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**MADISON
PARKS**

Kevin Briski
Madison Parks Superintendent

Madison Parks Division
www.cityofmadison.com/parks

**Administrative Office
Planning and Development
Community & Recreation Services**

210 ML King, Jr. Blvd. Rm. 104
P.O. Box 2987
Madison, WI 53701-2987
Phone: 608.266.4711
Fax: 608.267.1162
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Parks Operations Offices

Goodman Maintenance Facility
1402 Wingra Creek Pkwy.
West Parks, 608.266.9214
Summit, 608.288.6164
West Forestry, 608.266.4816
Construction, 608.266.6289
Conservation, 608.267.4918

Sycamore Maintenance Facility
4602 Sycamore Ave.
East Parks, 608.246.4508
East Forestry, 608.266.4816

Olbrich Botanical Gardens
3330 Atwood Ave., 608.246.4550

**Warner Park Community
Recreation Center**
1625 Northport Dr., 608.245.3690

Irwin A. & Robert D. Goodman Pool
325 Olin Ave., 608.264.9292

Golf Madison Parks
Supervisor, 608.838.3920
Glenway Golf Course
3747 Speedway Rd., 608.266.4737
Monona Golf Course
111 East Dean Ave., 608.266.4736
Odana Hills Golf Course
4635 Odana Rd., 608.266.4724
Yahara Hills Golf Course
6701 E. Broadway, 608.838.3126

**State Street Mall/Concourse
Maintenance**
120 S. Fairchild St., 608.266.6031

Forest Hill Cemetery
1 Speedway Rd., 608.266.4720



A Proud Division of
the City of Madison

October 8, 2013

Dear Mall Maintenance Service Area Property Owner:

Enclosed is the notice for Special Charges for Mall Maintenance service for the period of September 1, 2012 to August 31, 2013. Mall Maintenance services are supported by a combination of special charges to property owners and the City tax levy. Charges are billed "in arrears" (after the fact), and based on actual expenditures for the past year of service and not on budgeted estimates. Madison Parks continues to strive towards providing the best possible maintenance for the district while focusing on controlling costs to the property owners.

Also enclosed is a service area map that provides a guide to the street frontages that are serviced as a part of the special charges district. The covered serviced areas receive the following services:

- Sidewalk Snow and Ice Removal on serviced frontages (see enclosed map). Snow removal from the street is managed by the Streets Division. Snow removal from sidewalks that are not on serviced frontages is the responsibility of the property owners.
- Daily trash collection from public receptacles, recycling and leaf/debris collection as needed. For more information see the back side of this letter. (Sidewalk snow removal is a priority during winter storms.) Enclosed please find a document providing insight into how the trash and recycling program on the Mall/Concourse is operated.
- Bus shelter cleaning with power washing as required and route sign maintenance.
- Seasonal banner change on State Street and Capitol Square.
- Turf and Landscape Maintenance – Mowing/trimming, fertilization, and irrigation of Square and State Street grass islands, in addition to Lisa Link Peace Park. Assist Olbrich Botanical Gardens and the Business Improvement District with the floral/planting program.
- Hardscape Maintenance – sweeping walks, power washing seating areas as needed, and install benches/bike racks/refuse containers.
- Landscape planting and maintenance program for service area planting beds. Mall Maintenance staff continues to work with Olbrich Gardens staff and hired landscape professionals to work towards solutions for the planting beds located within the district.
- Maintenance and cleaning of the visitor center.

Mall Maintenance Contacts:

For specific questions about fees and billing, contact:

Eric Knepp, Asst. Parks Superintendent, 266-4207 or eknepp@cityofmadison.com

If you have any questions about services contact either:

Tom Skaife, Facilities Maintenance Mgr, 266-6031 or tskaife@cityofmadison.com

Charlie Romines, Park Operations Mgr, 267-8804 or cromines@cityofmadison.com

Sincerely,

Eric M. Knepp
Assistant Parks Superintendent