

## **City of Madison Landlord and Tenant Issues Subcommittee Standing Rules**

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1. Cell phones, laptops, pagers, and similar electronic devices shall be set to silent or vibrate. Cell phone conversations should only occur outside the meeting room.
2. At any time during a meeting, members of the Subcommittee may by unanimous consent yield time to members of the public who have registered to speak at that particular meeting. Any objection shall proceed immediately to a majority vote of Subcommittee members present. Spontaneous audience participation shall not be recognized. A reasonable effort shall be made at each meeting to inform audience members of this rule.

Please note that as per Robert's Rules of Order, a standing rule can be adopted by a majority vote at any business meeting without previous notice.