

TOWN OF COTTAGE GROVE
TOWN BOARD MEETING
SEPTEMBER 20, 2021

I. ADMINISTRATIVE

- A. Notice of the meeting was posted at the Town Hall and on the Town's web site. Town Chair Kris Hampton and Supervisors Mike Fonger, Steve Anders, Kristi Williams and Mike DuPlayee were present, along with Clerk Kim Banigan, Treasurer Debra Abel and Highway Superintendent Dan Dresen. Virtual attendance was possible using gotomeeting.com
- B. Hampton called the meeting to order at 7:00 P.M.
- C. Minutes of previous meeting(s): **MOTION** by Williams/DuPlayee to approve the minutes of both the regular and special Town Board meetings held on August 30, 2021 as printed. **MOTION CARRIED 5-0.**
- D. Finance Report and Approval of Bills:
 - 1. **MOTION** by DuPlayee/Anders to approve payment of bills corresponding to checks #34895-34936 as presented. **MOTION CARRIED 5-0.**
 - 2. **MOTION** by Anders/DuPlayee to approve payment of \$4,476.50 to General Engineering Company for August building permits. **MOTION CARRIED 5-0.**
 - 3. The Treasurer asked that September per diem reports, including the August 30th meetings, be submitted by October 1st.
- E. Public Concerns: None.
- F. Road Right of Way Permits: **MOTION** by Anders/Fonger to approve a permit for Alliant/Intercon to extend underground electric service to an ag building on North Star Road. **MOTION CARRIED 5-0.**

II. BUSINESS:

- A. Review August Police Activities: No deputies were present. The Board reviewed the report, which showed 277 calls for service and 131 citations issued in August.
- B. Discuss Fundraising ideas for Cottage Grove Community Foundation: Executive Director Jon Russell and Secretary Keri Robbins described the mission of the foundation, and outlined some of its previous accomplishments. In 2022 they are hoping to raise \$15,000 - \$20,000 to improve Flynn Hall, to make it a more appealing gathering place for community groups. Ideas mentioned included repairs to a concrete slab, new folding chairs, internet service, an outdoor heater, better lighting, furniture. The foundation's annual meeting/brainstorming session is scheduled for November 16th.
- C. Discuss/Consider request to post no parking signs on County BB near the Koshkonong Creek Bridge (tabled from August 30th meeting): A report from the DCSO showed there have been 3 accidents on CTH BB between American Way and 2095 CTH BB since 2010, two at Baxter Road and one at American Way. A review by the Dane County sign crew determined that 10 signs would be needed to post no parking for that stretch. Based on recent purchases, the cost of the signs was estimated at just under \$200. Dresen noted that area is where people like to park to view the eagle nest south of CTH BB. Kathy Blomker, 4454 Windchime Way, thought eagle viewers more often park on Baxter Road. She shared a photo of someone scoping out the area for hunting. She said the question is whether this is a good place for parking. **MOTION** by DuPlayee/Anders to post no parking signs on both sides of CTH BB from American Way to 2095 CTH BB. **MOTION CARRIED 3-2** (Fonger and Hampton opposed).
- D. Discuss inquiry about leasing space behind the Town Hall for a cell tower. There were questions about whether that would even be a good place for it, who would be responsible for

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disposing of the materials at the end of the lease, terms and conditions of the lease, etc. The area of the inquiry is actually on the grounds of the Emergency Services Building, which is jointly owned by the Town and Village, so it was questioned whether this inquiry should be taken to the Jt. Fire Committee. Dresen suggested maybe a better spot would be toward the north end of the Town property. Consensus was that the Town would be interested to hear more if they would be willing to talk about a spot north of the soccer field.

- E. Discuss/Consider approval of a Certified Survey Map for Viney Acres, LLC for DC #11538 on Siggelkow Road: **MOTION** by Williams/DuPlayee to approve the CSM identified as Office Map #200108 dated August 27, 2021. **MOTION CARRIED 5-0.**
- F. Discuss/Consider approval of a Certified Survey Map for VLKJH Skaar LLC – Vicki Kraus for DC #11692 on North Star Road and CTH N: **MOTION** by Anders/DuPlayee to approve the CSM identified as Office Map #200219 dated Sept. 2, 2021. **MOTION CARRIED 5-0.**
- G. Discuss/Consider approval of the 2022 Deer-Grove EMS Budget: Chief Lang was present and had provided a summary of the 2022 changes to expenses (Exhibit A). He explained that the additional wages will staff an ambulance for an additional 12 hours every day of the year, which he hoped would cover the majority of the 96 calls he estimated would be missed (taken by other agencies) under the current staffing level. **MOTION** by Williams/Anders to approve the 2022 Deer-Grove EMS budget as presented (Town’s portion is \$269,711.07). **MOTION CARRIED 5-0.**
- H. Discuss/Consider approval of Negotiated Agreement Relating to the Third Rodefeld Landfill Expansion: Hampton said the separate agreement between the County and Town needs to be updated at the same time as this three-way agreement that includes the City of Madison. **MOTION** by DuPlayee/Williams to table until the second agreement is available for approval as well. **MOTION CARRIED 5-0.**
- I. Discuss/Consider approval of attendees for the DCTA Membership meeting on September 22nd: **MOTION** by Hampton/Anders to allow DuPlayee and Williams to attend. **MOTION CARRIED 5-0.**

III. PUBLIC WORKS DEPARTMENT ACTIVITY UPDATE: The crew has been working on shouldering, but has had starting issues with Truck #1. It has been in and out of the shop multiple times, but they are hopeful that it has been fixed now. All repairs have been covered under warranty. They have also been learning to use the new center striping machine. There will be one more mowing out of ditches, for a total of 4 times this year. Dresen has noticed that the more frequent mowing seems to be reducing the amount of poisonous parsnip.

IV. CLERK'S OFFICE UPDATE: Redistricting is still in the hands of the County.

V. BOARD REPORTS AND COMMUNICATIONS: Hampton had addressed a concern from a resident about 2022 plans for CTH BB. The resident had heard it was to be expanded to four lanes, but Hampton told him it was only going to be re-surfaced.

VI. COMMITTEE REPORTS:

- A. Emergency Government Committee: The committee will meet jointly with the Natural Hazard Mitigation Committee to develop problem statements tomorrow.
- B. Deer-Grove EMS Commission: In addition to finalizing the 2022 budget, there was discussion that all members of the commission would like to be contacted by the company conducting the study. A tentative agreement for a 4-year contract has been reached with the union, they are waiting for union members to vote on it.

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VII. Adjournment: **MOTION** by DuPlayee/Williams to adjourn. **MOTION CARRIED 5-0.** The meeting ended at 7:53 P.M.

Kim Banigan, Clerk
Approved 10-04-2021



Deer-Grove EMS District Commission Approved 2022 Budget

DATE: September 20, 2021

2022 DeerGrove EMS Operating budget was passed by the DeerGrove EMS Commission on Thursday, September 16, 2021.

2022 CHANGES to INCOME

Gross run fees increased to \$675,000

2022 CHANGES to EXPENSES

#720 WAGES	<ul style="list-style-type: none"> Increase in wages for full time staff from tentative agreement with Bargaining Unit More ambulance coverage is needed to effectively provide EMS protection to the residents of the response area. Without preliminary information from the staffing study to guide future staffing needs LTE hours were increased to a total of 168 hours per week This would equal one twelve-hour fully staffed ambulance per day every day of the year
#734 OVERTIME	<ul style="list-style-type: none"> Increase in scheduled overtime for full time staff from tentative agreement with Bargaining Unit
#736 LIFEQUEST BILLING	<ul style="list-style-type: none"> Estimated fee charged to us was kept the same Our new agreement will reflect a lower fee (5.75% vs. 6.5%) and will result in a similar fee charged to us with more revenue collected
#770 COMMUNICATIONS	<ul style="list-style-type: none"> Slight increase to cell phone/data cost due to different plan structures with FirstNet
#775 INFORMATON TECHNOLOGY	<ul style="list-style-type: none"> Increase NinthBrain fee to account for added users/members Increase Aladtec/EMS Manager fee to account for added users/members \$8,000 added to this line to cover the cost of owning an ePCR platform. We will see efficiencies while staff are completing their reports and in the billing phase of run review. This will also help us solve HIPAA-related safety concerns with our current software.
#829 VEHICLE MAINTENANCE	<ul style="list-style-type: none"> Increased due to aging of M78/80 and more expensive nature of the medium duty vehicle repairs
#831 FUEL	<ul style="list-style-type: none"> Increased due to cost trending upward and higher projected call volume
#840 EQUIPMENT (NON-DISPOSABLE)	<ul style="list-style-type: none"> IV Pumps have been replaced, so line was decreased accordingly
#880 LEGAL	<ul style="list-style-type: none"> Non-bargaining year lessening the need for legal services, so line was decreased accordingly

2022 CHANGES to CAPITAL PURCHASES

This is the second part for the ambulance replacement scheduled for 2022. The chassis, cot, load system, and additional items were purchased in 2021. Total ambulance replacement cost to the commission is \$245,000. The DeerGrove EMS association has contributed extra funds, approximate \$45,000, to upgrades for this vehicle and to make all three ambulances identical.