

## Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

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Wednesday, September 4, 2019

5:00 PM

The Atrium Community Room, Villager Mall  
2300 S Park Street, Madison WI 53713

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### 1. CALL TO ORDER / ROLL CALL

**Present:** 6 - Lindsay Lemmer; Bob Salov; Paula T. Inzeo; Robin L. Lankton; Kim Whitmore and Jerry L. Halverson

The Chair called the meeting to order at 5:08 PM

OTHERS PRESENT: Janel Heinrich, Kate Austin, Doug Voegeli, Carl Meyer, Sandy Bogar, Julia Olson, Steven Reese

**Request for Changes in Agenda Order - NONE**

### 2. APPROVAL OF MINUTES

[57275](#) Board of Health Meeting Minutes from April 3, 2019

**A motion was made by Inzeo, seconded by Salov, to Approve. The motion passed by the following vote:**

**Ayes:** 4 - Bob Salov; Paula T. Inzeo; Kim Whitmore and Jerry L. Halverson

**Abstentions:** 2 - Lindsay Lemmer and Robin L. Lankton

### 3. PUBLIC COMMENT - NONE

### 4. DISCLOSURES AND RECUSALS - NONE

### 5. NEW BUSINESS

**City of Madison General Ordinances Amendments**

- 5.a. [56832](#) Creating Section 23.61 of the Madison General Ordinances to regulate goods and services advertised online that are required to be licensed, amending Section 1.08(3)(a) to create a bail deposit for violations thereof, and amending Section 1.08(4) to provide Director of Public Health Madison Dane County, Building Inspection Division Director and Humane Officers enforcement authority to issue citations for violations thereof.

**A motion was made by Lemmer, seconded by Inzeo, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

#### City of Madison Resolutions

- 5.b. [57119](#) Amending the Police Department's 2019 operating budget, and authorizing the Mayor and Chief of Police to accept a Project Safe Neighborhoods grant award from the State of Wisconsin Department of Justice in the amount of \$175,245 and to utilize these funds toward a Partnership for a Safer Madison initiative.

**A motion was made by Lemmer, seconded by Inzeo, to Return to Lead with the Recommendation for Approval to the FINANCE COMMITTEE. The motion passed by voice vote/other.**

#### Dane County Board Resolutions

- 5.c. [57242](#) 2019 Res-206 Funding 0.1 FTE Using Grant Funds to Add to Position #2674, Immunization Coordinator

**A motion was made by Salov, seconded by Lankton, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other.**

- 5.d. [57243](#) 2019 Res-207 Authorizing Reclassification of a Clerk I-II Position to a Grants and Billing Specialist in Public Health-Madison and Dane County

**A motion was made by Salov, seconded by Lemmer, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other.**

- 5.e. [57245](#) 2019 Res-208 Authorizing Reclassification of an Administrative Assistant I Position to a Public Health Specialist in Public Health-Madison and Dane County

**A motion was made by Salov, seconded by Lemmer, to Forward to County Personnel and Finance Committee with the Recommendation for Approval. The motion passed by voice vote/other.**

#### Board of Health Resolutions

- 5.f. [57321](#) Board of Health Resolution #2019-20 Authorization to Accept Funds from the Rotary Club of Madison to Support Immunization Education Efforts

**A motion was made by Salov, seconded by Lemmer, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**

- 5.g. [57352](#) Board of Health Resolution #2019-21 Authorization of Budget Transfer of WIC Grant Funds  
**A motion was made by Lemmer, seconded by Inzeo, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**
- 5.h. [57353](#) Board of Health Resolution #2019-22 Authorization of Budget Transfer of Enhancing Public Health Preparedness: The Opioid Epidemic (OEND) Grant Funds  
**A motion was made by Salov, seconded by Lemmer, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**
- 5.i. [57354](#) Board of Health Resolution #2019-23 Authorization of Budget Transfer of Overdose Fatality Grant Funds  
**A motion was made by Lemmer, seconded by Whitmore, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**
- 5.j. [57357](#) Board of Health Resolution #2019-24 Authorization of Budget Transfer of Preventive Health and Health Services Block Grant Funds  
**A motion was made by Lemmer, seconded by Salov, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**

## 6. Election of Officers

### 6.a. Chair

**A motion was made by Salov, seconded by Lemmer, to nominate Halverson as Chair. Halverson accepted the nomination. By unanimous consent, Halverson was elected Chair.**

### 6.b. 1st Vice Chair

**A motion was made by Inzeo, seconded by Salov, to nominate Whitmore as 1st Vice Chair. Whitmore accepted the nomination. By unanimous consent, Whitmore was elected 1st Vice Chair.**

### 6.c. 2nd Vice Chair

**A motion was made by Inzeo, seconded by Salov, to nominate Lankton as 2nd Vice Chair. Lankton accepted the nomination. By unanimous consent, Lankton was elected 2nd Vice Chair.**

## 7. REPORTS TO COMMITTEE - 30 MINUTES

### 7.a. Chair - Jerry Halverson - 5 Minutes

**The Chair requested that a Budget Committee meeting be conducted prior to the next Board of Health for Madison & Dane County meeting on October 2, 2019.**

- 7.b. Director - Janel Heinrich - 5 Minutes
- 7.c. Operations Division - Kate Austin - 5 Minutes
- 7.d. Environmental Health Division - Doug Voegeli - 5 Minutes
- 7.e. Community Health Division - Carl Meyer - 5 Minutes
- 7.f. Policy, Planning & Evaluation Division - Janel Heinrich - 5 Minutes

**8. LIAISON COMMITTEE UPDATES**

- 8.a. Committee on the Environment - 5 Minutes

**9. STANDING AND SPECIAL COMMITTEE UPDATES**

- 9.a. Executive - Review of By-Laws - 15 Minutes

The Chair appointed an Ad Hoc committee to conduct a review of the Board of Health for Madison and Dane County By-laws and the Intergovernmental Agreement. The committee will consist of Board members Inzeo and Whitmore, and PHMDC Director Janel Heinrich. The committee will report to the Board at the January 2020 meeting.

- 9.b. Budget
  - 9.c. Personnel
  - 9.d. Administrative Hearing
  - 9.e. Safe Food Advisory Committee
- 10. Next Scheduled Meeting: Wednesday, October 2, 2019 at 5:00 PM  
The Atrium Community Rooms, 2300 S Park St. Madison**
- 11. ADJOURNMENT**

A motion was made by Salov, seconded by Lemmer, to Adjourn. The motion passed by voice vote/other. The meeting adjourned at 6:56 PM.