



Department of Civil Rights

Larry Studesville, Interim Director
Ariel Hicklin Ford, Division Manager

Equal Opportunities Division
210 Martin Luther King, Jr. Boulevard, Room 523
Madison, Wisconsin 53703
PH 608 266 4910
FAX 608 266 6514
TTY/Textnet 866 704 2314

www.cityofmadison.com/dcr

EOC Committee Membership Application

Individuals interested in becoming a member of a Committee of the Madison Equal Opportunities Commission are required to complete this application, attach their resume and submit the form to the Commission for its consideration.

Rule 1 5 of the Commission requires that committee membership "be representative of advocacy groups, residents, protected classes as contained in the [Equal Opportunities] Ordinance, private sector representatives and social service agencies as may have concern with the subject matter of the committee, and shall be committed to the principle of equal opportunities "

Section 3.27 Madison General Ordinance requires that EOC Employment Committee members be a city residents or a representative of company located within the City of Madison.

This application has been formulated to assure diversity on the MEOC's committees as well as to determine that applicants meet eligibility requirements.

Please fill in the application and forward it to:

Annie Weatherby-Flowers, Education/Outreach Coordinator
Madison Equal Opportunities Commission
210 Martin Luther King, Jr. Blvd., Room 523
Madison, WI 53703

Date 1/16/08 Madison Ald. Dist. 16 Ward _____
Name Michele Thoven
Home Address 5406 Day Tripper Dr.
Madison, WI 53718
Employer _____
Job Title "City Resident"
Address _____
Home Phone No. 608-354-2515 Office Phone No. _____
Fax No. _____ Internet address _____

Application for membership on

EOC Employment Committee

1. Why are you interested in serving on this Committee?

To give all citizens of Madison a fair opportunity for employment & also provide employable skills for people struggling to find employment

2. The Rules of the EOC require that committee members have a demonstrated commitment to equal opportunities. Do you believe that you can advocate for equal protection under to ordinance for all persons without regard to sex, race, religion, color, national origin or ancestry, source of income, arrest or conviction record, less than honorable discharge from the military, physical appearance, sexual orientation, political beliefs or the fact that an individual is a student?

yes

no

3. What work experience or other experience with civic involvement (such as neighborhood associations) do you have which will be beneficial in carrying out the responsibilities of this position?

I have been a HR professional with expertise in hiring & interviewing skills.

4. In addition to attending committee meetings, how much additional time can you commit to work on special projects of the committee if you are appointed?

Couple hours/ week

5. Please list any addition information about yourself that you believe is relevant to the Commission's consideration of your appointment to an MEOC committee. Include any education or special training you have that you feel particularly fits you for an appointment to this position.

I have been a non-voting member of the EOC for the last year and a half & would like to take on a more active role

6. Please list any other activities or organizations in which you are involved that you believe are relevant to this appointment.

Active Member in SHRM's Workforce
Readiness Committee

7. Equal Opportunity/Affirmative Action Data

In order to assure representation of all protected classes on MEOC committees, please indicate the protected classes of which you are a member:

Race (Please specify)

- African American
 Asian
 Hispanic
 White
 Other _____

Sex (Please specify)

- Female
 Male

Age

- 18-54
 55+

Handicap (Please specify nature of disability: _____)

Arrest or conviction record

Less than Honorable Discharge from the Military

Marital Status (Please specify)

- Single
 Married
 Divorced
 Widowed

National origin or ancestry _____

Physical appearance _____

Religion Catholic

Political Beliefs Liberal

Sexual Orientation _____

Source of Income _____

Student _____

8. If you are not actually a member of a protected class, but feel that you can represent that group because of your employment or community activities, please provide specifics.

9. If you are disabled and require an accommodation to allow your full participation on the Committee,

please describe the accommodation needed.

10. Please list any additional City committees you might be interested in serving on:
 (List no more than three - please be specific) *Committee Code (Office Use Only)*

11. Current Committee Service (Please list any **City of Madison** boards, committees or commissions on which you are currently serving - include ad hoc or subcommittee activities.):

Committee Code - Position (Office Use Only)

Term Expires _____

Term Expires _____

Term Expires _____

Are you a City of Madison resident?

Yes

No

Are you a registered voter?

Yes

No

Do you hold an elective or appointed public position or office?

Yes

No

If yes, what position or office? _____

Signature of Applicant Michelle Jansen



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EOC Employment Committee Application Supplement Committee Member Characteristics

The EOC Employment Committee asks that you respond to a few additional questions. Your response will allow us to better utilize the skills, knowledge and background of our committee members in the work that we do with the goal of greater effectiveness and higher quality.

Have you ever served on a subcommittee of the EOC Employment Committee?

No

Yes (please list: _____

Occupation/Background (please check all that apply currently or in the past)

Manufacturing

Retiree

For Profit Company (Human Resources)

For Profit Company (Management)

Employee Placement/Counseling

Small Business Owner

Sales

Education

Non-Profit/Social Services

Banking/Accounting

Engineering

Insurance

Health Care

Government

Law

Utility Company

Publishing/Media

Other (please indicate: _____

Skills/Knowledge/Interest Areas (Check all that apply, even if you are not currently, or have never been, employed in that area)

Special Event Planning/Implementation

Human Resources

Sales

Teaching/Education

Law/Ethics

Accounting/Financial

Strategic Planning

Art/Design

Public Speaking

Computers

Health Care

Social Service Delivery/Management

Marketing/Advertising/Writing/Layout

Quality Improvement

Employee Training/Leadership Development

Business Management/Administration

Publishing/Media

Speaks Foreign Language

Sign Language Interpreter

Diversity Training/Awareness

Engineering/Product Design

Other (please indicate: _____