



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Agenda - Approved PERSONNEL BOARD

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Wednesday, May 11, 2016

10:30 AM

210 Martin Luther King, Jr. Blvd.  
Room 525 (City-County Building)

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Yog tias koj xav tau ib tug neeg txhais lus, ib tug neeg txhais ntawv, cov ntaub ntawv ua lwm yam los sis lwm cov kev pab kom siv tau qhov kev pab, kev ua num los sis kev pab cuam no, thov hu rau tus xov tooj hauv qab no tam sim no.

Please contact Denise Nettum, Human Resources, 266-4615,  
dnettum@cityofmadison.com

### **CALL TO ORDER / ROLL CALL**

### **APPROVAL OF MINUTES**

Approve the minutes of the March 30, 2016 meeting :  
<http://madison.legistar.com/Calendar.aspx>

### **PUBLIC COMMENT**

Limit to three (3) minutes each person.

### **DISCLOSURES AND RECUSALS**

Members of the body should make any required disclosures or recusals under the City's Ethics Code.

### **NEW BUSINESS**

1. [42645](#) Retitle the classification of Sewer Repair Leadworker (CG15, Range 9) and Engineering Operations Leadworker (CG15, Range 10) to Engineering Operations Leadworker 2 and 3 (respectively) in the same ranges. Reallocate incumbents (D. Frank, J. Pare) into the new classification of Engineering Operations Leadworker 3. Reallocate incumbent (J. Jones) into the new classification of the Engineering Operations Leadworker 2. Also, create a classification of Engineering Operations Leadworker 1 in Compensation Group 15, Range 7; two positions of which will be filled by internal competition.

**Sponsors:** Paul R. Soglin

**Attachments:** [PB Memo Eng Ops LW 4-2016 v2.pdf](#)

[Engineering Ops Leadwkr 1 Class Desc 04-2016.pdf](#)

[Engineering Ops Leadwkr 2 Class Desc 04-2016 v2.pdf](#)

[Engineering Ops Leadwkr 3 Class Desc 04-2016.pdf](#)

**Legislative History**

4/25/16 Human Resources Department Referred for Introduction  
 Board of Estimates (5/23/2016 meeting), Personnel Board (5/11/2016 meeting), Common Council (6/7/2016 meeting for adoption).

2. [42646](#) Creating the classification of Maintenance and Repair Coordinator in CG 18, R07. Recreating and retitling the position #1575 and #1636 of 1.0 FTE Public Works General Foreperson in CG18, R07 as Maintenance and Repair Coordinators in CG18-07, in the Streets Division Operating Budget; and reallocating the incumbents, R. Ziegler and J. Blotz to the new positions.

**Sponsors:** Paul R. Soglin

**Attachments:** [PB Memo Maintenance Repair Coordinator 5-2016.pdf](#)

[Maint. & Repair Coord.-PD.pdf](#)

[Maintenance and Repair Coordinator-Class Specs.pdf](#)

[Public Works General Foreperson.pdf](#)

[STREETS ORG CHART.pdf](#)

**Legislative History**

4/25/16 Human Resources Department Referred for Introduction  
 Board of Estimates (May 23, 2016 meeting), Personnel Board (May 11, 2016 meeting), Common Council for Adoption ( June 7, 2016 meeting).

3. [42647](#) Delete the classification of “Occupational Accommodation Specialist” (CG18, R8), and create the classifications of “Occupational Accommodation Specialist 1” (CG18, R6), “Occupational Accommodation Specialist 2” (CG18, R8) and “Occupational Accommodation Specialist 3” (CG18, R10). Recreate and retitle the position #872 of 1.0 FTE “Occupational Accommodation Specialist” (CG18, R8) as “Occupational Accommodation Specialist 3” (CG18, R10), in the Human Resources Operating Budget; and reallocate the incumbent, S. Severson, to the new position.

**Sponsors:** Paul R. Soglin

**Attachments:** [PB Memo Occ Acc Spec.pdf](#)

[PD Occ Acc Spec.pdf](#)

[Occupational Accommodation Specialist.pdf](#)

[HRD.pdf](#)

**Legislative History**

4/25/16	Human Resources Department	Referred for Introduction
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Board of Estimates (5/23/2016 meeting) , Personnel Board (5/11/2016 meeting), Common Council for Adoptions (6/07/2016 meeting).

**ADJOURNMENT**