



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft AFFIRMATIVE ACTION COMMISSION

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Monday, April 3, 2023

5:30 PM

Virtual Meeting

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The City of Madison is holding the Affirmative Action Commission meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

1. **Written Comments:** You can send comments on agenda items to [aac@cityofmadison.com](mailto:aac@cityofmadison.com)

2. **Register for Public Comment:**

- Register to speak at the meeting.
- Register to answer questions.
- Register in support or opposition of an agenda item (without speaking).

If you want to speak at this meeting you must register. You can register at <https://www.cityofmadison.com/MeetingRegistration>. When you register to speak, you will be sent an email with the information you will need to join the virtual meeting.

3. **Watch the Meeting:** If you would like to join the meeting as an observer, please visit <https://www.cityofmadison.com/watchmeetings>.

4. **Listen by Phone:**

(877) 853-5257 (Toll Free)

Webinar ID: 854 6818 5361

### CALL TO ORDER / ROLL CALL

**Present:** 5 - Ryan J. Moze; Jasmine C. Banks; Kristin M. Mathews; Virginia V. Lee and Damon L. Glenn

**Absent:** 2 - William Tishler and Shawn K. Zhu

### APPROVAL OF MINUTES

A motion was made by Glenn, seconded by Mathews, to Approve the Minutes.  
The motion passed by voice vote/other.

### PUBLIC COMMENT

1. [70311](#) Public Comment (March 2023)

There was no public comment.

## DISCLOSURES AND RECUSALS

There were disclosures or recusals.

## NEW BUSINESS

2. [57533](#) Election of AAC Members to Subcommittees  
  
Moze moved, seconded by Mathews to nominate Glenn as an alternate for the Small Business Enterprise Appeals Sub Committee.

## DISCUSSION ITEMS

3. [62395](#) 2022 50K Process Update  
  
Lomax gave an update. Asked 50K AA plan Debarment Hearing Subcommittee to consider availability for new hearing dates, May 22, 2023, and June 5, 2023, and confirm with Lomax.  
  
Moze, Mathews available May 15, June 22.
4. [62394](#) Residency Preference Program  
  
Lomax gave an update. Mayor would like members to take another look at how the program is laid out. Compare RPP to RaISE. Lomax to provide link to members for more information for RaISE.
5. [75931](#) Equity Analysis of the Historical Preservation Process  
  
Lomax to schedule a training with the Equity and Social Justice team to present on the Equitable Hiring Tool (EHT) analysis.
6. [75930](#) AAC Recruitment  
  
Lomax gave an update. Actively recruiting for two new members.

## REPORTS

7. [33325](#) Report from the Common Council  
  
The Alder will report on items currently in front of the Common Council that are of interest to the Affirmative Action Commission.  
  
Alder not present for an update.

8. [33326](#) Report from the Director of the Department of Civil Rights

The Director will report on current work in the Department, including:

- Personnel Updates
- New Projects or Partnerships
- Report on Existing Projects

**Davis not present for an update.**

9. [33327](#) Report from the Affirmative Action Division Manager

The Division Manager will report on current work in the Division, including:

- Personnel updates
- Contract compliance concerns
- Status of large construction projects
- New or existing projects or partnerships

**Lomax gave an update. Informed members that AA Division is now fully staffed.**

#### ADJOURNMENT

**A motion was made by Mathews, seconded by Glenn, to Adjourn. The motion passed by voice vote/other.**

**The meeting adjourned at 6:34pm.**