

RECEIVED 5/5/21

# Streatory Extension of Premises

Class A: ☐ Beer, ☐ Liquor, ☐ Cider  
Class B: ☐ Beer, ☐ Liquor,  
☐ Class C Wine

Fee: Waived

City of Madison Clerk  
210 MLK Jr Blvd, Room 103  
Madison, WI 53703  
licensing@cityofmadison.com  
608-266-4601

(Agenda Item Number)

(Registrar file number)

LICPCH-2021-00185

(License number)

13

203

(Alder District #)

(Police Sector)

Office Use Only

Streatory extension of premises is available for existing licensed premises only. Extensions will not be granted for vertical drinking or beer garden additions. Application must be submitted to the Clerk's office. Staff will review the application and if it is complete and approved by Zoning and/or the street vending coordinator, provisionally approve and forward to the Alcohol License Review Committee for final approval recommendation. Any licensed establishment applying to extend their premises onto City property must provide a certificate of Insurance for liquor liability including a separate additional insured endorsement naming the City of Madison with this application.

Are you requesting this temporary extension of licensed premises, in compliance with Emergency Order Resolution Legistar #60695 (Madison Streatory Program), adopted by the Common Council on June 16, 2020? ☒ Yes ☐ No

Required detailed floor plans of extension area **Included:** ☒ Yes

Required approval of expanded eating area obtained from Street Vending Coordinator or Zoning Administrator **Included:** ☒ Yes, date approved: 04/28/21

Street Occupancy Permit obtained from Traffic Engineering: ☐ Yes ☒ No ☐ N/A

Does lease/deed cover area request for temporary extension?: ☒ Yes ☐ No

If no, **must attach** letter from landlord or property owner authorizing use of the property.

## Licensed Premises Information

This application modifies existing alcohol license number: LICLIB-2017-00450

Business dba Name: Edo Asian Cuisine

Licensed Address: 532 S park St Madison WI 53715

Liquor/Beer Agent Name: Bin Zhou

5 % Alcohol, 95 % Food, 0 % Other

Alder, District #: \_\_\_\_\_ Police Sector: \_\_\_\_\_

## Corporate Information

Business Legal Name (as on WI State Sellers Permit): 82-133 4551

Business Mailing Address: 532 S park St Madison WI 53715

Business Mailing Address: 532

Business Contact Name, Position: Bin Zhou



**Extension Details**Current Capacity (Indoor): 81Current Capacity (outdoor): 10

Proposed Capacity (outdoor): \_\_\_\_\_

Description of Proposed Changes: Same**Signature**Bin zhan

Authorized Signature of Agent or Establishment Owner

Date

05/04/21**Clerk's Office checklist for complete applications**

- ☐ Floor Plans
- ☐ Copy of approval from Street Vending/Zoning
- ☐ Copy of Street Occupancy Permit included *if applicable*
- ☐ Letter from landlord/property owner authorizing temporary extension of lease area *if applicable*
- ☐ Certificate of Insurance for liquor liability with City of Madison named *if extending on city property*

**Upon Application Submission, the Clerk's Office issued to the application:**

- ☐ Orange sign    ☐ Orange business card
- ☐ "License Renewals & Changes" brochure with next steps issued

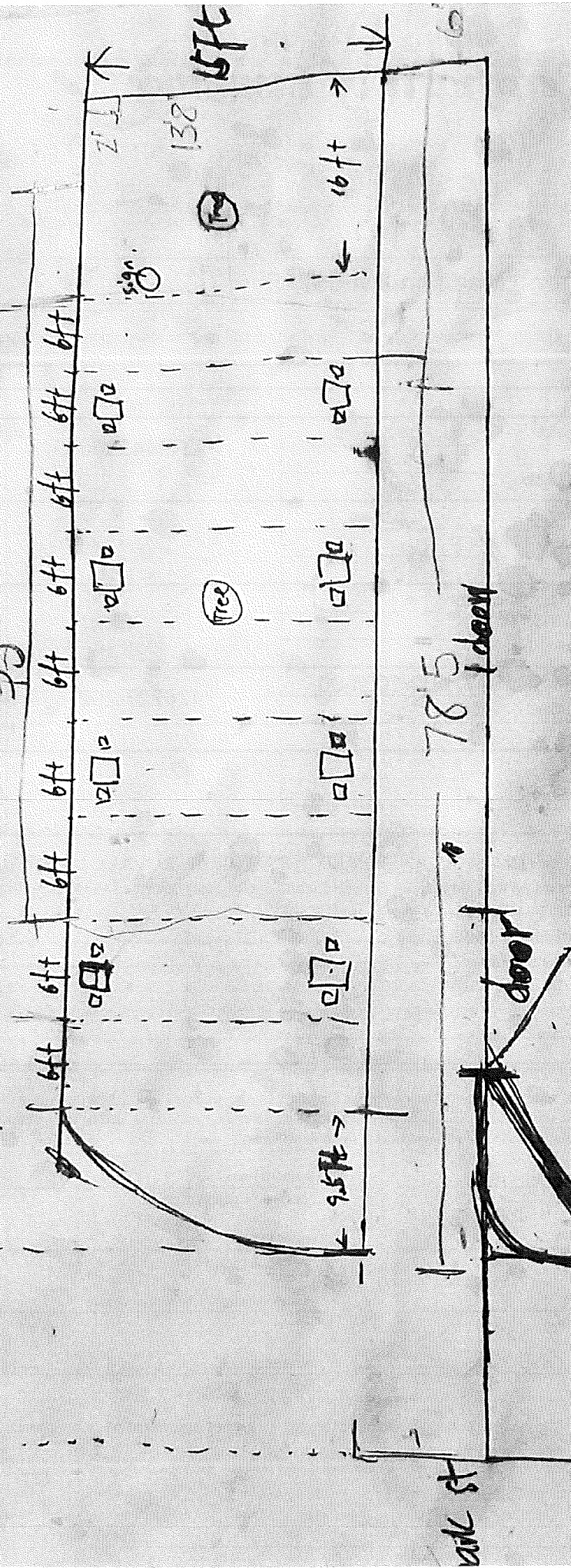


Handwritten signature: *Handwritten signature*

Emerald St

3-1-10

35



dark st

785 (deep)

100

1000

A handwritten signature in dark ink, consisting of the letters 'J', 'H', and 'H' in a stylized, cursive-like font. The 'J' is on the left, followed by the 'H's. The signature is written on a light-colored, textured background.

~~1000~~

Return completed certificate to:  
**City of Madison Risk Management**  
 Attn: Risk Manager  
 210 Martin Luther King, Jr. Blvd., Rm. 406  
 Madison, WI 53703-3345  
 608-267-8705 (FAX)  
 608-266-5965 (PHONE)

This Form Must be Completed in its Entirety

# Certificate of Insurance

-To-  
**City of Madison**  
**Madison, Wisconsin**



This certifies to the Municipality the following described Policies have been issued to the insured named below and are in force at this time.

Name of Insured: **Yun Lia, LLC**

Address: **532 South Park Street, Madison, WI 53715**

This certificate is furnished to the Municipality to induce the Municipality to take official action and may be relied upon by the Municipality.  
 Description of operations insured, Sidewalk Cafe

Policies and Insurers	Limits		Policy Number	Policy Period
Commercial General Liability	Each Occurrence	\$ 1,000,000	PGR944306009	02/14/2021 - 02/14/2022
	Aggregate	\$ 2,000,000		
(Insurer) Progressive				
Business Auto Liability	Coverage Symbol			
	Combined Single Limit	\$		
(Insurer)				
Umbrella Liability	Occurrence/Aggregate	\$		
	Retention	\$		
(Insurer)				
Worker's Compensation	Employer's Liability	\$ 100/100/500	126227.202	03/27/2021 - 03/27/2022
	Statutory (states)			
(Insurer) SFM				
Professional/Other Liability	Per Claim/Other	\$		
	Aggregate	\$		
(Insurer)				

The following coverages or conditions are in effect: (MUST BE ANSWERED "YES" FOR APPROVAL).....YES NO

The Municipality, its officials, and employees are named on the Commercial General Liability policy(ies) described above as additional insured as respects:

- (a) activities performed for the Municipality by or on behalf of the insured, ..... ☒ ☐
- (b) products and completed operations of the Named Insured, and ..... ☒ ☐
- (c) premises owned, leased or used by the Named Insured..... ☒ ☐

Products and completed operations. .... ☒ ☐

The undersigned will mail to the Municipality a written notice within 30 days of cancellation or reduction of coverage or limits ..... ☒ ☐

Contractual Liability Coverage applying to this Contract ..... ☒ ☐

This certificate is not a policy and does not amend, extend, or alter the coverage afforded by the policies listed herein. Notwithstanding any requirements, terms or conditions of any contractor other document with respect to which this certificate of insurance may be issued or may pertain, the insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies.

DILLMANinsurance

Agency or Brokerage

5309 Portsmouth Way

Address/City/State/Zip Code

Progressive

Insurance Company

Authorized Signature\*

Bradley Dillman

Name of Contact Person

(608) 213-8880

Telephone Number

(888) 667-0191

FAX Number

bradleydillman@DILLMANinsurance.com

Email

04/12/2021

Date

\*NOTE: Authorized signature may be the agent's if the agent has placed insurance through an agency agreement with the insurer. If the insurance is brokered, the authorized signature must be that of official insurance.

**From:** [Blake-Horst, Meghan](#)  
**To:** "彬 周"; [licensing](#)  
**Cc:** [Evers, Tag](#); [streetvending](#); [Ouk, Saran](#)  
**Subject:** APPROVED - Yun Lia. LLC dba Edo Japanese Restaurant Sreatery  
**Date:** Wednesday, May 5, 2021 12:32:13 PM  
**Attachments:** [Edo Cafe Drawing with Measurements 4.8.21.jpg](#)  
[Yun Lia, LLC dba Edo Japanese Restaurant COI 2.14.22.pdf](#)

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Hello,

Attached is the Temporary Extension Premises application for Yun Lia, LLC dba Edo Japanese Restaurant. I have included Bin, the applicant, on this email as well as the drawing we have on file. The café is not extending past their façade so there is no approval letter from adjacent property owners or tenants. They are only using the grassy terrace so no Street Occupancy Permit is required.

Please let me know if you have any questions or need additional information.



**Meghan Blake-Horst**  
Street Vending Coordinator  
Economic Development Division  
Office of Business Resources  
215 Martin Luther King Jr Blvd. 3<sup>rd</sup> floor  
P.O. Box 2983  
Madison, Wisconsin 53701-2983  
**Tel** 608-261-9171 • **Fax** (608) 261-6126  
[mblake-horst@cityofmadison.com](mailto:mblake-horst@cityofmadison.com)  
[www.cityofmadison.com/business/streetvending](http://www.cityofmadison.com/business/streetvending)

In compliance with State public records law, the City of Madison retains copies of ALL email messages to and from this mailbox. Email messages may be released in response to appropriate open record requests.

Please consider the environment before printing this email.

**From:** 彬 周 <[zhoubin980307@gmail.com](mailto:zhoubin980307@gmail.com)>  
**Sent:** Wednesday, May 5, 2021 12:12 PM  
**To:** Blake-Horst, Meghan <[MBlake-Horst@cityofmadison.com](mailto:MBlake-Horst@cityofmadison.com)>  
**Subject:** Re: APPROVED - Yun Lia. LLC dba Edo Japanese Restaurant Sreatery

Caution: This email was sent from an external source. Avoid unknown links and attachments.

可用于iOS的myMail发送

2021年4月28日 星期三 -0500 下午12:17 发件人 Blake-Horst, Meghan <[MBlake-Horst@cityofmadison.com](mailto:MBlake-Horst@cityofmadison.com)>:

Hello,

Your request to expand your sidewalk café for *Edo Japanese Restaurant (Yun Lia, LLC), 532 S. Park St., Madison, WI 53715* has been approved on 4/28/21 by the Street Vending Office. You are able to begin setting up your café within the approved expansion area and serving food on 4/28/21.

Before you can serve alcohol in the expanded area, you will need to submit a **Temporary Premises Extension Permit application** to the Clerk's Office at [licensing@cityofmadison.com](mailto:licensing@cityofmadison.com). Please CC [mblake-horst@cityofmadison.com](mailto:mblake-horst@cityofmadison.com) on the email submission of the application. This email will serve as notification that your expansion is approved. **The application is also attached: StreteryExtensionPremise.pdf.**

Once this application is submitted and approved, by the Clerk's Office, you will be able to begin service into the expanded patio area on a provisional approval and forward to the Alcohol License Review Committee for final approval recommendation. See Temporary Premises Extension permit application for insurance requirements and details.

Attached you will find a NOTICE sign. **This sign is required to be printed and displayed on the café, facing outward.** Having one on each end of the café would be preferred. I would encourage you to laminate or place in a protective plastic sheet to maintain the sign and limit the need to reprint.

*Under no circumstances is this program meant to promote gathering or social spaces, and are only to allow food & beverage patrons to be seated in accordance with physical distancing requirements to increase capacity.* This program and approvals can be changed or additional requirements can be placed at any time.

#### **Public Health Madison-Dane County (PHMDC) Resources and Guidelines:**

- Follow all Public Health Orders. You can find the current orders here: <https://publichealthmdc.com/coronavirus/forward-dane/current-order>

- Sign-up for the Public Health Madison-Dane County newsletter. This is the best way to keep up to date on Public Health information you need to know to operate a safe and healthy restaurant: <https://bit.ly/2XWJJ2N>
- Place tables and chairs according to the current Public Health orders (6' distance for the seating area is measured from back of chair to back of chair).
- Clean café furniture and enclosures frequently and according to Public Health guidance.

**We will be flexible as we work with you and your staff but we ask that you:**

- Making Changes? If you are interested in making any changes to your café or adding any additional equipment including lights, heaters, large planters, etc. Contact [streetvending@cityofmadison.com](mailto:streetvending@cityofmadison.com).
- Maintain, at a minimum, a clear 6' pedestrian path at all times between the building and the café.
- Keep chairs, tables and umbrellas within the enclosures at all times.
- Be mindful of your neighbor café and that the same distancing applies between seating at adjacent cafes.
- Ensure customers are not moving tables together.
- Customers are to be seated when consuming food and/or drinks.
- Alcohol must be off outdoor tables by 1a unless the liquor license states other conditions on closing times.
- All furniture must be off the sidewalk 30 minutes after close of business. Equipment can be stored inside or in the parking lane if a Street Occupancy Permit is issued for the business.
- A covered garbage can is available at all times.

Please contact our office if you have any additional questions or need assistance. The Streatery Restaurant Recovery Program ends on April 14, 2022 or when restaurants are able to operate at full indoor capacity, whichever comes first. Feedback on this program is welcome. Best of luck as you reopen.

**Meghan Blake-Horst**

Street Vending Coordinator

Economic Development Division

Office of Business Resources



215 Martin Luther King Jr Blvd. 3<sup>rd</sup> floor

P.O. Box 2983

Madison, Wisconsin 53701-2983

Tel 608-261-9171 • Fax (608) 261-6126

[mblake-horst@cityofmadison.com](mailto:mblake-horst@cityofmadison.com)

[www.cityofmadison.com/business/streetvending](http://www.cityofmadison.com/business/streetvending)

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