



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved HOUSING COMMITTEE

Wednesday, June 1, 2011

5:00 PM

215 Martin Luther King, Jr. Blvd.
Room 260 (Madison Municipal Building)

CALL TO ORDER / ROLL CALL

The meeting was called to order at 5:05 PM by Chair Porterfield.

Staff: George Hank & Meg Zopelis

Present: 8 -

Jason L. Stringer; Charlie R. Sanders; Steven J. Schooler; Curtis V. Brink;
Michael A. Stluka; Detria D. Hassel; David C. Porterfield and Ald. Scott J.
Resnick

Excused: 4 -

Ald. Bridget R. Maniaci; Philip P. Ejercito; Brian A. Munson and Marjorie A.
Passman

APPROVAL OF MINUTES

A motion was made by Schooler, seconded by Brink, to Approve the Minutes of
May 4, 2011. The motion passed by voice vote/other.

PUBLIC COMMENT

None

DISCLOSURES AND RECUSALS

None

SUBCOMMITTEE ASSIGNMENTS

- 20014** Assignment of Housing Committee Members to the Landlord & Tenant Issues Subcommittee and Housing Affordability Subcommittee

Landlord & Tenant Issues Subcommittee: Michael Stluka
Housing Affordability Subcommittee: Jason Stringer (start in July) and
Michael Stluka

REPORTS

2. [08595](#) Landlord & Tenant Issues Subcommittee

Brink reported that the Subcommittee worked on the Landlord/Tenant Pamphlet and referred it back to the Housing Committee for approval. There was also brief discussion on the bail schedule.

3. [08596](#) Housing Affordability Subcommittee

Brink reported that they are trying to get into what their new mission is going to be and discussed usage of the Affordable Housing Trust Fund.

4. [11431](#) Common Council Update

Resnick indicated there was nothing to report from the Council.

5. [15888](#) Housing Diversity Planning Ad Hoc Committee

Porterfield stated the final report had been advanced to the Common Council. It will most likely be referred to other committees for review.

UNFINISHED BUSINESS

6. [20936](#) City of Madison Strategic Housing Plan

Attachments: [Porterfield Rpt 12-29-10.pdf](#)
[Proposals for Planning Services.pdf](#)
[Housing Report from Murphy January 2006.pdf](#)
[Stratigic Housing Plan Memo.pdf](#)
[Porterfield E-mail 3-31-11.pdf](#)

This file is on hold awaiting information from the Mayor's Office.

NEW BUSINESS

7. [20510](#) Review of Tenant & Landlord Rights & Responsibilities Pamphlet

Attachments: [Tenant Landlord Web 9-27-10.pdf](#)
[Landlord tenant rights and responsibilities pamphlet 2-17-11.pdf](#)
[Tenant & Landlord Rights and Responsibilities Pamphlet 3-31-11.pdf](#)
[Tenant & Landlord Rights and Responsibilities Pamphlet 4-15-11.pdf](#)
[Konkel Agenda No.1 4-21-11.pdf](#)
[Reg Statements 4-6-11.pdf](#)
[landlord tenant pamphlet memo final.pdf](#)
[Tenant Landlord Rights and Responsibilities Pamphlet Konkel edits.pdf](#)
[tlb take two konkel edits with highlighted areas to change.pdf](#)
[landlord tenant pamphlet revised memo.pdf](#)
[Tenant Landlord Rights and Responsibilities Pamphlet 5-26-11.pdf](#)

A motion was made by Schooler, seconded by Brink, to Approve the Tenant & Landlord Rights and Responsibilities pamphlet with the following changes:

Page 1: Remove "27 (Minimum Housing Code), and 39 (Housing Discrimination)"
Page 1: Add "Dane County Ordinances (DCO) Chapter 31 (Housing Discrimination)"
Page 1: Add bullet point before "Request and keep a receipt for rent payments or pay by check."
Page 3: Add bullet points before "Many written leases require that each resident...", "Be careful in your roommate choices..." and "Periodic tenancies commonly referred to as "month-to-month" leases..."
Page 4: At "Safety Issues", indent first paragraph and add a bullet point. Also, add a bullet point before, "The landlord must give not less than seven..."
Page 5: Add bullet points in front of, "A landlord cannot confiscate any of your property...", "A landlord may regulate guests...", "A notice by the landlord to show your apartment cannot cover more than three...", and "A landlord must knock and identify themselves..."
Page 6: Under "Subletting and Breaking a Lease", add the following sentence in the second paragraph, before "However, you will be responsible for the rent owed...": "Reasonable effort means those steps that the landlord would have taken to rent the premises provided these are in accordance with local practice."
Page 6: Under "Retaliation", remove comma after the word "evict" in the first sentence. In this same paragraph, change the period after the word "union" (4th sentence) to a comma.
Page 7: Remove checkmark which does not have any words after it.
Page 7: Under "Security Deposits", change 6th bullet point back to, "If you move out early, and if you want your security deposit back within 21 days of the date you move out, then you must notify the landlord in writing of that date. If you don't notify the landlord, they can return your deposit up to 21 days after the end of the lease. ATCP 134.06(2)(b)"

The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Schooler, seconded by Sanders, to Adjourn at 5:35 PM.
The motion passed by voice vote/other.