



# City of Madison

City of Madison  
Madison, WI 53703  
[www.cityofmadison.com](http://www.cityofmadison.com)

## Meeting Minutes - Approved COMMUNITY DEVELOPMENT BLOCK GRANT COMMITTEE

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Thursday, August 7, 2025

5:30 PM

Virtual meeting

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### Call to Order/Roll Call

Phair called the meeting to order at 5:31pm with a quorum present.

**Staff Present:** Linette Rhodes, John Vogt, Maria Davila-Martinez, Sarah Lim,  
Saran Ouk (Economic Development) Hardy Garrison, Matt Frater, Ben Doing

**Present:** 5 - Dina Nina Martinez-Rutherford; John P. Guequierre; Angela K. Jones;  
Megan N. Miller and Matthew J. Phair

**Excused:** 3 - Barbara Harrington-McKinney; Jennifer H. Campbell and Tiffany D. Malone

### Approval of Minutes

A motion was made by Jones and seconded by Alder Martinez-Rutherford to  
Approve the minutes. Motion passed by voice vote.

### Public Comment

1. [89359](#) Public Comment

None

### Disclosures and Recusals

None

### New Business

2. [89355](#) Amending the capital improvement projects identified in the Hawthorne-Truax  
Neighborhood Plan, previously approved by Common Council via RES-24-00690  
(Legistar #85812), to redirect Community Development Block Grant (CDBG) funds from  
lighting improvements to the creation of an art mural at Hawthorne Elementary School  
(District 12).

**Attachments:** [06 12 25 MemoCDBGFundsChange.pdf](#)

A motion was made by Jones and seconded by Alder Martinez-Rutherford to  
return to lead with the recommendation to Approve Amending the capital  
improvement projects identified in the Hawthorne-Truax Neighborhood Plan,

previously approved by Common Council via RES-24-00690 (Legistar #85812), to redirect Community Development Block Grant (CDBG) funds from lighting improvements to the creation of an art mural at Hawthorne Elementary School (District 12).

**Motion passed unanimously.**

3. [89356](#)

Authorizing a loan of up to \$43,000 to Solace Friends, Inc. from the Community Facilities Loan Program to help finance exterior improvements to its facility located at 4142 Monona Drive, Madison WI, and authorizing the Mayor and City Clerk to sign an agreement for that purpose (District 15).

**Attachments:** [Solace FriendsCFLP Application 2025.pdf](#)

**A motion was made by Alder Martinez-Rutherford and seconded by Miller to return to lead with the recommendation to Approve Authorizing a loan of up to \$43,000 to Solace Friends, Inc. from the Community Facilities LoanProgram to help finance exterior improvements to its facility located at 4142 Monona Drive, Madison WI, and authorizing the Mayor and City Clerk to sign an agreement for that purpose (District 15).**

**Motion passed unanimously.**

4. [89378](#)

Authorizing the allocation of up to \$2,000,000 of City Affordable Housing Funds to help the Madison Revitalization and Community Development Corporation (MRCDC) finance the rehabilitation and preservation of seven (7) units of rental housing and common area improvements at separate scattered site properties, and the Community Development Authority (CDA) finance the rehabilitation and preservation of eleven (11) units of rental housing at Monona Shores Apartments, and authorizing the Mayor and the City Clerk to enter into Loan Agreements. (District 5, District 10, District 11, District 14, District 16)

**Attachments:** [080125\\_CC\\_public\\_comment.pdf](#)

**A motion was made by Alder Martinez-Rutherford and seconded by Alder Guequierre to return to lead with the recommendation to Approve Authorizing the allocation of up to \$2,000,000 of City Affordable Housing Funds to help the Madison Revitalization and Community Development Corporation (MRCDC) finance the rehabilitation and preservation of seven (7) units of rental housing and common area improvements at separate scattered site properties, and the Community Development Authority (CDA) finance the rehabilitation and preservation of eleven (11) units of rental housing at Monona Shores Apartments, and authorizing the Mayor and the City Clerk to enter into Loan Agreements.**

**Motion passed unanimously.**

roll call

**Alder Harrington-McKinney joined the meeting at 5:47pm**

**Present:** 6 - Dina Nina Martinez-Rutherford; Barbara Harrington-McKinney; John P. Guequierre; Angela K. Jones; Megan N. Miller and Matthew J. Phair

**Excused:** 2 - Jennifer H. Campbell and Tiffany D. Malone

5. [89354](#) Accepting the Economic Development Division's "2025 Small Business Assistance Policy Paper" as the basis for structuring and conducting a Request for Proposals (RFP) process and authorizing the Community and Economic Development Divisions to undertake this process and recommend, for approval by the Common Council, a funding allocation plan regarding awards and contracts that will take effect on or after January 1, 2026 (Citywide).

**Attachments:** [CDBG Policy Paper-Small Business Assistance.pdf](#)

A motion was made by Alder Martinez-Rutherford and seconded by Jones to return to lead with the recommendation to Approve Accepting the Economic Development Division's "2025 Small Business Assistance Policy Paper" as the basis for structuring and conducting a Request for Proposals (RFP) process and authorizing the Community and Economic Development Divisions to undertake this process and recommend, for approval by the Common Council, a funding allocation plan regarding awards and contracts that will take effect on or after January 1, 2026 (Citywide).

Motion passed unanimously.

6. [89362](#) Update on Homeless Services and Housing Resources Request for Proposals (RFP)

**Attachments:** [Homeless Services and Housing Resources RFP Updates- CDBG Committee](#)

Linette Rhodes provided an introduction on this discussion item, which will be introduced in the future as a resolution with staff recommendations.

Sarah Lim provided an update on the new 2025 Point-in-Time count results, and gave an overview of the Homeless Services and Housing Resources Request for Proposals (RFP), including the current status of staff recommendations and reminders of what is in the RFP, such as review of the RFP timeline.

A motion was made by Jones and seconded by Alder Martinez-Rutherford to accept the update.

Motion passed unanimously.

7. [89360](#) Staff Report

Linette Rhodes provided updates including that CDD staff will be going to Common Council to discuss homeless services in the community and future plans.

Rhodes provided an update on CDD's active RFP's and their timelines, including the Affordable Housing Fund Tax Credit RFP, Homeownership RFP, and also the Economic Development Division's RFP.

## Adjournment

A motion was made by Alder Martinez-Rutherford and seconded by Miller to Adjourn at 6:51pm.

Motion passed by voice vote.