

City of Madison Operating Budget

Departmental Request Worksheet

Year: GN01

Agency Name:

Agency Number:

Budget Function:

Services:

	Number	Title
A	2000	Common Council
B	3000	Column "B"
C	4000	Column "C"
D	5000	Column "D"
E	6000	Column "E"
F	7000	Column "F"
G	8000	Column "G"
H	9000	Column "H"

Benefit Rates:

	Exec.	Adopted
Permanent Salary Rate=	36.20%	36.20%
Hourly Salary Rate=	7.65%	7.65%
Overtime Salary Rate=	14.30%	14.30%

First Page Narrative Heading:

Compensation Rate Adjustment Applied:

Final Service Summary Column Title:

**City of Madison Operating Budget
Compensation Worksheet
Common Council**

2014 Request

Permanent Salaries

Position Title	2000	3000	4000	5000	6000	7000	8000	9000	Total	Rounding Difference
Administrative Assistant	57,133	0	0	0	0	0	0	0	\$ 57,133	\$ -
Secretary 1	49,199	0	0	0	0	0	0	0	49,199	-
0	0	0	0	0	0	0	0	0	\$ 0	\$ -
0	0	0	0	0	0	0	0	0	0	-
0	0	0	0	0	0	0	0	0	0	-
0	0	0	0	0	0	0	0	0	0	-
0	0	0	0	0	0	0	0	0	0	-
Premium Pay	2,700	0	0	0	0	0	0	0	2,700	-
Workers Comp Pay	0	0	0	0	0	0	0	0	0	-
Vacation/Comp Accrual	0	0	0	0	0	0	0	0	0	-
	<u>\$ 109,032</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 109,032</u>	<u>\$ -</u>
Budgeted Salary Savings	(2,181)	0	0	0	0	0	0	0	(2,181)	-
Net Permanent Salaries	<u>\$ 106,851</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 106,851</u>	<u>\$ -</u>
Hourly Employee Pay	<u>\$ 165,789</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 165,789</u>	<u>\$ -</u>
Overtime Pay	<u>\$ 1,200</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 1,200</u>	<u>\$ -</u>
Fringe Benefits:										
Permanent Salaries	\$ 38,680	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 38,680	
Hourly Salaries	12,683	0	0	0	0	0	0	0	12,683	
Overtime Salaries	172	0	0	0	0	0	0	0	172	
Total Fringe Benefits	<u>\$ 51,535</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 51,535</u>	

Permanent Salary Detail

Common Council

Position Title	CG-RG	2014							
		FTE's		Requested		Executive		Adopted	
		2012	2013	FTE's	Amount	FTE's	Amount	FTE's	Amount
Administrative Assistant	17-14	1.00	1.00	1.00	\$ 57,133	-	\$ 0	-	\$ 0
Secretary 1	17-10	1.00	1.00	1.00	49,199	-	0	-	0
	0 0	-	-	-	0	-	0	-	0
	0 0	-	-	-	0	-	0	-	0
	0 0	-	-	-	0	-	0	-	0
	0 0	-	-	-	0	-	0	-	0
	0 0	-	-	-	0	-	0	-	0
Premium Pay		-	-	-	2,700	-	0	-	0
Workers Comp Pay		-	-	-	0	-	0	-	0
Vacation/Comp Accrual		-	-	-	0	-	0	-	0
		<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>\$ 109,032</u>	<u>-</u>	<u>\$ 0</u>	<u>-</u>	<u>\$ 0</u>
Budgeted Salary Savings	2.00%				(2,181)		0		0
Net Permanent Salaries		<u>2.00</u>	<u>2.00</u>	<u>2.00</u>	<u>\$ 106,851</u>	<u>-</u>	<u>\$ 0</u>	<u>-</u>	<u>\$ 0</u>

		<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Common Council							
Expenditures							
Purchased Services							
54202	Telephone Regular	1,025	1,375	1,375	1,375	0	0
54550	City-County Bldg Use Charge	9,325	10,283	10,283	10,283	0	0
54555	Records Storage	46	100	100	100	0	0
54630	Conference/Meetings	2,752	5,000	5,000	5,000	0	0
54640	Training/Travel	<u>1,934</u>	<u>500</u>	<u>500</u>	<u>500</u>	<u>0</u>	<u>0</u>
54950	Consulting Services	1,600	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
	Total	<u>\$ 16,682</u>	<u>\$ 17,258</u>	<u>\$ 17,258</u>	<u>\$ 17,258</u>	<u>\$ 0</u>	<u>\$ 0</u>
Supplies							
55110	General Office Supplies	2,110	3,000	3,000	3,000	0	0
55120	Subscription & Books	374	200	200	200	0	0
55130	Reproduction Copier/Fast Copy	5,503	5,800	5,800	5,800	0	0
55140	Postage	29,298	12,765	12,765	19,765	0	0
55540	Food & Beverages	<u>485</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
	Total	<u>\$ 37,769</u>	<u>\$ 21,765</u>	<u>\$ 21,765</u>	<u>\$ 28,765</u>	<u>\$ 0</u>	<u>\$ 0</u>
Inter-Departmental Charges							
56950	Insurance Fund-Inter-D (Pmts To)	238	3,819	3,819	3,819	0	0
56960	Workers Comp-Inter-D (Pmts To)	<u>276</u>	<u>266</u>	<u>266</u>	<u>266</u>	<u>0</u>	<u>0</u>
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
	Total	<u>\$ 514</u>	<u>\$ 4,085</u>	<u>\$ 4,085</u>	<u>\$ 4,085</u>	<u>\$ 0</u>	<u>\$ 0</u>

		<u>2012</u> <u>Actual</u>	<u>2013</u> <u>Adopted</u>	<u>2013</u> <u>Projected</u>	<u>2014</u> <u>Request</u>	<u>2014</u> <u>Executive</u>	<u>2014</u> <u>Adopted</u>
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Common Council

Debt / Other Financing Uses

57710	Alder Expense Accounts	18,732	43,500	43,500	43,500	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
	Total	<u>\$ 18,732</u>	<u>\$ 43,500</u>	<u>\$ 43,500</u>	<u>\$ 43,500</u>	<u>\$ 0</u>	<u>\$ 0</u>

Inter-Agency Billings

Billings to Departments

0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
	Total	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>

Other Sources

70000	REVENUES	8,995	0	6,790	7,000	0	0
0	#N/A	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
0	#N/A	0	0	0	0	0	0
	Total	<u>\$ 8,995</u>	<u>\$ 0</u>	<u>\$ 6,790</u>	<u>\$ 7,000</u>	<u>\$ 0</u>	<u>\$ 0</u>

Total Inter-Agency Billings	<u>\$ 8,995</u>	<u>\$ 0</u>	<u>\$ 6,790</u>	<u>\$ 7,000</u>	<u>\$ 0</u>	<u>\$ 0</u>
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Common Council

Agency Number: **06**
 Budget Function: **General Government**

The Common Council has responsibility for the management and control of City property, finances, highways, navigable waters, and public service; and has the power to act for the government and the good order of the City, for its commercial benefit and for the health, safety, and welfare of the public. It may carry out its power by license, regulation, suppression, borrowing of money, tax levy, appropriation, fine, imprisonment, confiscation and other necessary or convenient means. (Section 62.11 Wisconsin Statutes.)

<u>Major Service</u>	<u>2012 Actual</u>	<u>2013 Adopted</u>	<u>2013 Projected</u>	<u>2014 Request</u>	<u>2014 Executive</u>	<u>2014 Adopted</u>
Common Council	376,795	402,785	395,995	411,983	0	0
Agency Total	\$ 376,795	\$ 402,785	\$ 395,995	\$ 411,983	\$ 0	\$ 0

Requested Budget Highlights

The Budget includes:

1. Potential Sick Leave Payout

Common Council

Budget Service Descriptions:

Common Council

The Common Council, established by State Statute, is responsible for policy determination for the City of Madison. The Council is comprised of 20 elected members, meets generally on the first and third Tuesdays of each month, and acts on proposed legislation, policy matters, and other City business. Council members also meet many times throughout the month in board, commission, and committee meetings. Information is received from and disseminated to constituents through meetings, newsletters, correspondence, phone calls, surveys, and questionnaires.

The Council office provides staffing through the Administrative Assistant and the Secretary 1, who perform various administrative, management, and clerical functions for Council members.

Service Summary			
	2012	2013	2014
	Actual	Adopted	Executive
Total Expenditures	\$ 385,790	\$ 402,785	\$ 0
Less Inter-Agency Billings	8,995	0	0
Net Total	\$ 376,795	\$ 402,785	\$ 0

Common Council Summary by Major Object of Expenditure

	2012	2013	2013	2014	2014	2014
	Actual	Adopted	Projected	Request	Executive	Adopted
Permanent Salaries	\$ 119,369	\$ 103,781	\$ 103,781	\$ 106,851	\$ 0	\$ 0
Hourly Employee Pay	143,309	161,215	161,215	165,789	0	0
Overtime Pay	2,206	1,119	1,119	1,200	0	0
Fringe Benefits	47,208	50,062	50,062	51,535	0	0
Purchased Services	16,682	17,258	17,258	17,258	0	0
Supplies	37,769	21,765	21,765	28,765	0	0
Inter-Departmental Charges	514	4,085	4,085	4,085	0	0
Debt/Other Financing Uses	18,732	43,500	43,500	43,500	0	0
Capital Assets	0	0	0	0	0	0
Total Expenditures	\$ 385,790	\$ 402,785	\$ 402,785	\$ 418,983	\$ 0	\$ 0
Inter-Agency Billings	8,995	0	6,790	7,000	0	0
Net Budget	\$ 376,795	\$ 402,785	\$ 395,995	\$ 411,983	\$ 0	\$ 0