

Domestic Violence, Sexual Assault, Crisis Intervention A2: Direct Service Children and Runaway

Agency	Program Name	2010 Funding	2011 Request	\$ change	% change	2012 Request
Domestic Abuse Intervention Services	C. Children of Violent Homes	\$ 35,987	\$ 42,171	\$ 6,184	17.18%	\$ 47,948
Respite Center	A. Respite/Crisis Child Care - Parent Support Services	\$ 139,396	\$ 159,561	\$ 20,165	14.47%	\$ 159,561
Youth Services of Southern Wisconsin	A. Briarpatch Runaway & Homeless Youth Program	\$ 15,322	\$ 23,365	\$ 8,043	52.49%	\$ 23,365
TOTALS		\$ 190,705	\$ 225,097	\$ 34,392	18.03%	\$ 230,874

ORGANIZATION:

Domestic Abuse Intervention Services, Inc.

PROGRAM/LETTER:

C Children from Violent Homes

PROGRAM BUDGET

1. 2010 BUDGETED

REVENUE SOURCE	SOURCE TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	0	0	0	0	0
DANE CO CDBG	0	0	0	0	0
MADISON-COMM SVCS	35,987	35,987	0	0	0
MADISON-CDBG	0	0	0	0	0
UNITED WAY ALLOC	45,268	43,428	750	1,090	0
UNITED WAY DESIG	0	0	0	0	0
OTHER GOVT	54,515	50,488	4,027	0	0
FUNDRAISING DONATIONS	12,784	854	3,838	7,752	340
USER FEES	0	0	0	0	0
OTHER	0	0	0	0	0
TOTAL REVENUE	148,554	130,757	8,615	8,842	340

2. 2011 PROPOSED BUDGET

REVENUE SOURCE	SOURCE TOTAL	PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	0	0	0	0	0
DANE CO CDBG	0	0	0	0	0
MADISON-COMM SVCS	42,171	42,171	0	0	0
MADISON-CDBG	0	0	0	0	0
UNITED WAY ALLOC	45,424	43,584	750	1,090	0
UNITED WAY DESIG	0	0	0	0	0
OTHER GOVT*	56,576	52,549	4,027	0	0
FUNDRAISING DONATIONS	15,807	3,891	3,910	7,506	500
USER FEES	0	0	0	0	0
OTHER**	0	0	0	0	0
TOTAL REVENUE	159,978	142,195	8,687	8,596	500

*OTHER GOVT 2011

Source	Amount	Terms
STATE OF WISCONSIN	22,639	Children's Program funding from State of Wisconsin's Dept. of Children & Families
DEPT. OF JUSTICE (VOCA)	33,937	Victim of Crimes Act subgrant; funding amount determined annually
	0	
	0	
	0	
TOTAL	56,576	

**OTHER 2011

Source	Amount	Terms
	0	
	0	
	0	
	0	
	0	
TOTAL	0	

ORGANIZATION: Domestic Abuse Intervention Services, Inc.
 PROGRAM/LETTER: C Children from Violent Homes

2012 PROGRAM CHANGE EXPLANATION

Complete only if you are requesting more than your 2011 request.

Note: Additional funding should only be requested where services or programming will change or expand in the second year.

3. PROGRAM UPDATE: If requesting more than 2011, describe any major changes being proposed for the program/service in 2012, i.e., expansions or narrowing in target population, scope and level of services, geographic area to be served, etc.).

Outcomes for children exposed to violence improve when their relationships with non-offending parents are supported. We will add more parent child bonding activities with help from an hourly advocate.

4. 2012 COST EXPLANATION

Complete only if significant financial changes are anticipated between 2011-2012.

Explain specifically, by revenue source, any significant financial changes that you anticipate between 2011 and 2012.

For example: unusual cost increases, program expansion or loss of revenue.

DAIS has a plan to bring staff compensation into a more competitive range over the next 4 years to address turnover issues. We anticipate benefits costs to increase. We will add an hourly advocate.

5. 2012 PROPOSED BUDGET

REVENUE SOURCE	BUDGET TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	0	0	0	0	0
DANE CO CDBG	0	0	0	0	0
MADISON-COMM SVCS	47,948	47,948	0	0	0
MADISON-CDBG	0	0	0	0	0
UNITED WAY ALLOC	47,007	45,167	750	1,090	0
UNITED WAY DESIG	0	0	0	0	0
OTHER GOVT*	61,718	57,599	4,119	0	0
FUNDRAISING DONATIONS	16,900	4,728	4,098	7,574	500
USER FEES	0	0	0	0	0
OTHER**	0	0	0	0	0
TOTAL REVENUE	173,573	155,442	8,967	8,664	500

*OTHER GOVT 2012

Source	Amount	Terms
STATE OF WISCONSIN	26,166	Children's Program funding from State of Wisconsin's Dept. of Children & Families
DEPT. OF JUSTICE (VOCA)	35,552	Victim of Crimes Act subgrant; funding amount determined annually
	0	
	0	
	0	
TOTAL	61,718	

**OTHER 2012

Source	Amount	Terms
	0	
	0	
	0	
	0	
	0	
TOTAL	0	

ORGANIZATION:	Domestic Abuse Intervention Services, Inc.
PROGRAM/LETTER:	C Children from Violent Homes
PRIORITY STATEMENT:	OCS: Domestic Violence, Sexual Assault, Crisis Intervention A2: Direct Service Children and Runa

DESCRIPTION OF SERVICES

6. NEED FOR PROGRAM: Please identify local community need or gap in service that the proposed program will address.

Many of the women in shelter, those attending support group, and those who meet with a crisis response/legal advocate are parents. Children who witness abuse need a safe place to express feelings about the violence they have witnessed. Because children imitate what they see, they need opportunities to learn other ways to deal with their emotions rather than acting them out in a negative manner. DAIS offers children many opportunities (both structured and informal) to work with trained, supportive and understanding adults with whom they can process their experiences. Structured children's programming allows children opportunities to discuss issues of concern, learn safety planning, as well as to "be a kid;" while also providing a safe place for parents to send their children while they tend to their own needs, including meeting with their case managers.

7. SERVICE DESCRIPTION - Describe the service(s) provided including your expectations of the impact of your activities.

Because DAIS provides crisis-based services, it can sometimes be difficult to predict how many children will attend a structured group activity. Therefore, flexibility with activities is necessary to best meet the needs of the children who participate. Advocates provide structured group activities on specific topics such as expressing feelings, safety, and non-violent conflict resolution. This may be achieved through a variety of modalities, such as art activities, play or story telling. During free play activities, advocates utilize "teachable" moments with children to model positive behaviors such as: sharing, expressing empathy, and appropriate ways to express emotions such as anger. Children also have the opportunity to engage in unstructured activities and recreational play. Children's Advocates and Shelter Advocates use these as opportunities for "teachable moments" as well as to allow children to "just be kids" and to provide a sense of normalcy. With the parents' permission, children residing in the shelter are also afforded the opportunity to engage in age appropriate safety planning with Shelter Advocates or a Family Advocate. The impact of both structured activities and unstructured interactions with children are: to teach children how to handle their feelings in a positive manner rather than verbalizing or engaging in harmful activities; to learn more about keeping themselves safe; for children to "just have fun" and experience a degree of normalcy in their lives.

8. PROPOSED PROGRAM CONTRACT GOALS: Include clearly defined service goals and process objectives: number of unduplicated clients to be served, number of service hours to be provided etc.

150 children will participate in structured programming, with 2700 hours of service being provided. Goals are for children to identify two safety factors or two positive activities they can engage in rather than verbalizing or engaging in harmful/hurtful activities.

9. SERVICE HOURS: Frequency, duration of service and hours and days of service availability.

Service hours for structured programming are Monday - Thursday: 6:30 to 8:30 PM (September - May). Beginning in June, Monday evenings are discontinued. Fridays from 10:00 - 11:00 AM. As needed (and as able to fulfill request) for crisis response and legal appointments; generally 3 to 4 times a month for approximately 6 hours. Children who reside in the shelter are served 24/7 during their stay.

ORGANIZATION:

Domestic Abuse Intervention Services, Inc.

PROGRAM/LETTER:

C Children from Violent Homes

10. POPULATION SERVED: Please describe in terms of age, income level, LEP, literacy, cognitive or physical disabilities or challenges).

The majority of children served in the program are below the age of five and are largely African American. Most of the children come from economically challenged backgrounds. Please note that the residency of this population is based on the residency percentages of clients served in the shelter, as we do not track the residency of each child in the program.

11. LOCATION: Location of service and intended service area (Include census tract where service is tract specific).

DAIS shelter, a confidential location (in Madison). Other locations may include the courthouse or community partnership sites when Children's Advocates are dispatched for Legal or Crisis Response.

12. OUTREACH PLAN: Describe your outreach and marketing strategies to engage your intended service population.

CVH programming is designed to only provide services to children whose parents are receiving assistance. Therefore, outreach is primarily designed to provide information about services to parents requesting assistance. (However, when engaged in community outreach, DAIS staff and volunteers are very clear about the support we provide children). When parents request shelter or inquire about support group, they all are asked whether they need services for their children. All parents are told that their children are welcomed. When parents are requesting a crisis response appointment they are asked if they will be bringing anyone. If they note that their children will be coming, they are asked if they would like to have a children's advocate available. If so, DAIS can usually provide one. Although rare, parents who have a court appointment may ask for assistance with their children.

13. COORDINATION: Describe how you coordinate your service delivery with other community groups or agencies.

As part of the CVH network, DAIS has signed off on a formal MOU with the other CVH agencies: Family Services, The Rainbow Project, and Youth Services of Southern WI (Briarpatch). Bi-monthly meetings are regularly held with staff from all agencies to coordinate services, discuss client referrals as well as emerging issues or concerns. Social workers from both the Sun Prairie and Waunakee School Districts also attend the meetings to identify and problem solve issues related to children who witness family violence as well as students who may be victims themselves. At times, staff from MMSD also attend. Through a formal MOU with Briarpatch, DAIS staff can meet with teens at the offices of Youth Services for appointments without parental consent. The Shelter Family Advocate - Child Focus (i.e. case manager) frequently makes referrals for clients to Rainbow and Family Services.

14. VOLUNTEERS: How are volunteers utilized in this program?

Volunteers provide the majority of structured services to children. They interact directly with the children, both individually and in small group settings. All volunteers are required to go through 28 hours of core training, as well as program specific training and are provided the opportunity for on-going training.

15. Number of volunteers utilized in 2010?

16

Number of volunteer hours utilized in this program in 2010?

1,300

ORGANIZATION: Domestic Abuse Intervention Services, Inc.

PROGRAM/LETTER: C Children from Violent Homes

16. BARRIERS TO SERVICE: Are there populations that are experiencing barriers to the service you are proposing, i.e., cultural differences, language barriers and/or physical or mental impairments or disabilities? Describe the ability of proposed program to respond to the needs of diverse populations.

Due to the training that volunteer Children's Advocates receive, they are well equipped to deal with children who may be struggling with emotional or cognitive challenges. Most children in the program have a rudimentary understanding of English. Volunteer training does cover cultural differences: advocates have an understanding of issues faced by communities of color as well as the difficulties facing children growing up in poverty. Activities and play material (games, books) reflect the young ages of the children in the program, as well as the cultural heritage of our clients. Although "Kid's Space" in the shelter is not handicap accessible, programming could be moved to another area in shelter that would be (i.e. the first floor "Play Room"), thereby allowing all children the ability to fully participate in activities being offered.

17. EXPERIENCE: Please describe how your agency, and program staff experience, qualifications, and past performance will contribute to the success of the proposed program?

The Children's Program Coordinator has been with DAIS for over fifteen years. Ms. Larson began as a work study student and became a paid staff member in 1998. She has been the Children's Program Coordinator for almost ten years. With a background in psychology she is well equipped to train volunteers and develop programming. She keeps current on child development issues by attending a minimum of three external trainings a year. Her expertise has been recognized by others in the field, as she has served on state and local committees on domestic violence and children. She recently finished serving on a state ad hoc committee regarding domestic violence and Child Protective Services (CPS). Locally, she serves as Chair of the CVH Committee. Karen has a strong core of volunteers, many of them who have been advocates for several years. One of her advocates has been a volunteer for almost 15 years; five others have served as volunteers for three years or more. Many of the volunteers are college students who are or have majored in child development, early education or another human services field.

18. LICENSING OR ACCREDITATION: Report program licensing, accreditation or certification standards currently applied.

DAIS does not provide child care and therefore does not need to be certified or licensed.

19. STAFF: Program Staff: Staff Titles, FTE dedicated to this program, and required qualifications for program staff.

Staff Title	FTE	City \$	Qualifications
Family Adv-Child/Youth Focus	1	No	BSW or similar degree, MSW preferred; experience working with traumatized
Children's Services Coordinator	1	Yes	BSW or similar degree + 2 years exp; experience working with traumatized c
Exec. Director	0.1	No	MSSW preferred
P/T Shelter Advocates	1.23	Yes	Experience with DV and traumatized populations preferred
Shelter Living Specialist	0.25	No	Experience with DV and traumatized populations preferred
Director of Services	0.16	No	MSSW preferred; experience with trauma; supervision experience

ORGANIZATION: **Domestic Abuse Intervention Services, Inc.**

PROGRAM/LETTER: **C Children from Violent Homes**

COMMUNITY RESOURCES DESCRIPTION OF SERVICES SUPPLEMENT

Please provide the following information ONLY if you are applying for projects that meet the "Community Resources Program Goals & Priorities" If not applying for CR Funds, go to Demographics (p. 8).

24. CONTRIBUTING RESEARCH

Please identify research or best practice frameworks you have utilized in developing this program.

As noted in "Identifying and Responding to Domestic Violence: Consensus Recommendations for Child and Adolescent Health" the adverse effects of witnessing family violence on children can be profound. Depression, suicide, post-traumatic stress disorder, poor impulse control, school issues (truancy, poor academic performance) can all occur in children who have been exposed to domestic violence. Children from violent homes are at a greater risk of being abused. Without intervention they are more likely to either become abusive or be abused in their adult relationships. Children who witness abuse need a safe place to express feelings about and process what they have seen. According to the article, "Problems Associated with Children's Witnessing of Domestic Violence," "children who witness violence may also learn to use it." Therefore, children need opportunities to learn other ways to deal with emotions rather than acting them out (verbally or physically) in a negative manner. It is not unusual for children who grow up in violent homes to try and protect their mothers. It is imperative that children learn better ways to ensure safety in these situations without endangering themselves. Programming at DAIS allows children, on their own time and in their own way, to process what they have witnessed as well as have an opportunity to learn safety planning. According to the 40 Developmental Assets, children need to have trusting adults in their lives to provide a nurturing and safe place for them to play. It is not unusual for children growing up in violent homes (especially the eldest) to try and "parent" their younger siblings. For them, learning how to have fun in a developmentally appropriate manner is imperative. CVH programming serves the purpose of providing a safe place for children to learn non-violent means of interactions and to be with nurturing adults who can help them learn ways of keeping themselves safe, now and in the future.

25. ACCESS FOR LOW-INCOME INDIVIDUALS AND FAMILIES

What percentage of this program's participants do you expect to be of low and/or moderate income?

100.0%

What framework do you use to determine or describe participant's or household income status? (check all that apply)

Number of children enrolled in free and reduced lunch

Individuals or families that report 0-50% of Dane County Median Income

Individual or family income in relation to Federal Poverty guidelines

Other

X

26. HOW IS THIS INFORMATION CURRENTLY COLLECTED?

A question regarding income is included on the intake forms of all DAIS programs for adult clients. Children who utilize DAIS programs are considered part of their parents' households and are entered into the client database with their parents by the program staff or Administrative Coordinator.

27. PLEASE DESCRIBE YOUR USER FEE STRUCTURE AND ANY ACCOMMODATIONS MADE TO ADDRESS ACCESS ISSUES FOR LOW INCOME INDIVIDUALS AND FAMILIES.

All services are provided free of charge.

ORGANIZATION:

Domestic Abuse Intervention Services, Inc.

PROGRAM/LETTER:

C Children from Violent Homes

28. DEMOGRAPHICS

Complete the following chart for unduplicated participants served by this program in 2009. Indicate the number and percentage for the following characteristics. For new programs, please estimate projected participant numbers and descriptors.

PARTICIPANT DESCRIPTOR	#	%	PARTICIPANT DESCRIPTOR	#	%
TOTAL	144	100%	AGE		
MALE	73	51%	<2	32	22%
FEMALE	71	49%	2 - 5	66	46%
UNKNOWN/OTHER	0	0%	6 - 12	41	28%
			13 - 17	5	3%
			18 - 29		0%
			30 - 59		0%
			60 - 74		0%
			75 & UP		0%
			TOTAL AGE	144	100%
			RACE		
			WHITE/CAUCASIAN	35	24%
			BLACK/AFRICAN AMERICAN	81	56%
			ASIAN		0%
			AMERICAN INDIAN/ALASKAN NATIVE		0%
			NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER		0%
			MULTI-RACIAL:	0	0%
			Black/AA & White/Caucasian	0	0%
			Asian & White/Caucasian	0	0%
			Am Indian/Alaskan Native & White/Caucasian	0	0%
			Am Indian/Alaskan Native & Black/AA	0	0%
			BALANCE/OTHER	28	19%
			TOTAL RACE	144	100%
			ETHNICITY		
			HISPANIC OR LATINO	4	3%
			NOT HISPANIC OR LATINO	140	97%
			TOTAL ETHNICITY	144	100%
			PERSONS WITH DISABILITIES	0	0%
			RESIDENCY		
			CITY OF MADISON	98	68%
			DANE COUNTY (NOT IN CITY)	16	11%
			OUTSIDE DANE COUNTY	30	21%
			TOTAL RESIDENCY	144	100%

Note: Race and ethnic categories are stated as defined in HUD standards

ORGANIZATION:	Domestic Abuse Intervention Services, Inc.
PROGRAM/LETTER:	C Children from Violent Homes

29. PROGRAM OUTCOMES

Number of unduplicated individual participants served during 2009.	144
Total to be served in 2011.	150

Complete the following for each program outcome. No more than two outcomes per program will be reviewed.

If applying to OCS, please refer to your research and/or posted resource documents if appropriate.

Refer to the instructions for detailed descriptions of what should be included in the table below.

Outcome Objective # 1:	Children will be able to identify two safety factors or two positive activities that they can engage in rather than verbalizing or doing hurtful things.			
Performance Indicator(s):	Through individual/group interactions/activities/discussions children will gain knowledge on safety factors and better ways of coping rather than saying or doing hurtful things.			
Proposed for 2011:	Total to be considered in	120	Targeted % to meet perf. measures	75%
	perf. measurement		Targeted # to meet perf. measure	90
Proposed for 2012:	Total to be considered in	120	Targeted % to meet perf. measures	75%
	perf. measurement		Targeted # to meet perf. measure	90
Explain the measurement tools or methods:	120 children served will be able to be observed in the noted activities or engage in safety planning. Of this number, it is estimated that 75% will be able to meet the target performance measures.			
Outcome Objective # 2:				
Performance Indicator(s):				
Proposed for 2011:	Total to be considered in		Targeted % to meet perf. measures	0%
	perf. measurement		Targeted # to meet perf. measure	0
Proposed for 2012:	Total to be considered in		Targeted % to meet perf. measures	0%
	perf. measurement		Targeted # to meet perf. measure	0
Explain the measurement tools or methods:				

**PROPOSAL REVIEW: Individual Staff Review for 2011-2012
For Community Resources Proposals to be Submitted to the
Community Services, Early Childhood and Senior Services Committees**

1. **Program Name:** C. Children from Violent Homes
2. **Agency Name:** Domestic Abuse Intervention Services, Inc.
3. **Requested Amounts:** 2011: \$42,171
 2012: \$47,007 **Prior Year Level:** \$35,987
4. **Project Type:** New ☐ Continuing X
5. **Framework Plan Objective Most Directly Addressed by Proposed by Activity:**
☐ I. Youth Priority ☐ VI Child(ren) & Family
☐ II. Access ☐ VII Seniors
X III Crisis A2.
6. **Anticipated Accomplishments (Proposed Service Goals)**
This program will serve 150 unduplicated children/youth through 2700 program hours.
7. **To what extent does the proposal meet the Objectives of the Community Development Division, Community Resources Program Goals and Priorities for 2011-2012?**

Staff Comments: This program clearly meets Program Area II: Domestic Violence, Sexual Assault, Crisis Intervention and Safety & Support – Priority A2. – Provide immediate direct services for vulnerable children, runaway and homeless youth..
8. **To what extent does the proposal incorporate an innovative and/or research based program design that will have a positive impact on the need or problem identified?**

Staff Comments: It seems very likely that program design will have a positive impact on the need or problem identified. However it is notable that in 2009 the program served no Asian clients and only 4 (3% of total populations served) Latin children/youth.
9. **To what extent does the proposal include service goals and outcome objectives that are realistic and measurable and are likely to be achieved within the proposed timeline?**

Staff Comments: Service goals and outcome objectives seem realistic, measurable and are likely to be achieved within the timeline.
10. **To what extent do the agency, staff and/or Board experience, qualifications, past performance and capacity indicate probable success of the proposal?**

Staff Comments: The agency, staff and Board seem to possess the experience and qualifications to indicate probable success. The agency has strong record of positive past performance.
11. **To what extent is the agency's proposed budget reasonable and realistic, able to leverage additional resources, and demonstrate sound fiscal planning and management?**

Staff Comments: The budget is reasonable and realistic. Other resources are utilized and leveraged. Agency has demonstrated sound fiscal planning and management. Additional funds are requested in 2011 and 2012 to bring staff compensation into a more competitive range over the next 4 years to address turnover issues.

12. To what extent does the agency's proposal demonstrate efforts and success at securing a diverse array of support, including volunteers, in-kind support and securing partnerships with agencies and community groups?

Staff Comments: The program has very strong volunteer support and many active partnerships.

13. To what extent does the applicant propose services that are accessible and appropriate to the needs of low income individuals, culturally diverse populations and/or populations with specific language barriers and/or physical or mental disabilities?

Staff Comments: Services seem very accessible and appropriate for low-income & culturally diverse populations as well as populations w/ language barriers, and physical or mental disabilities. However, the racial/ethnic background of staff and Board membership is not representative of the clients served. 82% of the staff, 85% of volunteers and 100% of the Board members are white/Caucasian, while the 80% of participants represent other racial/ethnic groups.

Questions:

1. What efforts does the agency make to hire staff and recruit Board members from diverse racial/ethnic populations.?
2. What efforts does the agency make to reach-out to Asian and Latina women or coordinate services with agencies that serve these populations?

14. Staff Recommendation

☐ Not recommended for consideration

☐ Recommend for consideration

☒ Recommend with Qualifications

Suggested Qualifications: Collaboration and questions above.

ORGANIZATION:
PROGRAM/LETTER:

The Respite Center	
A	Crisis/respice child care and parent support services

PROGRAM BUDGET

1. 2010 BUDGETED

REVENUE SOURCE	SOURCE TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	341,804	305,953	19,567	16,284	0
DANE CO CDBG	0	0	0	0	0
MADISON-COMM SVCS	146,396	131,635	8,318	6,443	0
MADISON-CDBG	0	0	0	0	0
UNITED WAY ALLOC	104,000	93,310	5,879	4,811	0
UNITED WAY DESIG	19,500	17,154	1,496	850	0
OTHER GOVT	7,800	0	7,800		0
FUNDRAISING DONATIONS	88,092	77,395	5,372	4,825	500
USER FEES	12,776	11,111	1,200	465	0
OTHER	6,600	5,042	768	790	0
TOTAL REVENUE	726,968	641,600	50,400	34,468	500

2. 2011 PROPOSED BUDGET

REVENUE SOURCE	SOURCE TOTAL	PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	341,804	305,953	19,567	16,284	0
DANE CO CDBG	0				0
MADISON-COMM SVCS	159,561	144,800	8,318	6,443	0
MADISON-CDBG	0	0	0	0	0
UNITED WAY ALLOC	117,500	106,810	5,879	4,811	0
UNITED WAY DESIG	20,000	17,654	1,496	850	0
OTHER GOVT*	7,800	0	7,800		0
FUNDRAISING DONATIONS	88,000	77,303	5,372	4,825	500
USER FEES	13,000	9,835	2,700	465	0
OTHER**	6,000	4,442	768	790	0
TOTAL REVENUE	753,665	666,797	51,900	34,468	500

*OTHER GOVT 2011

Source	Amount	Terms
USDA	7,800	Food Program
	0	
	0	
	0	
	0	
TOTAL	7,800	

**OTHER 2011

Source	Amount	Terms
Interest Income	6,000	CD's
	0	
	0	
	0	
	0	
TOTAL	6,000	

ORGANIZATION:	The Respite Center
PROGRAM/LETTER:	A Crisis/respite child care and parent support services

2012 PROGRAM CHANGE EXPLANATION

Complete only if you are requesting more than your 2011 request.

Note: Additional funding should only be requested where services or programming will change or expand in the second year.

3. PROGRAM UPDATE: If requesting more than 2011, describe any major changes being proposed for the program/service in 2012, i.e., expansions or narrowing in target population, scope and level of services, geographic area to be served, etc.).

If we do not receive an additional .5 FTE in child care staffing in 2011 we would like it to be considered for 2012

4. 2012 COST EXPLANATION

Complete only if significant financial changes are anticipated between 2011-2012.

Explain specifically, by revenue source, any significant financial changes that you anticipate between 2011 and 2012.

For example: unusual cost increases, program expansion or loss of revenue.

All cost increases have to do with expansion of services

5. 2012 PROPOSED BUDGET

REVENUE SOURCE	BUDGET TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	341,804	305,953	19,567	16,284	0
DANE CO CDBG	0				0
MADISON-COMM SVCS	159,561	144,800	8,318	6,443	0
MADISON-CDBG	0	0	0	0	0
UNITED WAY ALLOC	117,500	106,810	5,879	4,811	0
UNITED WAY DESIG	20,000	17,654	1,496	850	0
OTHER GOVT*	7,800	0	7,800		0
FUNDRAISING DONATIONS	88,000	77,303	5,372	4,825	500
USER FEES	13,000	9,835	2,700	465	0
OTHER**	6,000	4,442	768	790	0
TOTAL REVENUE	753,665	666,797	51,900	34,468	500

*OTHER GOVT 2012

Source	Amount	Terms
USDA	7,800	Food Program
	0	
	0	
	0	
	0	
TOTAL	7,800	

**OTHER 2012

Source	Amount	Terms
Interest Income	6,000	CD's
	0	
	0	
	0	
	0	
TOTAL	6,000	

ORGANIZATION:
PROGRAM/LETTER:
PRIORITY STATEMENT:

The Respite Center
A Crisis/respite child care and parent support services
OCS: Domestic Violence, Sexual Assault, Crisis Intervention A2: Direct Service Children and Runa

DESCRIPTION OF SERVICES

6. NEED FOR PROGRAM: Please identify local community need or gap in service that the proposed program will address.

As job losses mount, consumer prices rise and household budgets tighten, many more area families are in crisis. Parents become angry and frightened, and children feel the impact. Some parents withdraw from their children as they cope with financial worries; others take their frustrations out on their kids or each other. While stress is common within families, the current level of stress reaches beyond the limit, resulting in the entire family becoming unglued. In the face of current financial pressures, stress can lead to a rising level of child and domestic abuse. We have been seeing the effects of instability since 2008. We expect the strain on our service to continue to increase throughout 2010/2011. Our child care capacity is set up to meet the needs of families in stress during ordinary times, and are stretched during extraordinary times. We are the only 24 hour crisis/respite child care option in our community.

7. SERVICE DESCRIPTION - Describe the service(s) provided including your expectations of the impact of your activities.

The Respite Center provides center based 24 hour child care (children aged from birth through 14 years) and parent support services. Children are in our care 4 to 16 hours at any given time. Some children come one time and others many times over the course of a year. We offer them a safe haven from whatever situation brought them to us. First, we attend to children's physical needs. We make sure they are warm and dry, not hungry or thirsty. Next, we focus on their emotional needs. We reassure them that they are safe and will be cared for while at the Respite Center. Then children choose activities which interest them. We make sure they have a healthy balance of activities. We use the activity time to listen and talk. We never know how long we will see a child so we make each moment count. We offer children the warmth, comfort, security and support of a loving home. We serve 12 to 16 children in a 24 hour day - 86 children a week from 50 families. We give parents something concrete - a break. Having something parents want and need gives us access to the family. We help parents and children develop skills that will help them function comfortably and safely in the world. Our goal is to provide safety for children at the Respite Center and increase resiliency in parents and children, keeping them safe when they go home. A simple call will get help when it is needed. Our social work staff (24 hours) provide support, crisis intervention, counseling and arrange child care. Child care is arranged according to family need, children's ages and needs, staffing and available space.

8. PROPOSED PROGRAM CONTRACT GOALS: Include clearly defined service goals and process objectives: number of unduplicated clients to be served, number of service hours to be provided etc.

In 2011, if we get more child care staff hours we can expect our child care hours to rise from 26,000 in 2009 to 26,500 in 2010 and 27,000 in 2011. We will try to keep our population served relatively stable so that we can give families more time. In 2009 we served 377 families with 656 children.
*Please note that my demographic data is different than the above numbers because it shows individuals rather than families

9. SERVICE HOURS: Frequency, duration of service and hours and days of service availability.

The Respite Center is available 24 hours a day every day. Some families use us one time in an emergency others use us many times in a year. Each child care visit is usually 4 to 16 hours - sometimes in crisis/emergency care the care is longer but no longer than 72 hours. Parents can call for advice and crisis intervention any time.

ORGANIZATION:

The Respite Center

PROGRAM/LETTER:

A Crisis/respite child care and parent support services

10. POPULATION SERVED: Please describe in terms of age, income level, LEP, literacy, cognitive or physical disabilities or challenges).

The Respite Center serves Dane County parents with children aged from birth through 14 years. 85% are poor and all have multiple challenges including those listed above.

11. LOCATION: Location of service and intended service area (Include census tract where service is tract specific).

The Respite Center is located at 2120 Fordem Ave. Madison 53704. We serve all of Dane County but 65 % of participants live in the city of Madison

12. OUTREACH PLAN: Describe your outreach and marketing strategies to engage your intended service population.

Participants learn about our program by word-of-mouth and through referrals from social workers, pediatricians, psychologists, neighborhood police officers, and personnel at human service agencies, hospitals and schools. We are open to any Dane County family, although isolated families and those with few resources and supports are a priority. We keep initial screening to a minimum, because we know that easy access to our service allows families to reach out for help. The need for child care is usually the presenting problem. It is often only after we have established a relationship with a family and trust has developed, that all risk factors are revealed. In 2009, our 30th anniversary, we had a brochure printed that explains our program in -depth. We used our anniversary to renew our energy at getting our name and service out to people who need it.

13. COORDINATION: Describe how you coordinate your service delivery with other community groups or agencies.

The Respite Center is often one piece of a coordinated effort to help a family. We work with many individuals, agencies and institutions to enhance the lives of families in Dane County. Our status as the only 24-hour child care resource in Dane County makes us an integral part of virtually every case management plan for families with children under the age of 14 years. The Respite Center is located within the Family Centers building, along with the Canopy Center, Family Enhancement, the Exchange Center for the Prevention of Child Abuse, and Family Sexual Abuse Treatment. As part of Family Centers, we are pioneers in the movement to build upon existing services and maximize resources in this community. In 2011 we will be furthering our ties with Family Centers agencies to provide more cohesive and united programming to the families who might need more than one of our services. Making referrals to other community resources is part of the job description of our social worker

14. VOLUNTEERS: How are volunteers utilized in this program?

Volunteers are critical at all levels. They set policy in their work as members of the Board of Directors. They also do direct service; giving four hours or more per week helping our childcare staff care for children- increasing our child care capacity by 40%. Volunteers keep our files in order, do special projects that enhance our program and maintain our physical space.

15. Number of volunteers utilized in 2010?

15

Number of volunteer hours utilized in this program in 2010?

1,700

ORGANIZATION:

The Respite Center

PROGRAM/LETTER:

A Crisis/respice child care and parent support services

16. BARRIERS TO SERVICE: Are there populations that are experiencing barriers to the service you are proposing, i.e., cultural differences, language barriers and/or physical or mental impairments or disabilities? Describe the ability of proposed program to respond to the needs of diverse populations.

The biggest barrier to service is limited capacity. Everyday we meet the needs of a very diverse population. We have five staff who speak Spanish well and two who are culturally Hispanic. Every year we have trainings on the different special needs and challenges both parents and children have brought to our door. Because we approach parents and children as individuals we can easily meet their diverse needs but on a limited basis. If a child has special needs, say a behavior disorder, we might have to limit who else we can schedule at that time until we get to know the child. It is even harder when we are single staffed as we are for 16 hours a week. (you have helped us erase that gap this summer, with your supplemental funding). Another barrier is lack of transportation, which we try to ameliorate with bus tokens and gas money but it is a problem to meet the respite needs of families who live across town and need to use the bus for transportation.

17. EXPERIENCE: Please describe how your agency, and program staff experience, qualifications, and past performance will contribute to the success of the proposed program?

The Respite Center is in its 31st year of providing this service. Our 4 social work staff have MSW's and over 80 years of combined experience in working with families. All of our child care staff have post high school education and all have years of experience working with children. The 2009 City Day Care Accreditation report states that: Child care staff are skilled at helping children feel comfortable and secure from the moment they arrive. They warmly greet each child, introduce themselves, and provide any help needed to ease the transition from family members or others. Staff then help children settle in, introducing the child to other adults and children, showing them around the room engaging with them in conversation and inviting them to play. Each child receives a significant amount of individual attention during his/her time at the center. Staff engage with children in play and conversation, and are always available to provide comfort, support and assistance. Through their interactions, staff and children get to know one another and build bonds of trust. Children are able to relax and have fun, engaging in activities they enjoy and exploring new experiences. Parent's first point of contact with the center is typically the family service team. In addition to describing child care services and scheduling care, family service workers provide immediate support, counseling, and referrals to parents, as well as any needed follow up contact and services. Staff's approach both in person and over the phone is consistently welcoming, respectful, and supportive.

18. LICENSING OR ACCREDITATION: Report program licensing, accreditation or certification standards currently applied.

Group Day Care License (renewed 12/2009) 8:00am -8:00pm / Group Home License (renewed 7/2010) 8:00 pm - 8:00 am / City of Madison Accreditation (November 2009)

19. STAFF: Program Staff: Staff Titles, FTE dedicated to this program, and required qualifications for program staff.

Staff Title	FTE	City \$	Qualifications
Executive Director	1	Yes	MA background in Human Service Admin. Child Care Admin
Administrative Asst	0.8	Yes	Experience in bookkeeping office management
program Specialist	0.5	Yes	MA writing and development experience and skills
Family Service Works	2.4	Yes	MSW - 5 years experience
Child Care Staff	9.2	Yes	Early Childhood Teacher - multiple years of experience w/children
substitute staff	varies	Yes	Early Childhood exmultiple years of experience with children

ORGANIZATION:

The Respite Center

PROGRAM/LETTER:

A Crisis/respice child care and parent support services

CDBG DESCRIPTION OF SERVICES SUPPLEMENT

Please provide the following information ONLY if you are applying for projects that meet the "CDD Community Development Program Goals & Priorities". If not applying for CDBG Office Funds, go to Community Resources Description of Services Supplement (p. 7), or go to Demographics (p. 8).

20. PARTICIPANT INCOME LEVELS:

Indicate the number of households of each income level and size that this program would serve in 2011-2012.

Income Level	Number of Households
Over 80% of county median income	0
Between 50% to 80% of county median income	0
Between 30% to 50% of county median income	0
Less than 30% of county median income	0
Total households to be served	0

21. If projections for 2012 will vary significantly from 2011, complete the following:

Income Level for 2012	Number of Households
Over 80% of county median income	0
Between 50% to 80% of county median income	0
Between 30% to 50% of county median income	0
Less than 30% of county median income	0
Total households to be served	0

22. AGENCY COST ALLOCATION PLAN: What method does your agency use to determine indirect cost allocations among programs?

The Respite Center has one program to which all of our funding sources contribute. We allocate costs according to the percentage of funding we receive from each source

23. PROGRAM ACTIVITIES: Describe activities/benchmarks by timeline to illustrate how your program will be implemented.

Activity Benchmark	Est. Month of Completion
Support parents - provide crisis intervention, short-term counseling and child care	on-going
Care for children - provide for basic needs and stimulating and nurturing environment	on-going
Provide safety - provide children and adults a safe place in times of trauma	on-going

ORGANIZATION:

The Respite Center

PROGRAM/LETTER:

A Crisis/respite child care and parent support services

COMMUNITY RESOURCES DESCRIPTION OF SERVICES SUPPLEMENT

Please provide the following information ONLY if you are applying for projects that meet the "Community Resources Program Goals & Priorities" If not applying for CR Funds, go to Demographics (p. 8).

24. CONTRIBUTING RESEARCH

Please identify research or best practice frameworks you have utilized in developing this program.

The Respite Center uses the best practice guidelines set by the NASW(National Association of Social Workers) and the best practices set by the City of Madison Child Care accreditation process, the State of Wisconsin Group Day Care and Group Home Licensing Standards. We also incorporate and track Wisconsin Model Early Learning Standards in our child care program.

While crisis/respise child care has not been studied a great deal nationally in terms of child abuse prevention It has been shown to improve family functioning and life satisfaction, enhance the ability to cope with stress and improve attitudes toward family members (Cohen & Warren 1985). Reducing stress is a key ingredient in providing safety for children in their homes. A variety of research studies have consistently found parent stress to be a significant precipitating factor in child maltreatment(Cowen, P.S. 1998). If we can reduce the stress a parent is experiencing by providing timely child care and support services, we can ensure that, for the immediate future the child will not only be safe at the Respite Center but be safe and cared for when he/she goes home.

25. ACCESS FOR LOW-INCOME INDIVIDUALS AND FAMILIES

What percentage of this program's participants do you expect to be of low and/or moderate income?

100.0%

What framework do you use to determine or describe participant's or household income status? (check all that apply)

Number of children enrolled in free and reduced lunch

X

Individuals or families that report 0-50% of Dane County Median Income

Individual or family income in relation to Federal Poverty guidelines

X

Other

X

26. HOW IS THIS INFORMATION CURRENTLY COLLECTED?

We request the information from a family. We have each family fill out a USDA form for reduced and free lunch. It has an income statement on it.

27. PLEASE DESCRIBE YOUR USER FEE STRUCTURE AND ANY ACCOMMODATIONS MADE TO ADDRESS ACCESS ISSUES FOR LOW INCOME INDIVIDUALS AND FAMILIES.

No one is turned away for inability to pay. We have a therapeutic fee: Families who have little or no income or their expenses are very great. This will usually be at or below 185% of the Federal Poverty Level. This includes families receiving Food Shares, W-2, and WIC. This is a family rate, regardless of the number of children. We also charge 3 different rates for families with higher incomes - from under 300% of the poverty level which is \$1.50/hr. - to families who earn over 500% of the poverty level which is \$ 7.00/hr. There is a flat rate for over night care.

ORGANIZATION:

The Respite Center

PROGRAM/LETTER:

A Crisis/respite child care and parent support services

28. DEMOGRAPHICS

Complete the following chart for unduplicated participants served by this program in 2009. Indicate the number and percentage for the following characteristics. For new programs, please estimate projected participant numbers and descriptors.

PARTICIPANT DESCRIPTOR	#	%	PARTICIPANT DESCRIPTOR	#	%
TOTAL	1331	99%	AGE		
MALE	572	43%	<2	115	9%
FEMALE	742	56%	2 - 5	314	24%
UNKNOWN/OTHER	17	1%	6 - 12	327	25%
			13 - 17	60	5%
			18 - 29	163	12%
			30 - 59	342	26%
			60 - 74	8	1%
			75 & UP	2	0%
			TOTAL AGE	1331	100%
			RACE		
			WHITE/CAUCASIAN	619	47%
			BLACK/AFRICAN AMERICAN	388	29%
			ASIAN	20	2%
			AMERICAN INDIAN/ALASKAN NATIVE	2	0%
			NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER	0	0%
			MULTI-RACIAL:	161	12%
			Black/AA & White/Caucasian	152	94%
			Asian & White/Caucasian	0	0%
			Am Indian/Alaskan Native & White/Caucasian	9	6%
			Am Indian/Alaskan Native & Black/AA	0	0%
			BALANCE/OTHER	141	11%
			TOTAL RACE	1331	100%
			ETHNICITY		
			HISPANIC OR LATINO	421	32%
			NOT HISPANIC OR LATINO	910	68%
			TOTAL ETHNICITY	1331	100%
			PERSONS WITH DISABILITIES	0	0%
			RESIDENCY		
			CITY OF MADISON	901	68%
			DANE COUNTY (NOT IN CITY)	422	32%
			OUTSIDE DANE COUNTY	8	1%
			TOTAL RESIDENCY	1331	100%

Note: Race and ethnic categories are stated as defined in HUD standards

ORGANIZATION:

The Respite Center

PROGRAM/LETTER:

A Crisis/respite child care and parent support services

29. PROGRAM OUTCOMES

Number of unduplicated individual participants served during 2009.	1331
Total to be served in 2011.	1420

Complete the following for each program outcome. No more than two outcomes per program will be reviewed.

If applying to OCS, please refer to your research and/or posted resource documents if appropriate.

Refer to the instructions for detailed descriptions of what should be included in the table below.

Outcome Objective # 1:	To reduce stress in parents so to stabilize families and keep children safe			
Performance Indicator(s):	50% of the parents who call the Respite Center for child care time will report that use of the Respite Center reduced their stress			
Proposed for 2011:	Total to be considered in	350	Targeted % to meet perf. measures	50%
	perf. measurement		Targeted # to meet perf. measure	175
Proposed for 2012:	Total to be considered in	350	Targeted % to meet perf. measures	50%
	perf. measurement		Targeted # to meet perf. measure	175
Explain the measurement tools or methods:	Each time a parent calls the social workers will record whether the parent stated that the Respite services they received met the following guidelines 1) family stabilization 2) child safety 3) housing stabilization 4) employment stabilization 5) mental health access 6) household management/maintenance.			
Outcome Objective # 2:	To provide quality child care and use best practices to ensure that children's stay at the Respite Center is both secure and enriching			
Performance Indicator(s):	90% of the children who are cared for in our child care program will experience 5 to 10 developmentally appropriate enriching experiences each visit at the Respite Center.			
Proposed for 2011:	Total to be considered in	650	Targeted % to meet perf. measures	90%
	perf. measurement		Targeted # to meet perf. measure	585
Proposed for 2012:	Total to be considered in	650	Targeted % to meet perf. measures	90%
	perf. measurement		Targeted # to meet perf. measure	585
Explain the measurement tools or methods:	Each time a child visits the Respite Center the child care staff write a log about the visit. Attached to the log is a list of 25 Wisconsin Early Learning Standards that the child can demonstrate or be exposed to during his/her stay. The child care staff record which standards were met each visit.			

12. To what extent does the agency's proposal demonstrate efforts and success at securing a diverse array of support, including volunteers, in-kind support and securing partnerships with agencies and community groups?

Staff Comments: Agency utilizes volunteers in appropriate roles, appears to have appropriate systems in place for screening recruitment and support. Agency has necessary partnerships and collaborations in place.

13. To what extent does the applicant propose services that are accessible and appropriate to the needs of low income individuals, culturally diverse populations and/or populations with specific language barriers and/or physical or mental disabilities?

Staff Comments: Proposed program accessible to low income populations. Agency states the 32% of clients were Hispanic or Latino, but there is no description of accommodations made for Spanish speaking clients. Additionally, representation on Board and staff could be more diverse. Agency describes a significant number of special needs children accessing services as would be expected in stressed families.

Questions:

1. Please describe your ability to respond to families with limited English proficiency.
2. Please identify service goal numbers.

14. Staff Recommendation

☐ Not recommended for consideration

☐ Recommend for consideration

☒ Recommend with Qualifications

Suggested Qualifications: Clarification of service goals.

COMMUNITY DEVELOPMENT DIVISION**PROGRAM DESCRIPTION****CITY OF MADISON**

ORGANIZATION:

Youth Services of Southern Wisconsin, Incorporated

PROGRAM/LETTER:

A Briarpatch Runaway & Homeless Youth Program**PROGRAM BUDGET****1. 2010 BUDGETED**

REVENUE SOURCE	SOURCE TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	31,967	24,997	3,571	3,243	156
DANE CO CDBG	0	0	0	0	0
MADISON-COMM SVCS	22,443	18,513	1,962	1,877	91
MADISON-CDBG	10,000	10,000	0	0	0
UNITED WAY ALLOC	102,500	80,216	10,555	11,211	517
UNITED WAY DESIG	0	0	0	0	0
OTHER GOVT	158,446	111,935	24,510	21,557	444
FUNDRAISING DONATIONS	10,500	0	3,735	6,765	0
USER FEES	0	0	0	0	0
OTHER	0	0	0	0	0
TOTAL REVENUE	335,856	245,661	44,333	44,653	1,208

2. 2011 PROPOSED BUDGET

REVENUE SOURCE	SOURCE TOTAL	PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	31,957	24,790	3,648	3,356	163
DANE CO CDBG	0	0	0	0	0
MADISON-COMM SVCS	23,365	19,022	2,211	2,033	99
MADISON-CDBG	4,265	4,265	0	0	0
UNITED WAY ALLOC	102,500	79,512	11,700	10,763	525
UNITED WAY DESIG	0	0	0	0	0
OTHER GOVT*	158,446	122,910	18,086	16,638	812
FUNDRAISING DONATIONS	10,500	8,145	1,199	1,103	53
USER FEES	0	0	0	0	0
OTHER**	0	0	0	0	0
TOTAL REVENUE	331,033	258,644	36,844	33,893	1,652

*OTHER GOVT 2011

Source	Amount	Terms
Federal	105,312	9/30/10-9/29/11
State of Wisconsin	53,134	10/1/10-9/30/11
	0	
	0	
	0	
TOTAL	158,446	

**OTHER 2011

Source	Amount	Terms
	0	
	0	
	0	
	0	
	0	
TOTAL	0	

ORGANIZATION: **Youth Services of Southern Wisconsin, Incorporated**

PROGRAM/LETTER: **A Briarpatch Runaway & Homeless Youth Program**

2012 PROGRAM CHANGE EXPLANATION

Complete only if you are requesting more than your 2011 request.

Note: Additional funding should only be requested where services or programming will change or expand in the second year.

3. PROGRAM UPDATE: If requesting more than 2011, describe any major changes being proposed for the program/service in 2012, i.e., expansions or narrowing in target population, scope and level of services, geographic area to be served, etc.).

YSOSW anticipates no significant changes to its 2012 Briarpatch Runaway & Homeless Youth Program.

4. 2012 COST EXPLANATION

Complete only if significant financial changes are anticipated between 2011-2012.

Explain specifically, by revenue source, any significant financial changes that you anticipate between 2011 and 2012.

For example: unusual cost increases, program expansion or loss of revenue.

YSOSW anticipates no significant changes to its 2012 Briarpatch Runaway & Homeless Youth Program Budget.

5. 2012 PROPOSED BUDGET

REVENUE SOURCE	BUDGET TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	31,957	24,790	3,648	3,356	163
DANE CO CDBG	0	0	0	0	0
MADISON-COMM SVCS	23,365	19,022	2,211	2,033	99
MADISON-CDBG	4,265	4,265	0	0	0
UNITED WAY ALLOC	102,500	79,512	11,700	10,763	525
UNITED WAY DESIG	0	0	0	0	0
OTHER GOVT*	158,446	122,910	18,086	16,638	812
FUNDRAISING DONATIONS	10,500	8,145	1,199	1,103	53
USER FEES	0	0	0	0	0
OTHER**	0	0	0	0	0
TOTAL REVENUE	331,033	258,644	36,844	33,893	1,652

*OTHER GOVT 2012

Source	Amount	Terms
Federal	105,312	9/30/11-9/29/12
State of Wisconsin	53,134	10/1/11-9/30/12
	0	
	0	
	0	
TOTAL	158,446	

**OTHER 2012

Source	Amount	Terms
	0	
	0	
	0	
	0	
	0	
TOTAL	0	

ORGANIZATION:	Youth Services of Southern Wisconsin, Incorporated
PROGRAM/LETTER:	A Briarpatch Runaway & Homeless Youth Program
PRIORITY STATEMENT:	OCS: Domestic Violence, Sexual Assault, Crisis Intervention A2: Direct Service Children and Runaway Youth

DESCRIPTION OF SERVICES

6. NEED FOR PROGRAM: Please identify local community need or gap in service that the proposed program will address.

According to the City of Madison Community Development Block Grant Office, and the Dane County Homeless Consortium, 1,325 youth spent at least one night in a Dane County shelter in 2009 (2009 Annual Report on the Homeless Served in Dane County, p.2). During the 2005-2006 school year, the Madison Metropolitan School District reported serving 564 homeless youth; other school districts in the service area reported serving an additional 303 homeless students (Wisconsin Department of Public Instruction). Nearly all these homeless youths were housed as part of a homeless family and as such these numbers do not include runaways, throw aways, or unaccompanied youth.

Briarpatch works closely with the Madison Police Department and program services help prevent youth from being arrested as runaways or from becoming involved with law enforcement in other ways. In 2009, fully 65% of the program's clients were minorities.

7. SERVICE DESCRIPTION - Describe the service(s) provided including your expectations of the impact of your activities.

The goals of the Briarpatch Program are to alleviate the problems of runaway and homeless youth, reunite youth with their families, strengthen family relationships, and help youth decide upon constructive courses of action.

There are five main components to the Briarpatch Runaway & Homeless Youth Program:

Counseling: Individual and family counseling to resolve problems that contributed to running away/homelessness.

Temporary Shelter: Briarpatch maintains a system of licensed volunteer host homes for teens in need of temporary shelter.

Case Management Assistance: Briarpatch's Youth Counseling team responds directly to the specific needs of each individual client. Briarpatch counselors help youth find housing, resolve problems with family members, and serve as advocates for school related issues.

24-Hour Help-Line: Trained volunteer counselors and staff provide youth with immediate access to assistance for personal safety concerns, mental health issues, housing, food, and other vital concerns.

Outreach: Briarpatch staff provide services to help youth living or spending significant amounts of time on the street to remain safe and healthy. They provide information, referrals, food, clothing, and HIV/STI prevention information. Staff work with youth to connect them with other YSOSW and community-based services. Reported 2009, 2010 budget figures reflect the merger of the Children of Violent Homes Project and Briarpatch Program. No service changes are anticipated

8. PROPOSED PROGRAM CONTRACT GOALS: Include clearly defined service goals and process objectives: number of unduplicated clients to be served, number of service hours to be provided etc.

Approximately 250 youth and their families receive Briarpatch Runaway & Homeless Youth Program services each year. This will include runaway youth, homeless youth, throw-away youth, and youth at risk of separation from their family. Services provided will include intake screening and assessment, crisis intervention, individual and family counseling, case management, food, clothing, outreach, aftercare, and temporary emergency shelter for youth as needed. In addition, the BCP will operate a toll free 24-hour help line and expects to receive 1200-1500 calls annually to this line.

9. SERVICE HOURS: Frequency, duration of service and hours and days of service availability.

All services can be accessed through a 24-hour help-line (1-800-798-1126). Most services are provided at 1955 Atwood Avenue, Madison, Wisconsin 53704. Walk-in services are available Monday through Friday, 9am to 10pm. On-call staff provide services as needed during nights and weekends.

ORGANIZATION:

Youth Services of Southern Wisconsin, Incorporated

PROGRAM/LETTER:

A Briarpatch Runaway & Homeless Youth Program

10. POPULATION SERVED: Please describe in terms of age, income level, LEP, literacy, cognitive or physical disabilities or challenges).

The Briarpatch Runaway & Homeless Youth Program serves runaway, homeless, and at-risk youth ages 12 to 18 and their families. The majority of the program's youth are from low-income families or have been disassociated from their families. Program statistics over the past several years indicate that between 20 and 40 percent of youth accessing Briarpatch services have mental disorders or significant behavioral problems. Clients generally report poor school performance/attendance, and often have had contact with law enforcement.

11. LOCATION: Location of service and intended service area (Include census tract where service is tract specific).

Services are provided at the Youth Services of Southern Wisconsin offices at 1955 Atwood Avenue, Madison, Wisconsin. The program's service area includes Dane, Dodge, and Jefferson Counties.

12. OUTREACH PLAN: Describe your outreach and marketing strategies to engage your intended service population.

Briarpatch utilizes various outreach strategies and activities aimed at increasing awareness of and sensitivity to the diverse needs of runaway and homeless youth including persons with limited English proficiency; members of ethnic, cultural, or racial minorities; and lesbian, gay, bisexual, transgender and questioning (LGBTQ) youth. The agency operates an adult supervised youth leadership development group that provides presentations to over 1,500 youth and adults each year on topics such as dating violence, family relationships, accepting differences, and sexual violence. In addition, the agency maintains collaborations with the Gay/Straight Alliance for Safe Schools; Family Service, Inc.; local Gay/Straight Alliances which are run entirely by high school students; the AIDS Network; the Madison Area Literacy Council; Centro Hispano, Inc.; the Urban League of Greater Madison, Inc.; and United Refugee Services, Inc.

13. COORDINATION: Describe how you coordinate your service delivery with other community groups or agencies.

Briarpatch has referral relationships and/or MOUs with the following agencies:

- AIDS Network-provides risk reduction materials to the program and accepts referrals for testing and treatment options.
- Dane County Shelter Home -provides back up shelter when host homes are not available
- Mental Health Center-referrals for youth with mental health issues
- YWCA-temporary shelter for women
- Planned Parenthood-Referrals to the Briarpatch and from the BC and SO programs-health ser.
- Porchlight (Adult Homeless Shelters Consortium)-shelter for youth 18-21
- Access Community Health Clinic-Medical Services
- Family Services-Long Term Counseling Referrals, Alcohol and Drug Abuse (AODA) treatment
- Tellurian & UWAAIDP-Alcohol and Drug Abuse intervention and treatment

14. VOLUNTEERS: How are volunteers utilized in this program?

Approximately 65 volunteers assist with the provision of Briarpatch Runaway & Homeless Youth Program services. Volunteers help operate the program's 24-hour help-line, providing over-the-phone counseling, information, and referral. In addition, volunteers assist with in-person counseling sessions with teens and their families.

15. Number of volunteers utilized in 2010?

65 (est)

Number of volunteer hours utilized in this program in 2010?

16,000 (est)

ORGANIZATION:

Youth Services of Southern Wisconsin, Incorporated

PROGRAM/LETTER:

A Briarpatch Runaway & Homeless Youth Program

16. BARRIERS TO SERVICE: Are there populations that are experiencing barriers to the service you are proposing, i.e., cultural differences, language barriers and/or physical or mental impairments or disabilities? Describe the ability of proposed program to respond to the needs of diverse populations.

YSOSW employs staff that are fluent in Spanish, Hmong, and American Sign Language. In addition, many of the Briarpatch Runaway & Homeless Youth Program's written materials are available in Spanish. When necessary, YSOSW can also take advantage of translation services provided by Centro Hispano or the University of Wisconsin foreign language services.

17. EXPERIENCE: Please describe how your agency, and program staff experience, qualifications, and past performance will contribute to the success of the proposed program?

Since 1971, the Briarpatch Runaway and Homeless Youth Program has served more than 10,000 youth and their families. This program continues to stand out for its ability to serve large numbers of youth and their families with a relatively small staff. This is accomplished by utilizing a unique blend of paid staff, volunteers, and student interns from undergraduate and graduate human service programs to provide services. The most recent reviews of the Briarpatch Runaway and Homeless Youth Program (conducted by federal, state, and private entities) note that Briarpatch services meet or exceed all contractual and programmatic requirements. The federal review identified several strengths in service delivery and praised the agency for utilizing youth in the delivery of services, in program development, and on the Board of Directors. The agency was also given high marks in the area of fiscal reporting. One recommendation to increase the cross training of staff in fiscal operations has been implemented. In the Spring of 2010, the program's two Americorps workers received the National Community Service Governors Award for Excellence for their exemplary work with runaway and homeless youth.

18. LICENSING OR ACCREDITATION: Report program licensing, accreditation or certification standards currently applied.

YSOSW is a licensed foster child placing agency by with WI Dept of Children & Families. The agency employs two Licensed Clinical Social Workers who manage the program's temporary shelter services.

19. STAFF: Program Staff: Staff Titles, FTE dedicated to this program, and required qualifications for program staff.

Staff Title	FTE	City \$	Qualifications
Program & Clinical Coordinator	0.95	Yes	Masters Degree
Program Director	0.21	Yes	Bachelors Degree
Clinical Supervisor	0.38	Yes	Licensed Clinical Social Worker
Youth Counselor	1.93	Yes	Bachelors Degree
Volunteer Coordinator	1	Yes	Bachelors Degree
Americorps Worker	0.8	Yes	Americorps Qualified
Executive Director	0.02	Yes	Licensed Clinical Social Worker

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CDBG DESCRIPTION OF SERVICES SUPPLEMENT

Please provide the following information ONLY if you are applying for projects that meet the "CDD Community Development Program Goals & Priorities". If not applying for CDBG Office Funds, go to Community Resources Description of Services Supplement (p. 7), or go to Demographics (p. 8).

20. PARTICIPANT INCOME LEVELS:

Indicate the number of households of each income level and size that this program would serve in 2011-2012.

Income Level	Number of Households
Over 80% of county median income	0
Between 50% to 80% of county median income	0
Between 30% to 50% of county median income	0
Less than 30% of county median income	0
Total households to be served	0

21. If projections for 2012 will vary significantly from 2011, complete the following:

Income Level for 2012	Number of Households
Over 80% of county median income	0
Between 50% to 80% of county median income	0
Between 30% to 50% of county median income	0
Less than 30% of county median income	0
Total households to be served	0

22. AGENCY COST ALLOCATION PLAN: What method does your agency use to determine indirect cost allocations among programs?

Youth Services of Southern Wisconsin (YSOSW) allocates shared expenses utilizing a cost allocation plan based on the number of employees within a program.

Once the shared expenses are allocated to each program, all program expenses are then allocated to each grant within the program by the percentage of the grant's income to the program's total income.

23. PROGRAM ACTIVITIES: Describe activities/benchmarks by timeline to illustrate how your program will be implemented.

Activity Benchmark	Est. Month of Completion
Complete Volunteer Training 1	March
Complete Volunteer Training 2	July
Complete Volunteer Training 3	October
Attend National Runaway & Homeless Youth Conference	November
Attend Emergency Shelter Consortium	Monthly
Attend Wisconsin Association of Homeless and Runaway Services Conferences	Twice Annually
Complete WAHRS Program Evaluation	November

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COMMUNITY RESOURCES DESCRIPTION OF SERVICES SUPPLEMENT

Please provide the following information ONLY if you are applying for projects that meet the "Community Resources Program Goals & Priorities" If not applying for CR Funds, go to Demographics (p. 8).

24. CONTRIBUTING RESEARCH

Please identify research or best practice frameworks you have utilized in developing this program.

The Briarpatch Runaway and Homeless Youth Program is a federally designated Basic Center Program. As such, it utilizes best practices standards established by the Family and Youth Services Bureau. (See Basic Center Program Fact Sheet). The program is also a participant with the Runaway and Homeless Youth Training and Technical Assistance Centers. (See RHY Issues At A Glance). The program utilizes their strategies for successful outreach. In addition, as a federally funded Basic Center Program, the program offers the services outlined in FYSB Report to Congress (pp 17-22) including 24-hour availability and temporary shelter. The Briarpatch Program also uses the "Section III: Prevention and Intervention in the Victimization of Teenagers" identified in "Section III: Prevention and Intervention in the Victimization of Teenagers". (all referenced best practices are provided on the Community Development Division's website)

25. ACCESS FOR LOW-INCOME INDIVIDUALS AND FAMILIES

What percentage of this program's participants do you expect to be of low and/or moderate income?

80.0%

What framework do you use to determine or describe participant's or household income status? (check all that apply)

Number of children enrolled in free and reduced lunch

Individuals or families that report 0-50% of Dane County Median Income

Individual or family income in relation to Federal Poverty guidelines

Other

X

26. HOW IS THIS INFORMATION CURRENTLY COLLECTED?

Upon intake, youth clients and/or parents complete an informational questionnaire that includes demographic and contact information. This form also includes a question on household income.

27. PLEASE DESCRIBE YOUR USER FEE STRUCTURE AND ANY ACCOMMODATIONS MADE TO ADDRESS ACCESS ISSUES FOR LOW INCOME INDIVIDUALS AND FAMILIES.

All services are provided at no cost to clients. For clients with transportation issues, the Briarpatch Runaway & Homeless Youth Program provides bus passes, cab rides, or will travel to clients as appropriate.

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28. DEMOGRAPHICS

Complete the following chart for unduplicated participants served by this program in 2009. Indicate the number and percentage for the following characteristics. For new programs, please estimate projected participant numbers and descriptors.

PARTICIPANT DESCRIPTOR	#	%	PARTICIPANT DESCRIPTOR	#	%
TOTAL	245	100%	AGE		
MALE	94	38%	<2	0	0%
FEMALE	151	62%	2 - 5	0	0%
UNKNOWN/OTHER	0	0%	6 - 12	25	10%
			13 - 17	212	87%
			18 - 29	8	3%
			30 - 59	0	0%
			60 - 74	0	0%
			75 & UP	0	0%
			TOTAL AGE	245	100%
			RACE		
			WHITE/CAUCASIAN	102	42%
			BLACK/AFRICAN AMERICAN	79	32%
			ASIAN	6	2%
			AMERICAN INDIAN/ALASKAN NATIVE	5	2%
			NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER	0	0%
			MULTI-RACIAL:	14	6%
			Black/AA & White/Caucasian	14	100%
			Asian & White/Caucasian	0	0%
			Am Indian/Alaskan Native & White/Caucasian	0	0%
			Am Indian/Alaskan Native & Black/AA	0	0%
			BALANCE/OTHER	39	16%
			TOTAL RACE	245	100%
			ETHNICITY		
			HISPANIC OR LATINO	27	11%
			NOT HISPANIC OR LATINO	218	89%
			TOTAL ETHNICITY	245	100%
			PERSONS WITH DISABILITIES	87	36%
			RESIDENCY		
			CITY OF MADISON	161	66%
			DANE COUNTY (NOT IN CITY)	71	29%
			OUTSIDE DANE COUNTY	13	5%
			TOTAL RESIDENCY	245	100%

Note: Race and ethnic categories are stated as defined in HUD standards

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29. PROGRAM OUTCOMES

Number of unduplicated individual participants served during 2009.	245
Total to be served in 2011.	250

Complete the following for each program outcome. No more than two outcomes per program will be reviewed.

If applying to OCS, please refer to your research and/or posted resource documents if appropriate.

Refer to the instructions for detailed descriptions of what should be included in the table below.

Outcome Objective # 1:	Youth accessing Briarpatch Runaway & Homeless Youth Program services will exhibit a reduction in runaway behavior			
Performance Indicator(s):	The number of youth with no further incidents of running away during the 3 months following intake			
Proposed for 2011:	Total to be considered in	250	Targeted % to meet perf. measures	80%
	perf. measurement		Targeted # to meet perf. measure	200
Proposed for 2012:	Total to be considered in	250	Targeted % to meet perf. measures	80%
	perf. measurement		Targeted # to meet perf. measure	200
Explain the measurement tools or methods:	Counselors perform telephone assessments with parents and youth following completion of scheduled counseling sessions.			
Outcome Objective # 2:	Youth accessing the Briarpatch Runaway & Homeless Youth Program services will exhibit a reduction in law violations.			
Performance Indicator(s):	The number of youth with no law violations during the three months following intake.			
Proposed for 2011:	Total to be considered in	250	Targeted % to meet perf. measures	80%
	perf. measurement		Targeted # to meet perf. measure	200
Proposed for 2012:	Total to be considered in	250	Targeted % to meet perf. measures	80%
	perf. measurement		Targeted # to meet perf. measure	200
Explain the measurement tools or methods:	The measurement tools are client and family reports and CCAP criminal history sampling of 10% of clients.			

Community Services, Early Childhood and Senior Services Committees

- 4. Project Type:** **New** ☐ **Continuing** ☒

X III Crisis A2. Immediate direct service for children & youth

- Serve 250 youth and their families in 24-hour/7-day crisis intervention
- Take 1,200 – 1,500 crisis calls.

Staff Comments: This program clearly meets Program Area II. – Priority A2 - Immediate direct service for vulnerable children, runaway and homeless & youth

Staff Comments: It seems very likely that program design will have a positive impact on the need or problem identified.

Staff Comments: Service goals and outcome objectives seem realistic, measurable and are likely to be achieved within the timeline.

Staff Comments: The agency, staff and Board seem to possess the experience and qualifications to indicate probable success. The agency has strong record of positive past performance.

Staff Comments: The budget is reasonable and realistic. Other resources are utilized and leveraged. Agency has demonstrated sound fiscal planning and management.

12. To what extent does the agency's proposal demonstrate efforts and success at securing a diverse array of support, including volunteers, in-kind support and securing partnerships with agencies and community groups?

Staff Comments: The program has strong volunteer support and many active partnerships.

13. To what extent does the applicant propose services that are accessible and appropriate to the needs of low income individuals, culturally diverse populations and/or populations with specific language barriers and/or physical or mental disabilities?

Staff Comments: Services seem very accessible and appropriate for low-income & culturally diverse populations as well as populations w/ language barriers, and physical or mental disabilities.

Questions: No questions

14. Staff Recommendation

☐ Not recommended for consideration

☒ Recommend for consideration

☐ Recommend with Qualifications
Suggested Qualifications: