other range 17 positions. Because of this change, the title Budget & Program Evaluation Manager more accurately describes the nature of the work and I recommend changing to this title.

Editor's Note:

Compensation Group/Range	2015 Annual Minimum (Step 1)	2015 Annual Maximum (Step 5)	2015 Annual Maximum +12% longevity
18/17	\$84,504.16	\$101,911.94	\$114,141.37

cc: David Schmiedicke – Finance Director
Mike Lipski – HR Services Manager