



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved PERSONNEL BOARD

Wednesday, March 7, 2012

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 103A (City-County Building)

CALL TO ORDER / ROLL CALL

Others present: Clifford Blackwell, Kevin Briski, Harper Donahue, Patricia Lauten, Mike Lipski, Tresa Martinez, Michael May, Sarah Olson, Julie Trimbell, Brad Wirtz.

Present: 3 -

Darold D. Lowe; Duane F. Hinz and Judy J. Hughes

Absent: 2 -

Sandra R. Martinson and Sylvia A. Thornton

APPROVAL OF MINUTES

A motion was made by Hinz, seconded by Hughes to Approve the minutes of the February 8, 2012 meeting. The motion passed by voice vote/other.

Member Late Arrival

Sylvia Thornton arrived approximately at 12:03 p.m., after Roll Call and Approval of Minutes.

Present: 4 -

Darold D. Lowe; Duane F. Hinz; Judy J. Hughes and Sylvia A. Thornton

Absent: 1 -

Sandra R. Martinson

PUBLIC COMMENT

Clifford Blackwell addressed the Board representing the Madison City Attorney's Association, as well as himself. He discussed items 25484 and 25459.

DISCLOSURES AND RECUSALS

No disclosures or recusals were made.

NEW BUSINESS

25483

Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classification of "Assistant Parks Superintendent" in Compensation Group 18, Range 16, thereof.

This Ordinance was Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other. One motion was made for both Legislative File #'s 25483 and 25467.

- [25467](#) Create a new position of Assistant Parks Superintendent in the Parks Division budget to be filled through an internal competitive process. Upon filling the position, the underlying vacancy will be deleted to fund the new position.
- A motion was made by Hinz, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**
- [25484](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classification of "Common Council Legislative Analyst" in Compensation Group 18, Range 08, thereof.
- A motion was made by Thornton, seconded by Lowe to approve. Motion to approve FAILED by voicevote/other. Return to Lead with the Following Recommendation(s) to the BOARD OF ESTIMATES: Motion to approve resolution failed.**
- [25459](#) Classify the position of Common Council Legislative Analyst in the Attorney Budget as being in CG18, Range 8.
- A motion was made by Thornton, seconded by Lowe to approve. Motion to approve FAILED by voicevote/other. Return to Lead with the Following Recommendation(s) to the BOARD OF ESTIMATES: Motion to approve resolution failed.**
- [25486](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by creating the classification of "Employee Assistance Specialist 1" in Compensation Group 18, Range 06, and creating the classification of "Employee Assistance Specialist 2" in Compensation Group 18, Range 08, thereof.
- This Ordinance was Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other. One motion was made for both file #'s 25486 and 25464.**
- [25464](#) Create a new 1.0 FTE position of Employee Assistance Specialist 2 in the Human Resources Department budget.
- A motion was made by Hinz, seconded by Hughes, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.**
- [25487](#) Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of "Labor Relations Manager" in Compensation Group 18, Range 17, and creating the classification of "Employee and Labor Relations Manager" in Compensation Group 18, Range 17, thereof.
- This Ordinance was Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other. One motion was made for both file #'s 25487 and 25465.**
- [25465](#) Retitle the current position #858 of Labor Relations Manager (CG18-17) in the Human Resources Department budget as Employee and Labor Relations Manager (CG18-17).

A motion was made by Hughes, seconded by Thornton, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

25485

Amending Section 3.54(1)(b) of the Madison General Ordinances by deleting the classification of "Personnel Services Manager" in Compensation Group 18, Range 16, and creating the classification of "Human Resources Services Manager" in Compensation Group 18, Range 17, thereof.

This Ordinance was Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other. One motion was made for both file #'s 25485 & 25466.

25466

Delete and recreate the current position of Personnel Services Manager (CG18-16, #867) as a Human Resources Services Manager in CG18, Range 17, and fill the newly-created position through a competitive process.

A motion was made by Thornton, seconded by Hinz, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Hinz, seconded by Hughes, to Adjourn. The motion passed by voice vote/other.