



October 31, 2018

James C. Whitney
Architect
Department of Public Works
Engineering Division
City-County Building, Room 115
210 Martin Luther King, Jr. Blvd.
Madison, WI 53703

RE: Add Services for Design Changes to project during construction
at Midtown Police District
City of Madison Engineering Project No. 11658
Engberg Anderson Project No. 152413

Dear Jim,

The Engberg Anderson team is pleased to provide this proposal for additional services that occurred during the project that were up and beyond the scope of the A/E contract. Refer to Exhibit A, which is attached to this document, for a detailed description of the services provided, dates and hours spent to complete each tasks requested by the City of Madison or the Madison Police Department.

The scope of our services includes complete documentation. Listed below is a summary of the proposed fees:

FEE:

We propose the following Fee for Additional Services:

Total Lump Sum Fee of \$7,775.00

(Includes overhead costs)

Fee Breakdown

Primary Architectural Fee:	\$5,775.00
Engineering Fee:	\$2,000.00

Exhibit "A" : Add Service for Changes to Midtown Project

11/7/2018

	Drawing Changes Engberg Anderson	Description	Issuance	Hours
1	Floor changes @ Lobby and Lower Level	Add flooring & change existing	ASI 006	2.5
2	Stained Glass change	Raise lowest opening & revise wall panels per owner	ASI 006	3
3	Change Automatic door openers	Change function revise plan & coordination	ASI 004	3
4	Door Hardware changes @ interview room	Per owner	ASI 006	1
5	Incident room IT/Elec changes	Group Meeting, Site Meeting, Coordination	ASI 008	9.5
6	Added Toilet Partition to locker rooms	Issued drawings, shop drawings	ASI 003	3
7	Countertop in Break Room by owner	Design & Coordination with Jay	ASI 003	3.5
8	Toilet Accessories Removed from scope	Items by Owner to be removed	ASI 004	1
9	Flagpole relocation	Coordination	ASI 004	1
10	Blind changes @ Breakroom	Coordination	ASI 008	0.5
11	Additional stone wall to West	Drawing & coordination	ASI 009	12.25
12	Motorcycle parking changes - signage & location	Per Owner	via email	1
13	Blower Door testing calcs for City (area takeoffs)	Per City	None	2.75
14	Elevator machine room coordination	coordination for changes per inspection & drawing coordination	None	3.5
15	On site meetings	post punch list coordination meetings	None	5
			Total Hours	52.5
			EA Fee	\$5,775.00
	Drawing changes IMEG Engineering			
1	IT/Elec changes in Incident room and Community Room	Meeting, Coordination, Drawing changes	ASI 008	11.75
2	Electrical changes to MDF room/ Plywood added to elec rooms	Drawing changes	ASI 009	2
			Total Hours	13.75
			IMEG Fee	\$2,000.00
			Total Fee	\$7,775.00

Architect's Supplemental Instructions

Police Department Midtown District

ASI Number 003

12/7/2017

Engberg Anderson Project No. 152413.01

Page 1

To:

Contractor

Tom Zahalka
Miron Construction Co., Inc.

Owner

Jim Whitney
City of Madison

Owner's Representative

8215 Greenway Blvd.,
Suite 100
Middleton, Wisconsin 53562

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DESCRIPTION:

1. Sheet A301 is being reissued with changes to the Womens Locker Room #B012 & Mens Locker Room #008. In both locker rooms a standard height toilet partition is being added to the East shower stall at the opening with an outward swing. See details 5 & 6

Also in both toilet areas of both locker rooms there are additional dimensional changes to the sink locations in the solid surface counter tops, revise elevations accordingly. These notes have been coordinated in the casework shop drawings.

2. Sheet A411 has been issued with a change to the guardrail on First Floor. To accomodate a required wall hung radiant panel at door 109, the guardrail in this location is being removed from the project and replaced with a low wall. Refer to details 2,3 & 4 on sheet A411 and also detail 11/A412 for additional information.

3. Sheet A412 has been reissued with changes to the changes to exit barrier gate located in stair #2. All details remain the same but the gate has been flipped to be mounted on the West wall for the stair exiting from the lower level. Refer to details 1,5,9 & 10 as well as sheet E120 for the new location of the door hold and addressable relay.

4. Sheet A800 is being reissued with changes to the elevations.

In detail 22 the countertop for the breakroom casework on the South wall has been removed from the project scope and will be provided by the owner with installation by the Contractor. This information has been coordinated in the casework shop drawings.

In detail 26, the exterior window size has been revised to match the notations in the submitted shop drawings. A dimension had been provided for the location of the head height of the window.

5. Sheet M100: Remove balancing damper from EF-2 duct system per attached revised drawing.

6. Sheet M301: Revise alarming in control sequences per attached revised drawing.

7. Sheet M302: Revise makeup air unit control sequences per attached revised drawing.

8. Sheet M600: Revise EF-2 fan performance requirements and add VFD per attached revised drawing.

9. Sheet E110: Revise disconnect serving EF-2 to VFD provided by M.C. per attached revised drawing.

10. Sheet E120: Revise location of door hold and addressable relay in Stair 2, ST-2 from the East side of the stair to the West side of the stair.

11. Sheet P400: Revise UR-1 fixture to have 0.125 gpf.

ATTACHMENTS:

A301, A411, A412 & A800

M100, M301, M302, M600

E110, E120

P401

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Architect's Supplemental Instructions

Police Department Midtown District

ASI Number 004

1/25/2018

Engberg Anderson Project No. 152413.01

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DESCRIPTION:

1. The following are coordination comments that are to be made to the drawings:

- A. Detail 2/A501 - B.O. DECK EL. to be **117'-7"**
- B. Detail 3/A502 - Detail 3/A510 add note **SIM.**
- C. Detail 7/A510 - T.O. BLOCKING EL. should read **EL. 118'-6-1/2"**
- D. Sheet A301 add note: **"TOILET ACCESSORIES TA-3, TA-5 & TA-6 TO BE OWNER SUPPLIED AND CONTRACTOR INSTALLED. VERIFY PRODUCT SPECIFICATION INFORMATION WITH OWNER PRIOR."** Information has been addressed in shop drawings, provide credit to owner for removed products.
- E. Sheet A700 - Incident Room #B005: TB-2 should read **TB-1** (addressed in shop drawings)
 - Prop #B004: WB-1 to be changed to **WB-2** (addressed in shop drawings)
- F. Sheet A701 - Community Room #103: Add note to CB-1 **"BOTTOM OF CB-1 TO BE MOUNTED 1'-9" AFF."**
 - Outreach #125: TB-2 should read **TB-1** (addressed in shop drawings)

2. The attached sheet A100 is being reissued with changes to the louver opening for OAL-2 in room MECH/SWGEAR #B009 to match the louver schedule in the mechanical drawings. This change has been addressed in the cold formed metal framing shop drawings.

Engberg Anderson Project No. 152413.01

- 3. The attached sheet A101 has been reissued with the following changes:
 - A. Dimensional change to the window opening along column line J between column line 5.15 & 5.4 to address precast coordination issue as answered in RFI012.
 - B. Change the wall type for the wall between Community Room #103 & Lobby #101 from K03 to **M03** to allow for the roof drain to be located within as addressed in RFI 013.
 - C. At Entry #100, the Automatic door actuator on the exterior of the building has been changed from a wall mount to a bollard style. The actuator to be mounted on a concrete pedestal with top elevation 4" above the walking surface. Verify dimensions of concrete pedestal with dimensions of bollard per manufacturer.
- 4. The attached sheet S101 has been issued with the following revisions:
 - A. ADD L3x3 vertical angles in the stud wall cavity below Storefront M to provide support for metal stud framing as addressed in RFI 020.
- 5. The attached sheet S102 has been issued with the following revisions:
 - A. Detail 2/S102 ADD deck support angle to clerestory framing along Grid H - refer to detail 4
 - B. Detail 1/S102 ADD angle to steel column to support light gage header at Column J-6 as addressed in RFI 020.
 - C. Detail 1/S102 ADD HSS 10x6 structural header over Storefront M attached to building columns for support of stud wall above as addressed in RFI 020
- 6. The attached sheet C100 has been reissued with the following revisions:
 - A. Existing concrete sidewalks and curbs have been shown removed from the project. This information is documentation that was previously issued in CB-4
- 7. The attached sheet C200 has been reissued with the following revisions:
 - A. New concrete sidewalk, curbs and apron that have been removed from the project to be done by others.
 - B. Flagpole has been moved with additional pavers to be placed around the base.
 - C. Addition of a 3'-0" wide gate to the North property for access to cleanout in neighbors yard.
- 8. The attached sheet C400 has been reissued with the following revisions:
 - A. The 54" storm sewer has been moved to the West. Refer to reissued sheet R100 for additional information.

ATTACHMENTS:

A100 & A101
S101 & S102
C100, C200 & C400
R100

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Dan Huntington, IMEG
Capt. Jay Lengfeld, City of Madison Police
Jacob Blue, Ayres Associates

Architect's Supplemental Instructions

Police Department Midtown District

ASI Number 006

3/20/2018

Engberg Anderson Project No. 152413.01

Page 1

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DESCRIPTION:

1. Sheet A101 First Floor Plan has been reissued with changes to door #104-2. The door is to be rotated so that the swing is to the corridor #105 and the door should now be a 180 degree swing. The card reader remains on the inside of room #104.
2. Sheet A511 is being reissued with revisions to typical jamb detail for the return of the brick/stone at the window openings. The rigid insulation over the blocking has been removed and replaced with a longer brick/stone return to allow for the mortar joint at alternating courses. See detail. 9 for information.
3. Sheet A700 Lower Level finish Plan is being re-issued with changes to the flooring. In room B006 Armory, the flooring is to be changed from UR-1 to **RS-1**. In room B004 Property, the flooring is to be changed from UR-1 to **RS-1 & RS-2** (see plan for locations within the room). In room B001A Storage, the flooring is to be changed from SC-1 to **TC-1**, extended in from the garage.

All of these changes to be made to the floor column in the Room Finish Schedule on sheet A711.

Engberg Anderson Project No. 152413.01

4. Sheet A701 First floor Finish Plan is being reissued with changes to the flooring in the Entry 100 & Lobby 101. CPT-4 has been reconfigured to extend to the exterior entry door and also extend to the transaction window of the PRT. CPT-4 has been added in front of the doors into the Interview room 104 and PRT 102. Refer to plans for dimensions and locations.

5. Sheet A802 is being re-issued with changes to the stained glass window layout. The lowest stained glass opening (9 diamonds in detail 1/A802) has been moved up from its previous location by 2'-0" while the other openings remain unchanged. The fabric panels surrounding the moved opening have been altered to work with the new location of the window but the total amount of panels have been reduced as the previous bottom course has been removed from the project.

ATTACHMENTS:

A101
A511
A700
A701
A802

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Architect's Supplemental Instructions

Police Department Midtown District

ASI Number 008

4/9/2018

Engberg Anderson Project No. 152413.01

To:

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DESCRIPTION:

Drawing E110: Revise floor boxes in Incident Room to cellular floor duct as shown on the revised drawing.

Drawing E111: Revise power receptacles in Community Room as shown

Drawing T100: Revise drawing and notes to reflect changes in Incidebt room as shown on revised drawing.

Drawing T101: Revise drawing to provide outlets for AV equipment as shown.

Drawing T500: Revise outlet information as shown on drawing.

Drawing A701: In Break Room #116, change exterior window treatments on South wall from WT-1 to bottom up roller shade **WT-2**. At West exterior window add bottom up roller shade **WT-2**.

ATTACHMENTS:

E110
E111
T100
T101
T500

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Jon Evans, City of Madison

Architect's Supplemental Instructions

Police Department Midtown District

ASI Number 009

5/3/2018

Engberg Anderson Project No. 152413.01

Page 1

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DESCRIPTION:

1. The following partial C500 Landscape plan and West Elevation drawing are being issued with changes to the stone site retaining wall attached to the building on the South West corner of the building. The site wall is to be extended by 22'-0" towards the South. Detail 1/C603 has been reissued with changes to the construction of the site wall including information on doweling the additional concrete foundation wall into the currently constructed wall. Refer to the issued partial West elevation for additional dimensions.

To avoid potential complications with the roots of the existing tree on the South West corner of the site the stone Accent Wall, as shown in the Partial C500 Landscape plan, is to move 13'-0" towards Mineral Point remaining within the set back line. Refer to the reissued 1/C603 and the Site grading plan for additional information. The West end of the wall is to align with the face of the stone site retaining wall.

2. Sheet E110 - is being re-issued to add fire rated plywood backing in the electrical room as shown on the drawing

3. Sheet E111 - is being reissued to add fire rated plywood backing in the electrical rooms as shown on the drawing. In MDF room #106 delete duplex receptacles on South wall and add two 6-20R receptacles as shown on the revised drawing.

Engberg Anderson Project No. 152413.01

4. Sheet E200 - is being issued to revise the neutral-ground bond and GEC locations as shown on the revised drawing.
5. Sheet E502 - is being reissued to revise the panel schedule.

ATTACHMENTS:

Partial C500 Landscape plan

Partial West Elevation

1/C603 Detail

E110

E111

E200

E502

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