



# Liquor/Beer License Application

City of Madison Clerk  
210 MLK Jr Blvd, Room 103  
Madison, WI 53703

[licensing@cityofmadison.com](mailto:licensing@cityofmadison.com)  
608-266-4601

\_\_\_\_\_  
(Agenda Item Number)

\_\_\_\_\_  
(Legistar file number)

\_\_\_\_\_  
(License number)

\_\_\_\_\_  
(Alder District #)      (Police Sector)  
**Office Use Only**

Class A:  Beer,  Liquor,  Cider  
Class B:  Beer,  Liquor,  
 Class C Wine

## Section A – Applicant

- List the name of your  Sole Proprietor,  Partnership,  Corporation/Nonprofit Organization or  Limited Liability Company exactly as it appears on your State Seller's Permit.  
Walgreen Co
- Trade Name (doing business as) Walgreens #07536
- Address to be licensed 8302 OLD SAUK RD MADISON, WI 53562-4404
- Mailing address PO Box 901 Deerfield, IL 60015
- Anticipated opening date Store has been open since 08/29/2003
- Is the applicant an employee or agent of, or acting of behalf of anyone except the applicant named in question 1?  
 No  Yes (explain)  
Sr. License Specialist acting on behalf of Walgreen Co
- Does another alcohol beverage licensee or wholesale permittee have interest in this business?  No  Yes (explain)

## Section B—Premises

- Describe in words the building or buildings where alcohol beverages are to be sold and stored. Include all rooms including living quarters, if used, and any outdoor seating used for the sales, service, and/or storage of alcohol beverages and receipts. Alcohol beverages may be sold and stored only on the premises as approved by Common Council and described on license.

Retail drugstore with sundries in a one-story building of 14,560 sq ft.

9. Applicants for on-premises consumption only. Estimated capacity (patrons and employees):

Indoor: N/A Off-premise consumption only Outdoor: N/A Off-premise consumption only

10. Describe existing parking and how parking lot is to be monitored.

Store is located in a strip mall. There is shared parking for all stores in the strip mall parking lot. Parking is monitored by camera surveillance.

11. Was this premises licensed for the sale of liquor or beer during the past license year?

No  Yes, license issued to Yes, we are only applying for a provisional license at this time. License renewal for 2024-2025 was filed late. (name of licensee)

**Section C—Corporate Information**

This section applies to corporations, nonprofit organizations, and Limited Liability Companies only. Sole proprietorships and partnerships, skip to Section D.

12. Name of liquor license agent Joel E Miller

13. City, state in which agent resides Middleton, WI

14. How long has the agent continuously resided in the State of Wisconsin? 32 years

15. Has the liquor license agent completed the responsible beverage server training course?

No, but will complete prior to ALRC meeting  Yes, date completed \_\_\_\_\_

16. State and date of registration of corporation, nonprofit organization, or LLC.

Illinois 2/15/1909

17. In the table below list the directors of your corporation or the members of your LLC.

Attach background check forms for each director/member.

Title	Name	City and State of Residence
See attached rider		

18. Registered agent for your corporation or LLC. This is your agent for service of process, notice or demand required or permitted by law to be served on the corporation. This is not necessarily the same as your liquor agent.

N/A

19. Is applicant a subsidiary of any other corporation or LLC?

No  Yes (explain) Walgreens Boots Alliance INC (parent company)

20. Does the corporation, any officer, any director, any stockholder, liquor agent, LLC, any member, or any manager hold any interest in any other alcohol beverage license or permit in Wisconsin?

No  Yes (explain) Walgreens and its wholly owned subsidiaries currently operate more than 8,000 stores in the continental United States and Puerto Rico. Walgreens holds an interest in thousands of liquor licenses in various jurisdictions and has held an interest in liquor licenses nationwide for over 30 years.

**Section D—Business Plan**

21. What type of establishment is contemplated?  
 Tavern    Nightclub    Restaurant    Liquor Store    Grocery Store  
 Convenience Store without gas pumps    Convenience Store with gas pumps  
 Other Retail Drugstore with Sundries
22. Private organizations (clubs): Do your membership policies contain any requirement of "invidious" (likely to give offense) discrimination in regard to race, creed, color, or national origin?    No    Yes   N/A
23. Hours of operation: please enter opening and closing times in the table below.

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
7am- 11pm	7am- 11pm	7am- 11pm	7am- 11pm	7am- 11pm	7am- 11pm	7am- 11pm
<i>(Class B only) Enter below any hours when food service will not be available, if applicable</i>						
-	-	-	-	-	-	-

**Section E—Consumption on Premises**

*This section applies to Class B and Class C applicants only. Class A license applicants (consumption off premises) may skip to Section F.*

24. Indicate any other product/service offered. N/A
25. All restaurants and taverns serving alcohol must substantiate their gross receipts for food and alcohol beverage sales broken down by percentage. (Note: Non-alcoholic drinks are classified as "Food.") New establishments estimate percentages:  
N/A % Alcohol              % Food              % Other
- If applicable, describe "Other": \_\_\_\_\_
- Do you have written records to document the percentages shown?    No    Yes  
 You may be required to submit documentation verifying the percentages indicated.
26. Do you plan to have live entertainment?    No    Yes—what kind? \_\_\_\_\_  
N/A

If planned entertainment includes live music (except solo acoustic), a DJ, or a designated dance floor, please also complete an Entertainment License.

**Section F—Required Contacts and Filings**

27. I understand that liquor/beer license renewal applications are due April 15 of every year, regardless of when license was initially granted.    No    Yes
28. I understand that I am required to host an information session at least one week before the ALRC meeting.    No    Yes
29. I agree to contact the Alderperson for this location to discuss my application and to invite the Alderperson to my information session.    No    Yes

- 30. I agree to contact the Police Department District Captain for this location prior to the ALRC meeting.  No  Yes
- 31. I agree to contact the Deputy Clerk prior to the ALRC meeting.  No  Yes
- 32. I agree to contact the neighborhood association representative prior to the ALRC meeting.  No  Yes
- 33. I intend to operate under the alcohol license within 180 days of the Common Council granting this license. The license shall be considered surrendered if not issued within 180 days of being granted.  No  Yes
- 34. I understand we must file a Special Occupational Tax return (TTB form 5630.5) before beginning business. [phone 1-800-937-8864]  No  Yes
- 35. I understand a Wisconsin Seller's Permit must be applied for and issued in the same name as that shown in question 1, above. [phone 608-266-2776]  No  Yes
- 36. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor?  No  Yes

**Section G—Information for Clerk's Office**

- 37. This application is for the license period ending June 30, 2025.
- 38. State Seller's Permit 4 5 6 - 0 0 0 0 4 5 5 4 0 4 - 0 5
- 39. Federal Employer Identification Number 36-1924025

40. Who may we contact between 8 a.m. and 4:30 p.m. regarding this license?

Contact person Nancy Galletta (Sr. License Specialist)

Business phone 847-527-2119 Business e-mail address taxlicenser renewals@walgreens.com

Preferred language English

If needed, a qualified interpreter can be provided at no charge to you. Would you like an interpreter?

- Yes (language: \_\_\_\_\_)
- No (If you answer no and you do require an interpreter, the ALRC will refer your application to a subsequent meeting and this may delay your application process)

Si usted requiere o necesita un/a intérprete, nosotros podemos proveer un/a intérprete sin costo alguno. ¿Le gustaría tener un/a intérprete?

- Sí, lenguaje: \_\_\_\_\_
- No. Si usted escoge "no" en la solicitud/aplicación, y usted sí requiere un/a intérprete, el comité remitirá su solicitud para una nueva junta y esto puede atrasar el proceso de su solicitud.

- 41. Corporate attorney, if applicable: Name N/A
- Phone \_\_\_\_\_ E-mail \_\_\_\_\_

**NOTICE:** Completed application are due by noon of the third Monday (fourth, if the Clerk's office is closed on the third Monday) to get on the agenda for the proceeding months Alcohol License Review Committee. A completed application **must** be accompanied by the following items:

- Copy of State Seller's Permit (Not Business Tax Registration Certificate),  Appointment of Agent (if Corp/LLC),
- Member background investigation forms,  Articles of Incorporation (if Corp/LLC),  Floor Plans,
- Copy of Lease,  Business Plan, and  Sample Menu (if applying for Class B license)

If required items are missing, the application will not be considered complete and will not be accepted by the Clerk's Office until all requirements are submitted. No exceptions are made.

**Read carefully before signing:** Under penalty provided by law, the applicant states that the above information has been truthfully completed to the best of the knowledge of the signer. Signer agrees to operate the business according to law, and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. Lack of access to any portion of licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Penalty for materially false application information: Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

*[Handwritten Signature]*

**BRIAN BROWN**  
VICE PRESIDENT

\_\_\_\_\_  
(Officer of Corporation/Member of LLC/Partner/Sole Proprietor)

*6/27/24*

\_\_\_\_\_  
(Date)

**Clerk's Office checklist for complete applications**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> WI Seller's Permit Certificate<br>(matching articles of incorporation)<br><input type="checkbox"/> FEIN<br><input type="checkbox"/> Written description of premises | <input type="checkbox"/> Background investigation form(s)<br><input type="checkbox"/> Form for surrender of previous license<br><input type="checkbox"/> *Articles of Incorporation<br><input type="checkbox"/> *Appointment of Agent<br>* Corporation/LLC only | <input type="checkbox"/> Floor Plans<br><input type="checkbox"/> Lease<br><input type="checkbox"/> Business Plan<br><input type="checkbox"/> **Sample Menu<br>** Class B only |
|--|---|---|

**Upon Application Submission, the Clerk's Office issued to the application:**

- Orange sign     Orange business card
- "Applying for a Liquor/Beer License in the City of Madison" brochure with contact information

Date complete application filed with Clerk's Office \_\_\_\_\_

Date of ALRC meeting \_\_\_\_\_ Date license granted by Common Council \_\_\_\_\_

Date provisional issued \_\_\_\_\_ Date license issued \_\_\_\_\_



WISCONSIN DEPARTMENT OF REVENUE  
 PO BOX 8902  
 MADISON, WI 53708-8902

**State of Wisconsin • DEPARTMENT OF REVENUE**

REGISTRATION UNIT  
 2135 RIMROCK RD PO BOX 8902 MADISON, WI 53708-8902  
 PHONE: 608-266-2776 FAX: 608-261-6248  
 EMAIL: sales10@revenue.wi.gov WEBSITE: www.revenue.wi.gov

WALGREEN CO.  
 PO BOX 901  
 DEERFIELD IL 60015-0901

Letter ID: L1674119616  
 Batch Index: 15849984-20

Wisconsin Department of Revenue

Seller's Permit

LEGAL/REAL NAME: WALGREEN CO.  
 BUSINESS NAME: WALGREENS 7536  
 8302 OLD SAUK RD  
 MIDDLETON WI 53562-4404

The seller whose name appears above is authorized to engage in the business of selling tangible personal property and taxable services at the location shown. This permit is not transferable and is not valid at any other location. This permit must be conspicuously displayed at the place of business for which issued. Return this permit to the Department if you discontinue sales of taxable property and services at this location.

If your business is not operated from a fixed location, such as craft shows, flea markets, etc., this permit should be displayed or carried with you to the various events.

Tax Type	Account Type	Account Number
Sales & Use Tax	Seller's Permit	456-0000455404-05

**WALGREEN CO.**  
**108 WILMOT RD, DEERFIELD, IL 60015**  
**OFFICERS AND DIRECTORS**

<b>TITLE</b>	<b>NAME</b>	<b>CORPORATE ADDRESS</b>	<b>PHONE NUMBER</b>	<b>OWNERSHIP</b>
Executive Vice President, President of Walgreens Retail & US Chief Customer Officer	Tracey Brown	108 Wilmot Rd. Deerfield, IL 60015	(847) 315-2500	0%
Senior Vice President, Chief Pharmacy Officer & Director	Rick Gates	108 Wilmot Rd. Deerfield, IL 60015	(847) 315-2500	0%
Vice President and Treasurer	Brian Brown	108 Wilmot Road Deerfield, IL 60015	(847) 315-2500	0%
Secretary	Joseph B. Amsbary, Jr.	108 Wilmot Road Deerfield, IL 60015	(847) 315-2500	0%

**OBJECTIVES OF THE COMPANY** - The purpose or purposes for which the corporation is organized are: To manufacture, compound, buy, sell, and generally deal in drugs, medicines, chemicals and druggists' sundries of all kinds at wholesale and retail together with all goods, wares and merchandise.

*Rev. 04.02.2024*

**WALGREENS BOOTS ALLIANCE, INC. (DE)**  
**108 WILMOT ROAD, DEERFIELD, IL 60015**  
**OFFICERS**

<b>TITLE</b>	<b>NAME</b>	<b>CORPORATE ADDRESS</b>	<b>PHONE NUMBER</b>
Chief Executive Officer	Tim Wentworth	108 Wilmot Road Deerfield, IL 60015-4614	(847) 315-2500
Senior Vice President, Global Tax	Mark Weisz	108 Wilmot Road Deerfield, IL 60015-4614	(847) 315-2500
Senior Vice President, Global Controller and Chief Accounting Officer	Manmohan Mahajan	108 Wilmot Road Deerfield, IL 60015-4614	(847) 315-2500
Vice President and Corporate Secretary	Joseph Amsbary, Jr.	108 Wilmot Road Deerfield, IL 60015-4614	(847) 315-2500

**DIRECTORS**

Stefano Pessina, Executive Chairman  
Janice M. Babiak  
Ginger L. Graham  
Nancy M. Schlichting  
John A. Lederer  
Valerie Jarrett  
Inderpal S. Bhandari  
Bryan C. Hanson  
Thomas E. Polen  
Timothy Wentworth  
Robert L. Huffines

*Rev. 3/6/2024*



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Walgreens.com

## Walgreen Co. Heirarchy

