



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Draft PUBLIC SAFETY REVIEW COMMITTEE

Thursday, December 16, 2010

5:00 PM

Madison Police Department
211 South Carroll Street
Central Community Room (GR-22)
City-County Building

CALL TO ORDER / ROLL CALL

Present: 7 -

Paul E. Skidmore; Bryon A. Eagon; Christopher P. Klein; Tyrone W. Bell;
Chan M. Stroman; Steve King and Matthew J. Phair

Excused: 2 -

Michael S. Scott and Bret M. Gundlach

APPROVAL OF MINUTES

Matthew Phair made a motion to approve the meeting minutes from November 11, 2010. Alder Paul Skidmore seconded the motion. The minutes were unanimously approved.

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

NEW BUSINESS

Alder Steve King, a new member of the PSRC committee, was introduced to the Committee.

1. [20627](#) Adoption of an Emergency Management Plan for the City of Madison

A motion was made by Alder Paul Skidmore for approval for the purpose of discussion, seconded by Chris Klein.

Fire Marshal Ed Ruckriegel and Michael Steinhauer, consultant, spoke on the Emergency Management Plan. In 2004 the City of Madison started working on an Emergency Management Plan based on a template developed by the Department of Homeland Security. The original plan was not workable due to the great levels of detail in the plan. The City Attorney's Office also had major concerns with the original plan. Michael Steinhauer was hired as a consultant in 2010 to help facilitate the development of a new Emergency Management Plan. He worked with a core group from the Emergency Management Planning Staff Team to develop the current plan. This plan is intended to provide a general framework on how the City will manage emergencies, other than the

day-to-day operations of the departments. The plan has been reviewed by the City Attorney's Office and the Emergency Management Staff Team. The plan describes relationships between organizations in case of an emergency, frames emergency management duties for the four phases of emergency management, and reflects State standards on local government duties relative to emergency management. It reflects the managerial duties and responsibilities of each department in the emergency response phase. The Emergency Management Plan has undergone an extensive review process. The Mayor and most City agencies have reviewed the plan and support it. The next step will be a Mayor's memorandum that further directs department heads to train staff, distribute the plan, and maintain contacts. The Council resolution allows for the Emergency Management Coordinator to make non-substitutive changes without going back to Council.

This Resolution was RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER

DISCUSSION ITEMS

2. [20824](#) Overview of Data and Dissemination from the Madison Police Department - Captain Wahl

Captain Vic Wahl presented an overview of the data sources used by the Madison Police Department. This data is used to drive internal decision-making and workload. The main data source for the Department is Calls for Service. Calls coming into the 911 Center are coded into call types and are used to allocate staffing. The new priority dispatch system will be using new coding categories. Retrieving historical data from the new system may be a challenge. Calls for service can be broken down by time and geographic area. Records Management System (RMS) information is used to drive workload. Since adding civilian Analysts to the Department, more information is available to command staff. Analysts generate the Daily Incident Report, and commanders can see if any crime trends are developing. A monthly report is generated from this information, and addresses with more than five incidents are brought to the attention of commanders. Analysts compile many relevant reports to help command staff. Federal funding was received for a new RMS system; hopefully, it will be up and running within the next year. Commanders take workload data and try to match staffing as much as possible. Neighborhood indicators look at data sources and try to predict problematic areas. Accident data from the State is another data source. Crime data is a large part of external data. The Department is transitioning from Uniform Crime Reporting (UCR) to Incident Based Reporting (IBR), which has more detailed data. This crime information is reported to the FBI and is made public. Most of the crime data is released; the other data is not usually released. Crime Reports.com is linked to the Madison Police Department's New World System. Chan Stroman asked what incidents are released to the public in press releases. Capt. Wahl explained that incidents of community interest were usually the ones written up, such as incidents presenting risks to the community, violent acts, community concerns, and trends. Arrests are public record, and the media has access to the Department's arrest log. Chan Stroman wanted the police perspective on how the public and community can become more engaged before something reaches a crisis level. Capt. Wahl said that Neighborhood Associations are a good way to engage the public. Neighborhood Officers are assigned to troubled areas and serve as liaisons to

Neighborhood Associations.

REPORTS

3. [20819](#) Report from the 911 Center Subcommittee

Four proposals were submitted on the Interoperability System, and three were viable. These proposals will be reviewed and looked at in respect to monetary value. There is a meeting on December 17, 2010, and no discussion or evaluation will take place at that meeting. Chris Klein said from the City's perspective, it is imperative that whatever vendor or proposal is selected cannot deteriorate the City's current system.

ADJOURNMENT

A motion to adjourn was made by Alder Skidmore, seconded by Matt Phair. The meeting adjourned at 6:03 p.m.