



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Draft

### PRESIDENT'S WORK GROUP TO DEVELOP CITY-WIDE SURVEILLANCE EQUIPMENT & DATA MANAGEMENT POLICIES

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Thursday, January 16, 2020

11:30 AM

Room 206, Madison Municipal Building  
215 Martin Luther King, Jr. Blvd.

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**Link to Madison City Channel Meeting Video: <https://bit.ly/2ZnK6oW>**

#### CALL TO ORDER / ROLL CALL

**Present:** 5 - Rebecca Kemble; Sheri Carter; Samba Baldeh; Paul E. Skidmore and Ledell Zellers

**Others Attending:** IT Director Sarah Edgerton, Assistant City Attorney Marci Paulsen

**Ald. Rebecca Kemble, chair, called the meeting to order at 11:30 a.m.**

#### PUBLIC COMMENT

There was no public comment.

#### APPROVAL OF MINUTES

A motion was made by Zellers to approve the minutes from the December 13, 2019 President's Work Group to Develop City-Wide Surveillance Equipment & Data Management Policies meeting. The motion passed by voice vote/other.

#### DISCLOSURES AND RECUSALS

There were no disclosures or recusals from the members present.

## DISCUSSION / ACTION ITEMS

55106

Discussion: Review of Draft Ordinance Language

**Attachments:**

[1/16/20 Draft Ordinance Questions.pdf](#)  
[1/16/20 Draft Ordinance Clean Copy.pdf](#)  
[12/13/19 Work Group Responses to City Staff Feedback.pdf](#)  
[12/13/19 v.2 Clean Copy Ordinance.pdf](#)  
[12/13/19 Surveillance Draft Ordinance Clean Version.pdf](#)  
[12/13/19 Staff Feedback Edgerton.pdf](#)  
[12/13/19 Staff Feedback Paulsen.pdf](#)  
[9/27/19 Surveillance Draft Ordinance Clean Version.pdf](#)  
[8/27/19 Zellers and Kemble Comments Ordinance.pdf](#)  
[8/27/19 Zellers comments APMDraft.pdf](#)  
[7/30/19 Surveillance Draft Ordinance Clean Version Paulsen.pdf](#)  
[7/30/19 DRAFT Surveillance APM.pdf](#)  
[7/30/19 Surveillance Draft Ordinance Tracked Changes Version.pdf](#)  
[5/24/19 Surveillance Draft Ordinance Clean Version.pdf](#)  
[5/10/19 Surveillance Draft Ordinance Tracked Changes Version.pdf](#)  
[5/10/19 Surveillance Draft Ordinance Clean Version.pdf](#)  
[5/10/19 DRAFT APM relative to Surveillance Ordinance.pdf](#)  
[4/12/19 DRAFT Ordinance Surveillance.pdf](#)  
[4/12/19 DRAFT Ordinance Surveillance D. 18 Edits.pdf](#)  
[3/29/19 DRAFT Ordinance Surveillance.pdf](#)  
[3/22/19 DRAFT Ordinance Surveillance.pdf](#)  
[11/18/19 DRAFT APM Use of Surveillance Technology.pdf](#)  
[10/2018 ACLU Act Transparency Surveillance Technology.pdf](#)

Sarah Edgerton and Marci Paulsen were present for discussion on this item.

Work group members discussed:

Compliance date (Paulsen) - also dependent upon APM re-draft when ordinance is adopted (Edgerton) - 90 days after adoption of ordinance (Work Group)  
Changing exception #19 from only MFD to all City departments (Paulsen) - Leave as is  
Active investigation definition, temporary, closed cases (Zellers / flag in report) (4), page 3 - change in clause on negative impact on civil liberties and civil rights to potential privacy interests (Zellers / flag in report)  
Ordinance drafter's analysis changes will need to be done once the final draft is approved (Paulsen)  
Camera location notification language in the ordinance - change to alder(s) district(s) affected (Zellers/Carter)  
Change made under exceptions under #6 - changed from 14 to 30 days (Paulsen); 6(a) also needs to be changed (Kapusta-Pofahl)  
Ordinance referrals: budget issues will be in fiscal note; CCEC (lead), PSRC, EOC and introduce at next Council meeting

Ald. Sheri Carter moved the recommended changes be incorporated into the

final ordinance and that ACA Paulsen enter the final ordinance language with the referrals listed above, seconded by Ald. Ledell Zellers. The motion passed by voice vote/other.

[57140](#)

Discussion: Final Work Group Report Draft

**Attachments:** [1/6/20 DRAFT Final Report v5.pdf](#)  
[12/13/19 DRAFT Final Report v4.pdf](#)  
[12/13/19 DRAFT Final Report v3.pdf](#)  
[9/27/19 DRAFT Final Report v2.pdf](#)  
[8/27/19 DRAFT Final Report v1.pdf](#)

Ald. Kemble noted that there were recommendations that still needed to be discussed:

1. Signage - Work group members decided not to make any recommendations - it may come up when the ordinance is introduced.
2. Definitions - Ald. Kemble wanted to call out two issues 1. definition of privacy; 2. definition of investigations and privacy interests - note that the work group was concerned that people would be protected from unreasonable searches and protection of civil liberties.

Ald. Ledell Zellers moved to finalize the report with recommendations discussed at the meeting , seconded by Ald Sheri Carter. The motion passed by voice vote/other.

#### NEXT STEPS

There were no further next steps discussed.

#### ADJOURNMENT OR ADJOURN SINE DIE

A motion was made by Ald. Sheri Carter, seconded by Ledell Zellers, to adjourn sine die. The motion passed by voice vote/other.