

PURCHASING VIEW



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

## Non-Competitive Selection Request

Date: 09/05/2018

Requisition Number: (8 characters)

Requestor Name: Jerry Schippa

Requestor Phone Number: 608 267-1969

Requestor Email: jschippa@cityofmadison.com

Fund: 1400 CAPITAL PROJECT

Agency: 45 TRAFFIC ENGINEERING

- Major:
- 53\*\*\* Supplies/Goods
  - 541\*\* Utilities
  - 542\*\* Building/Facility Maintenance/Repair
  - 543\*\* Software/Equipment Maintenance/Repair
  - 544\*\* Public Works Maintenance/Repair
  - 545\*\* Training/HR-Related Services
  - 546\*\* Consulting/Professional Services
  - 548\*\* Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$55,000.00

Vendor Name: Traffic Control Corporation

Product/Service Description: 75 Additional Licenses for Centracs System

- \$25,000 and UNDER**  
This form will be sent to the Purchasing Supervisor for review.
- OVER \$25,000**  
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

**Check the box(es) for the exception criteria you feel are applicable:**

1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
3. The services are for professional services to be provided by attorneys.
4. The services are to be rendered by a university, college, or other educational institution.
5. No acceptable bids have been received after formal advertising.
6. Service fees are established by law or professional code.
7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.
8. Otherwise authorized by law, rule, resolution, or regulation. Explain:
- If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

**REASON FOR REQUEST****WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:**

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The City of Madison already manages traffic signals through the Econolite Centracs software which is supplied by their regional supplier, Traffic Control Corporation (TCC). This software is not compatible with any other software. This requisition would allow the City of Madison to purchase 75 additional licenses to add to the existing licenses the city possesses at the cost of \$55,000.00 and an additional \$2,925.00 to the current Service Maintenance Agreement fee annually.

**COMMENTS REGARDING PURCHASES OVER \$25,000**

The City of Madison has spent approximately \$800K with Traffic Control Corporation since 2015. Of that, \$696K was purchased utilizing state of Wisconsin contract pricing. \$95K represents 4 different non-competitively-selected purchases due to TCC being the only authorized dealer for our geographical region for the items being purchased. One purchase for \$8K was made following a competitive selection process.

In addition to those purchases, in August 2018, the Common Council passed a resolution (file #52559) authorizing a sole source purchase of materials and services from TCC for traffic signal installation project. The amount authorized for that purchased was \$110K.

Date: