



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved COMMUNITY SERVICES COMMISSION

Wednesday, January 23, 2008

5:35 PM

215 Martin Luther King, Jr. Blvd.
Room LL110 (Madison Municipal Building)

These minutes are draft until approved at a subsequent meeting of the Community Services Commission.

CALL TO ORDER / ROLL CALL

Staff Present: Enis Ragland, Laura Noel, Gray Williams, Kelly Krein, and Jennifer Stoiber

Present: 10 -

Brian L. Solomon; Lauren Cnare; Joanne E. Brown; Lina Trivedi; Mary Czyszczak-Lyne; Richard C. Berling; Alan M. Sweet; David Wandel; Stephen A. Small and Paul J. Van Rooy

Absent: 2 -

Michael F. Ely and Celia M. Jackson

APPROVAL OF MINUTES

A motion was made by Czyszczak-Lyne, seconded by Solomon, to Approve the Minutes with the following corrections.

Page 2-Item 08423 correct the spelling of Lauren Cnare's last name

-Item 08600 correct the spelling of Lauren Cnare's last name

Page 5-Item 08603 in the 5th paragraph correct the word low-income

Page 5-Insert the following statement before the roll call, "Staff expressed concern about possible conflict of interest or appearance of conflict of interest issues related to Lina Trivedi's participation in the discussion of the priority setting process given her employment with one of the contract agencies. Staff will initiate a consult with the City Attorney on this matter and report back to Commission."

Page 7-Item 08603 in the sentence: "A motion was made by Joanne Brown, seconded by David Wandel, to adopt the existing priorities as they current read." to say "...currently read."

The motion passed by voice vote/other.

PUBLIC COMMENT

No public comment.

UNFINISHED BUSINESS

1. [08420](#) Conflict Resolution Update- Staff report on conflict of interest question

Nothing new to report at this time.

NEW BUSINESS

2. [08886](#) Next steps in funding process
-Calendar
-Structure of Public Hearing on February 13, 2008.
-Groups/Agencies to be notified of Public Hearing (please submit suggestions to L. Noel by email)

Attachments: [Calendar OCS 08.doc](#)

Staff requested that we stay on task and keep comments concise so that the meetings can be kept to 2 hours.

Laura reported that the Common Council presentation by the Office of Community Services was well attended (14 out of 20 alders attended) and well received. The presentation was filmed by CitiChannel and a schedule will be given to everyone on when it will air.

David Wandel wanted the minutes to reflect that Laura, Enis and Gray did an excellent job on the presentation. Paul Van Rooy and Brian Solomon expressed similar praise.

A concern was raised about the meeting in March being on the first Wednesday of the month, so a quorum check was done with the members present. 8 members said they could be there so quorum should be made.

Laura discussed highlights of the attached calendar.

Laura and Richard Berling went over the structure of the Public Hearing on February 13 at Water Utility. The public can sign up to speak at the Hearing by calling the OCS office starting Monday, February 11. They can also sign up in person before the meeting beginning at 5:00.

The Consolidated Application Workshops will take place on May 1 from 2:00 to 3:15 at Warner Park Community Recreation Center and also on May 2 from 9:00 - 10:15 at the Madison Senior Center at 330 W. Mifflin Street.

Laura requested that if anyone knows of any interested parties or potential contractors that should be notified of the Public Hearing to email her with the contact information.

Staff agreed to check on televising the Public Hearing on February 13.

3. [08887](#) Priority Setting Recommendations for Program Areas 6 & 7 (Community Assistance/Access and Neighborhood Organizing and Capacity Building)

Attachments: [Areas 6 & 7 Priorities and Goals.doc](#)
[Staff Recommendations.doc](#)
[Prog 6 and 7 Research Cover Sheet .doc](#)
[Prog Area 6 Article 1.pdf](#)
[Prog Area 6 Article 2.pdf](#)
[Prog Area 6 Article 3.pdf](#)
[Prog Area 6 Article 4.pdf](#)
[Prog Area 6 Article 5.pdf](#)
[Prog Area 6 Article 6.pdf](#)
[Prog Area 6 Article 7.pdf](#)
[Prog Area 7 Article 8.pdf](#)
[Prog Area 7 Article 9.pdf](#)
[Prog Area 7 Article 10.pdf](#)
[Prog Area 7 Article 11.pdf](#)
[Prog Area 7 Article 12.pdf](#)

Gray Williams briefly went over research material for Program Area 6 and 7. He also handed out some additional material to aid in the funding process for these two Program Areas.

A motion was made by Mary Czyszczak-Lyne, seconded by Brian Solomon, to adopt the current language for Program Area 6.

A substitute motion was made by Lina Trivedi, seconded by Alan Sweet, to adopt the proposed language, but take out the word "minority" and insert the word "underrepresented" in priority A1.

A second substitute motion was made by Brian Solomon, seconded by David Wandell, to adopt the language for Program Area 6, but to change priority A1 to read, " Improve access to and utilization of basic services by members of protected groups, such as minorities and low-income populations, and people with disabilities, and other underserved populations, such as low-income or those with limited English proficiencies."

Mr. Solomon amended his motion to have the A1 priority read, "Improve access to and utilization of basic services by members of protected groups and other underserved populations."

The second substitute passed by voice vote/other.

- [08887](#) Priority Setting Recommendations for Program Areas 6 & 7 (Community Assistance/Access and Neighborhood Organizing and Capacity Building)

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[Prog Area 6 Article 3.pdf](#)
[Prog Area 6 Article 4.pdf](#)
[Prog Area 6 Article 5.pdf](#)
[Prog Area 6 Article 6.pdf](#)
[Prog Area 6 Article 7.pdf](#)
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[Prog Area 7 Article 10.pdf](#)
[Prog Area 7 Article 11.pdf](#)
[Prog Area 7 Article 12.pdf](#)

Program Area VII-Neighborhood Organizing and Capacity Building

A motion was made by Mary Czyszczak-Lyne, seconded by Paul Van Rooy to adopt the language proposed by staff.

A substitute motion was made by Joanne Brown, seconded by Lauren Cnare, to adopt the language recommended by staff, but amend the A1 priority to say, "Support planning councils and/or other community efforts to build long-term sustainable partnerships among community groups and organizations, and neighborhood and business associations, in order to enhance communication, liaison and advocacy capacity among neighborhood-based organizations and community leaders."

Also add the word "support" to the A3 priority to say, "Support and improve administrative and management capacity in community and neighborhood centers."

Motion passed by voice vote/other.

ROLL CALL

Brian Solomon left the meeting at 6:55.

4. [08888](#) Review and affirm changes made to Program Area Priorities for Areas 2, 4, 5

Attachments: [Goals&Prior08 draft.doc](#)

A motion was made by Alan Sweet, seconded by Joanne Brown, that the Commission requests OCS staff to develop recommendations for developing data resources to support contracting decisions and priority setting, offering technical support to contract agencies, to develop and refine reporting requirements for contract agencies, and recommend evaluation criteria.

A friendly amendment to the motion was made by Lauren Cnare, and accepted by the makers of the motion, to include the phrase, "and develop an estimate of cost for the aforementioned tasks for inclusion in the 2009 budget."

Lina Trivedi asked that the minutes reflect that the motion is an open invitation to staff to provide the Commission with a recommendation based on their expertise

on how the Commission can improve their job.

The motion passed on the following vote:

Absent: 3 -

Brian L. Solomon; Michael F. Ely and Celia M. Jackson

Ayes: 8 -

Lauren Cnare; Joanne E. Brown; Lina Trivedi; Richard C. Berling; Alan M. Sweet; David Wandel; Stephen A. Small and Paul J. Van Rooy

Noes: 1 -

Mary Czyszczak-Lyne

08888

Review and affirm changes made to Program Area Priorities for Areas 2, 4, 5

Attachments: [Goals&Prior08 draft.doc](#)

Commission decided that a future agenda item will be to prioritize the above requests.

ADJOURNMENT

A motion to adjourn was made by Alan Sweet, seconded by Joanne Brown, to adjourn the meeting at 7:30 pm. Motion passed by voice vote/other.