

First Church – United Methodist, requesting permission for the use of James Madison Park Monday, December 24, 2012, for a fireworks display.

Should the Park Commission approve the request from First Church, the following conditions apply for the event:

- 1) Aldermanic notification is required by the sponsor. Contact Alder Bridget Maniaci at district2@cityofmadison.com or 608-516-3488.
- 2) Obtain "Pyrotechnic Display of Fireworks License" from Madison Fire Department.
- 3) Sponsor will submit a certificate of insurance covering this event and naming the City of Madison as "additional insured."
- 4) The sponsor will arrange a site visit with East Parks Supervisor Craig Klinke, 246-4508 or cklinke@cityofmadison.com, and agrees to comply with any and all site recommendations made by him. Event organizer shall submit an event site map and detailed event schedule – complete.
- 5) If there are temporary structures or other equipment that needs to be staked, the sponsor will contact Digger's Hotline approximately ten days before the event, and will provide the Park Office with the ticket number. All temporary structures will be removed as soon as possible after the event.
- 6) All applications, permits, deposits, fees, are to be reconciled and on file in the Park Office at least one week prior to the event.
- 7) No parking allowed on the grass.
- 8) Event organizer is responsible for clean-up of event area.

Potential fees:

Scheduling Fee	\$62.00
Parks Fireworks permit	\$100.00
Temporary Structures	\$200.00/per structure

PARK EVENT PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Fireworks - Celebrate Jesus' Birth & Church's 175th Birthday

Event Organizer/Sponsor First Church - United Methodist

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number ES 2171

Address 203 Wisconsin Avenue

City/State/Zip Madison, WI 53718

Primary Contact Carly Kuntz

FAX _____

Work Phone 608-256-9061 ext. 13

Phone During Event 262-227-4392

E-mail ckuntz@fume.org

Website www.fume.org

Secondary Contact Tina Lang

Work Phone _____

Phone During Event _____

E-mail _____

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance 200 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification: Hours _____ to _____ Yes No

Park Requested James Madison

Shelter Reserved by Event Organizer Yes No

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 12/24/12

Rain Date(s) N/A

Event Start Date(s)/Time(s) 4pm - 6pm 12/24/12

Set-Up Date(s)/Time for Event 12/24/12

Event End Date(s)/Time(s) 6pm 12/24/12

Take-Down Time 6pm

Does this require time in the park the day before your event? Yes No

APPLICATION SIGNATURE

The person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved park area. This permit is subject to all Municipal Ordinances as defined by the City of Madison, in addition to all rules and regulations governing the City's Parks Division. The applicant agrees that during the use of the park facility, the sponsoring organization will not exclude anyone from participation in, deny anyone the benefits of, or otherwise subject anyone to discrimination because of the person's race, color, creed, national origin or handicap.

The applicant has read the Park Events Application packet. The applicant has included all of the appropriate permit applications and materials for this event.

I hereby certify to the best of my knowledge that the information and statements contained in this application are complete and true. I understand that failure to report components of this event/activity may result in the loss of deposit, revocation of permit and/or failure to secure future permits.

Signature Carly Kuntz

Date 11-15-12

Shoot Site Location of First United Methodist Church 12/24/2012 at 5:30pm

Equipment will be angled out towards the lake and low level products will be in grass area

James Madison Park

Do not cross this point

Spectators

Higdon St

Johnson St

N Franklin St

N Blair St

Belmont St

N Butler St

N Hancock St

Google earth

From: Padorr, Kathryn [<mailto:KPadorr@cityofmadison.com>]
Sent: Wednesday, October 31, 2012 11:48 AM
To: Carly Kuntz
Cc: Lamberty, Kelli
Subject: RE: Fireworks Christmas Eve 2012

Hi Carly,

Thanks for getting me this email. I have a couple of questions – you say you have the park reserved already? Could you explain that? (Kelli and I are the special events people, and we hadn't heard about this.)

Also, do you have an idea right now of where in the park the fireworks would be shot off from?

Thanks,
Kathryn

From: Carly Kuntz [<mailto:ckuntz@fumc.org>]
Sent: Wednesday, October 31, 2012 10:33 AM
To: Padorr, Kathryn
Cc: Gina Arata
Subject: Fireworks Christmas Eve 2012

Good Morning Kathryn,

Thank you for the phone conversation this morning. Following are our plans for fireworks on Christmas Eve.

4 p.m. Worship Service at First Church at 203 Wisconsin Ave.

5:00 p.m. – after worship invite the congregation to walk down to the lake front at James Madison Park. (We have the park already reserved for our use.) We expect about 200 church members to be present.

Worshippers and church members will be urged to use the church parking lot, the Masonic Temple parking lot, and the three city parking lots near our building. Those are our customary parking spots for worship.

5:30 p.m. – 10 minutes of fireworks by Bartollota Fireworks Co. to celebrate the Birth of Christ as well as the 175th birthday of First Church.

We will publicize this event to the community as a gift to the city of Madison.

After the fireworks, people will return to their cars. The next worship service begins at 7 p.m.

If you need more information, please let me know.

Thank you for your help in planning this special evening.

Blessings,

Carly Kuntz
Lead Pastor
First United Methodist Church
203 Wisconsin Avenue
Madison, WI 53703
608-256-9061 xt. 13