

# STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # \_\_\_\_\_ Date Submitted \_\_\_\_\_

## EVENT INFORMATION

Name of Event 'Coffee and Donut tour' Kettle Kick off

Event Organizer/Sponsor The Salvation Army of Dane County

Is Organizer/Sponsor a 501(c)3 non-profit agency?  Yes  No

If Yes, provide State of Wisconsin Tax Exempt Number 39-0806889

Address 3030 Darbo Dr.

City/State/Zip Madison, WI 53714

Primary Contact Chris Ziemba FAX \_\_\_\_\_

Work Phone 608-250-2240 Phone During Event 608-469-8806

E-mail chris-ziemba@usc.salvationarmy.org

Website salvationarmydanecounty.org

Secondary Contact Amanda Sioud

Work Phone 209-290-2248 Phone During Event \_\_\_\_\_

E-mail \_\_\_\_\_

Annual Event?  Yes  No

Charitable Event?  Yes  No

If Yes, name of charity to receive donations: \_\_\_\_\_

Estimated Attendance \_\_\_\_\_ (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours \_\_\_\_\_ to \_\_\_\_\_  Yes  No

## EVENT CATEGORY

Run/Walk  Music/Concert  Festival  Rally  Parking (i.e., bagging meters)  
 Other offering donuts and coffee from our mobile canteen

## LOCATION REQUESTED

Capitol Square (note specific blocks below)  Podium/700-800 State Street  
 30 on the Square (a.k.a. top of 100 block of State Street)  Other (specific blocks/streets requested below)  
Street Names and Block Numbers: front 15 E. MAIN ST. (2 parking spaces near bus stop)  
Madison

## EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 11/16/12 Rain Date(s) N/A  
Event Start Date(s)/Time(s) 11/16/12 8 A.M. Set-Up Date(s)/Time for Event 11/16/12 7:30 A.M.  
Event End Date(s)/Time(s) 11/16/12 10:30 A.M. Take-Down Time 11/16/12 11 AM.  
Take-Down Time: start to streets reopened

## APPLICATION SIGNATURE

I/We waive the 21-day decision requirement. \_\_\_\_\_ (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature Chris Ziemba Date 11/12/12