



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved WATER UTILITY BOARD

Wednesday, February 29, 2012

4:30 PM

Water Utility Conference Room A&B
119 E. Olin Ave.

CALL TO ORDER / ROLL CALL

Madeline Gotkowitz called the meeting to order at 4:36 p.m.

Present: 7 -

Sue Ellingson; Lauren Cnare; Dan Melton; Madeline B. Gotkowitz; Larry Nelson; Doug Voegeli and Bruce Mayer

Excused: 1 -

Mike DePue

APPROVAL OF MINUTES

A motion was made by Nelson, seconded by Cnare, to Approve the Minutes of the January 24 meeting. The motion passed by voice vote.

PUBLIC COMMENT

There were no registrants. One written comment was received prior to the meeting (attached).

[16738](#)

Written Public Comments

Attachments: [Ask Us Tell Us - Contact Water Utility Board 2-2012.pdf](#)

DISCLOSURES AND RECUSALS

There were none.

INFORMATIONAL ITEMS

1. [22206](#) Notification of noncompliance with any Water Utility Board Policies.

There was no noncompliance to report.

2. [24301](#) Items of general interest and update on any rate case in progress.

General Manager Tom Heikkinen updated the board on Project H2O, the Water Utility's Smart Metering Project. The board discussed its role in the rate increase application process.

3. [25429](#) Notice of Investigation from the Public Service Commission of Wisconsin considering the Payment in Lieu of Taxes (PILOT) calculation for municipal utilities.

Attachments: [PSC Notice of Investigation 2-10-2012.pdf](#)

A motion was made by Nelson, seconded by Melton, to Refer to the board's March meeting. The motion passed by voice vote.

CONSENT AGENDA

4. [25202](#) Authorizing the Mayor and City Clerk to sign a contract with the Water Research Foundation and HDR, Inc. not to exceed \$20,000 for the Madison Water Utility's contribution to the tailored collaboration project, "Sources, Fate, and Treatment of Hexavalent Chromium" (City-wide).

A motion was made by Nelson, seconded by Cnare, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote on the consent agenda.

5. [25215](#) Authorizing the Mayor and the City Clerk to enter into a Memorandum of Agreement with the Board of Regents of the University of Wisconsin for the purpose of continuing to promote drinking water research that will help to improve water quality within the Madison water system, protect public health, and improve system operations (City-wide).

A motion was made by Nelson, seconded by Cnare, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote on the consent agenda. Melton requested to be recorded as voting no.

UNFINISHED BUSINESS

6. [25127](#) The Water Utility Board's annual evaluation of its compliance with Board-Executive Delegation Policies, which describe the relationship between the board and the Water Utility General Manager.

Attachments: [Board-Executive Delegation Policies.pdf](#)
[Board-Executive Delegation Self-Evaluation Survey Results 1-2012.pdf](#)
[BED Policy Self-evaluation Survey Analysis 1-24-12.pdf](#)

The board discussed the attached survey results.

NEW BUSINESS

7. [23638](#) Planning a third party evaluation of the Water Utility Board's compliance with its own policies.

Gotkowitz updated the board on the status of the planning for this evaluation.

8. [25431](#) Revising the Water Utility Board's Policy on Board Members' Conduct.

Attachments: [Draft revisions to Policy BP-2D - Board Members Conduct.pdf](#)

A motion was made by Ellingson, seconded by Cnare, to approve as amended. The motion was withdrawn.

A motion was made by Ellingson, seconded by Nelson, to refer to the March meeting. The motion passed by voice vote.

DISCUSSION ITEMS

9. [25430](#) Review of the Water Utility General Manager.

Attachments: [Monitoring Overview.pdf](#)

A motion was made by Cnare, seconded by Ellingson, to request that Gotkowitz draft the review of the General Manager for presentation to the board at the next meeting, and to consult with the Human Resources department on this review process. The motion passed by voice vote.

BOARD SELF-EVALUATION

10. [20013](#) Meeting Evaluation and Discussion.

Attachments: [Board Self-evaluation.pdf](#)

The meeting evaluation was led by Bruce Mayer.

FUTURE AGENDA ITEMS

11. [24575](#) Discussion of the Water Utility Board's Policy on communicating with city residents.

Attachments: [WUB Policy #BP-2K - Linking with Ownership.pdf](#)

This discussion is to include the Water Utility Board's annual report, which is referred to in this policy and in the Madison General Ordinances. Larry Nelson agreed to review this issue and report to the board.

12. [14501](#) Introduction of Future Agenda Items

Attachments: [Decision Tree.pdf](#)

The following were suggested as future agenda items:

- Revising the Water Utility Board's Affordability Policy.
- A board education session and discussion of the utility's Payment in Lieu of Taxes (PILOT).

The board will also be receiving an Advisory from the East Side Water Supply Project Citizen Advisory Panel on the Public Participation Process at a future meeting.

ADJOURNMENT

A motion was made by Melton, seconded by Ellingson, to Adjourn at 6:22 p.m. The motion passed by voice vote.