



City of Madison

City of Madison
Madison, WI 53703
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Meeting Minutes - Approved COMMON COUNCIL EXECUTIVE COMMITTEE

Tuesday, October 30, 2018

4:30 PM

210 Martin Luther King, Jr. Blvd.
Room 108 (City-County Building)

CALL TO ORDER / ROLL CALL

Present: 8 - Samba Baldeh; Sheri Carter; Shiva Bidar-Sielaff; Paul E. Skidmore; Rebecca Kemble; David Ahrens; Barbara Harrington-McKinney and Marsha A. Rummel

Others Present: Sarah Edgerton, Deputy Mayor Enis Ragland, City Attorney Mike May, Ald. Keith Furman

Ald. Samba Baldeh, chair, called the meeting to order at 4:35 p.m.

APPROVAL OF MINUTES

A motion was made by Ald. Shiva Bidar-Sielaff, seconded by Ald. Sheri Carter, to approve the minutes from the October 16, 2018 Common Council Executive Committee. The motion passed by voice vote/other.

PUBLIC COMMENT

There was no public comment.

DISCLOSURES AND RECUSALS

There were no disclosures or recusals.

ANNOUNCEMENT

[53596](#)

Accepting Nominations for the 2018 Jeffrey Clay Erlanger Award

Attachments: [Information on Erlanger Award 2018.pdf](#)

There was an announcement regarding that applications were open for the Jeffrey Clay Erlanger Civility in Public Discourse Award and that they were due in the Mayor's office by 4:30 pm on Friday, November 2, 2018.

REFERRAL FROM COMMON COUNCIL

[53433](#)

Amending Section 2.20(1) and creating Section 2.20(3) of the Madison General Ordinances to allow the Mayor to delegate the duty to preside or chair meetings of the Common Council.

Sponsors: Paul R. Soglin

A motion was made by Ald. Shiva Bidar-Sielaff, seconded by Ald. Paul Skidmore, to re-refer to the 11/20/18 COMMON COUNCIL EXECUTIVE COMMITTEE meeting. The motion passed by voice vote/other.

The committee requested that Mayor Soglin be invited to speak to his intent of the ordinance amendment.

UPDATES

[53208](#)

Update: 311 Request for Proposals (RFP) - Sarah Edgerton, Information Technology Director and Chief Information Officer

IT Director, Sarah Edgerton, provided an update to the CCEC members on the 311 RFP (see attached report).

Timeline:

January 22, 2018: Presentation on a 311 system to Finance Committee

May 9, 2018: Submitted Capital budget request for a 311 /Customer Relationship Management (CRM) System

July 9 ~ August 10, 2018: Score RFPs

August 13, 2018: Selected vendor

January 2019: Kick-off Meeting

January - March 2019: Business analysis of the current service environment including: Analyzing multi-lingual requirements for each department, identifying automated and manual processes, and call-centers

March - April 2019: Analyzing the gap analysis and developing recommendations

May 2019: Report due

[53459](#)

Update: City's Performance Excellence Survey - Council President Samba Baldeh / Kwasi Obeng, Council Chief of Staff

Council President Baldeh noted that there would be a Performance Excellence survey being sent to all employees, including the alders.

[52966](#)

Update: Task Force on Structure of City Government (10/30/18) - City Attorney Mike May

Attachments: [10/30/18 CCEC Update TFOG.pdf](#)

City Attorney Mike May provided an update on the Task Force on Structure of City Government activities to-date (see attached report). CCEC members wanted to attend meetings of the task force, possibly have them meet before a Council meeting so Council members could attend. Ald. Kemble stated that the task force struggles to find meeting dates but that it was a possibility.

[53036](#)

Update: President's Work Group to Develop City-Wide Surveillance Equipment & Data Management Policies (10/30/18)
- Update from September 14, 2018 & October 26, 2018 meetings

Ald. Rebecca Kemble and IT Director Sarah Edgerton provided an update on the President's Work Group to Develop Surveillance Policies.

[52976](#)

Update: Common Council Chief of Staff (10/30/18) - Kwasi Obeng

Attachments: [10/30/18 Council Chief of Staff Updates.pdf](#)

Council Chief of Staff Kwasi Obeng provided an update to CCEC members (see attached update). There was a request to add an update on the hiring of the legislative analyst as a closed session item at the next meeting of the CCEC.

FUTURE AGENDA ITEMS

No other future agenda items were discussed.

*Leg. File No. 52071 - Amending TIF Goals - Jobs Project Section
(Referred to: CCEC (lead), Economic Development Committee (recommended changes), Finance Committee (re-referred))

Discussion Items

*CCEC Priority Items and Dedicated Time to Discuss Priority Issues (identified @ 6/5/18 CCEC meeting)

*Application of Administrative Procedure Memoranda to Alderpersons - Ald. Paul Skidmore / Updating Council Policy Guide to Incorporate APM language - K. Obeng

* Holding Common Council Meetings in Different Locations - Council President Samba Baldeh

*MMSD Ad Hoc Committee - Final Report on ERO Program In High Schools

Updates

* Update on Reorganization of Transportation Department and Related Committees – As Needed

*Standing Updates:

- Council Chief of Staff

- Task Force on City Government Structure

ADJOURNMENT

A motion was made by Ald. Shiva Bidar-Sielaff, seconded by Ald. Rebecca Kemble, to adjourn. The motion passed by voice vote/other. Meeting adjourned at 5:35 p.m.