

ORGANIZATION:	The Road Home Dane County
PROGRAM/LETTER:	A Interfaith Hospitality Network Shelter Program

PROGRAM BUDGET

1. 2010 BUDGETED

REVENUE SOURCE	SOURCE TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	19,594	19,594	0	0	0
DANE CO CDBG	0	0	0	0	0
MADISON-COMM SVCS	0	0	0	0	0
MADISON-CDBG	21,150	13,000	0	8,150	0
UNITED WAY ALLOC	0		0	0	0
UNITED WAY DESIG	30,000	30,000		0	0
OTHER GOVT	27,649	15,649	12,000	0	0
FUNDRAISING DONATIONS	104,035	72,977	9,710	17,598	3,750
USER FEES	0	0	0	0	0
OTHER	10,000	0	10,000	0	0
TOTAL REVENUE	212,428	151,220	31,710	25,748	3,750

2. 2011 PROPOSED BUDGET

REVENUE SOURCE	SOURCE TOTAL	PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO CDBG	0	0	0	0	0
MADISON-COMM SVCS	0	0	0	0	0
MADISON-CDBG	36,520	10,000	0	26,520	0
UNITED WAY ALLOC	0	0	0	0	0
UNITED WAY DESIG	30,000	30,000	0	0	0
OTHER GOVT*	28,000	16,000	12,000	0	0
FUNDRAISING DONATIONS	95,824	79,788	11,036	0	5,000
USER FEES	0	0	0	0	0
OTHER**	10,000	0	10,000	0	0
TOTAL REVENUE	219,938	155,382	33,036	26,520	5,000

*OTHER GOVT 2011

Source	Amount	Terms
FEMA	12,000	For "Mass Shelter" expenses
State Shelter Subsidy Grant	16,000	For personnel
	0	
	0	
	0	
TOTAL	28,000	

**OTHER 2011

Source	Amount	Terms
Madison Metropolitan School Dis	10,000	Transportation contract
	0	
	0	
	0	
	0	
TOTAL	10,000	

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2012 PROGRAM CHANGE EXPLANATION

Complete only if you are requesting more than your 2011 request.

Note: Additional funding should only be requested where services or programming will change or expand in the second year.

3. PROGRAM UPDATE: If requesting more than 2011, describe any major changes being proposed for the program/service in 2012, i.e., expansions or narrowing in target population, scope and level of services, geographic area to be served, etc.).

200 characters (with spaces) seinat;

4. 2012 COST EXPLANATION

Complete only if significant financial changes are anticipated between 2011-2012.

Explain specifically, by revenue source, any significant financial changes that you anticipate between 2011 and 2012.

For example: unusual cost increases, program expansion or loss of revenue.

200 characters (with spaces)

5. 2012 PROPOSED BUDGET

REVENUE SOURCE	BUDGET TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	0	0	0	0	0
DANE CO CDBG	0	0	0	0	0
MADISON-COMM SVCS	0	0	0	0	0
MADISON-CDBG	0	0	0	0	0
UNITED WAY ALLOC	0	0	0	0	0
UNITED WAY DESIG	0	0	0	0	0
OTHER GOVT*	0	0	0	0	0
FUNDRAISING DONATIONS	0	0	0	0	0
USER FEES	0	0	0	0	0
OTHER**	0	0	0	0	0
TOTAL REVENUE	0	0	0	0	0

*OTHER GOVT 2012

Source	Amount	Terms
	0	
	0	
	0	
	0	
	0	
TOTAL	0	

**OTHER 2012

Source	Amount	Terms
	0	
	0	
	0	
	0	
	0	
TOTAL	0	

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PROGRAM/LETTER:	A Interfaith Hospitality Network Shelter Program
PRIORITY STATEMENT:	CDBG: J Access to Community Resources - Homeless

DESCRIPTION OF SERVICES

6. NEED FOR PROGRAM: Please identify local community need or gap in service that the proposed program will address.

The Road Home’s IHN Shelter program is based on a national model and has been in operation for eleven years. The program provides emergency shelter, housing counseling and case management services to homeless families through a community partnership of 50 area churches and synagogues and 1,500 volunteers annually. The shelter network provides a safe environment for families. Congregations provide overnight shelter, all meals and evening activities for the families 365 days a year. During the day, families are based at The Road Home day center. We request \$26,520.00 for rent (including utilities) for our day center.

The Interfaith Hospitality Network (IHN) Shelter Program addresses a community need by providing emergency shelter and case management services to homeless families. The goals of the program are to help such families reach stable housing and address other needs and goals. In 2009, ninety-two percent of families who entered the program successfully moved into housing.

7. SERVICE DESCRIPTION - Describe the service(s) provided including your expectations of the impact of your activities.

The Road Home’s day center is open 7 days a week from 7:00 a.m. to 5:00 p.m. to our homeless families with children staying in our Interfaith Hospitality Network shelter program. Lacie Schneider, MSW Shelter Case Manager, is available Monday – Friday, and on-call staff is available evenings and weekends as necessary.

Each family staying in the Interfaith Hospitality Network (IHN) Shelter works closely with a case manager on a daily basis to meet their needs, find housing and access employment, child care, health/mental health services, children’s school or recreational needs, etc. During the day, families staying in the IHN shelter program have their own living area; kitchen, laundry and shower facilities. These are the areas for which we are requesting grant funding for rent. Families also have access to computers, internet and telephones to obtain housing and employment. Families are responsible for cleaning the day center and sharing daily chores. Most families who graduate from shelter to housing (92% in 2009) enter one of The Road Home’s housing programs which continue to support them with case management and other services. The IHN shelter program serves 30 families annually.

8. PROPOSED PROGRAM CONTRACT GOALS: Include clearly defined service goals and process objectives: number of unduplicated clients to be served, number of service hours to be provided etc.

The IHN Shelter Program sets an objective that at least 75% of families transition from shelter to housing. 100 unduplicated individuals in 30 unduplicated households are estimated to be served by this project annually.

9. SERVICE HOURS: Frequency, duration of service and hours and days of service availability.

The Road Home’s day center is open 7 days a week from 7:00 a.m. - 5:00 p.m.

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10. POPULATION SERVED: Please describe in terms of age, income level, LEP, literacy, cognitive or physical disabilities or challenges).

The families using this facility are 100% very-low income and homeless. 80% are people of color.

11. LOCATION: Location of service and intended service area (Include census tract where service is tract specific).

The Road Home's Day center is located at 128 E. Olin Avenue, Suite 202 Madison WI.

12. OUTREACH PLAN: Describe your outreach and marketing strategies to engage your intended service population.

The Road Home works closely with United Way, The Salvation Army and the YWCA of Madison. We get and give referrals to our community partners on a daily basis. In addition, 50 congregations participate in our IHN Shelter Program and our website www.trhome.org is updated frequently. Families may self-refer, and most come to us by referral from other shelters or through word of mouth.

13. COORDINATION: Describe how you coordinate your service delivery with other community groups or agencies.

The Road Home Dane County is an active member of the Homeless Services Consortium, the local HUD Continuum of Care and various housing committees in the community. We participate in collaborative funding applications and other initiatives with these groups. We cooperate with the other homeless service agencies and collaborate most significantly with the YWCA of Madison and the Salvation Army with whom we share collaborative programs and make and receive referrals

14. VOLUNTEERS: How are volunteers utilized in this program?

Most of our volunteers participate through their congregations by preparing meals, serving meals, providing activities, sleeping overnight, providing supplies, moving items and/or doing laundry. We also have a few volunteers who come to our day center to watch children while our parents attend required adult education.

15. Number of volunteers utilized in 2010?	1,800
Number of volunteer hours utilized in this program in 2010?	15,878

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16. BARRIERS TO SERVICE: Are there populations that are experiencing barriers to the service you are proposing, i.e., cultural differences, language barriers and/or physical or mental impairments or disabilities? Describe the ability of proposed program to respond to the needs of diverse populations.

The Road Home serves a racially diverse population that sometimes includes people with disabilities and non-English speakers. We spend significant time in training and discussion regarding cultural competence and our desire to welcome all eligible clients. In addition, The Road Home has procedures for working with people with disabilities and non-English speakers. These are given to all staff in the employee policies and procedures binder.

17. EXPERIENCE: Please describe how your agency, and program staff experience, qualifications, and past performance will contribute to the success of the proposed program?

The Road Home is particularly well-suited to offer the services described in this application because of our eleven year history of successfully operating this program. Our services are uniquely effective because of our grass-roots volunteer involvement, our commitment to respectful and dignified service to families, attention to the whole family and the relationships we build through frequent, personal contact. The volunteer component of our program provides a personalized, welcoming and cost-effective solution to the immediate crisis of homelessness while the agency/family partnerships we develop allow families to access a wide array of services and develop structured and disciplined approach to overcoming barriers and achieving goals over the long term. Lacie Schneider, MSW is the shelter case manager and has 2 years experience working with homeless families with children. Lacie is supervised by Rachel Krinsky, MSW, Executive Director of The Road Home for the past 10 years.

18. LICENSING OR ACCREDITATION: Report program licensing, accreditation or certification standards currently applied.

Not applicable

19. STAFF: Program Staff: Staff Titles, FTE dedicated to this program, and required qualifications for program staff.

Staff Title	FTE	City \$	Qualifications
Shelter Case Manager	1	Yes	MSW or equivalent
Network Coordinator	1	No	BSW or equivalent
Executive Director	0.1	No	MSW plus 5 years experience, 3 yrs in management
3 van drivers	1	No	Current WI drivers license and good driving record
1 weekend staffer	0.4	No	none specified

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CDBG DESCRIPTION OF SERVICES SUPPLEMENT

Please provide the following information ONLY if you are applying for projects that meet the "CDD Community Development Program Goals & Priorities". If not applying for CDBG Office Funds, go to Community Resources Description of Services Supplement (p. 7), or go to Demographics (p. 8).

20. PARTICIPANT INCOME LEVELS:

Indicate the number of households of each income level and size that this program would serve in 2011-2012.

Income Level	Number of Households
Over 80% of county median income	0
Between 50% to 80% of county median income	0
Between 30% to 50% of county median income	1
Less than 30% of county median income	29
Total households to be served	30

21. If projections for 2012 will vary significantly from 2011, complete the following:

Income Level for 2012	Number of Households
Over 80% of county median income	0
Between 50% to 80% of county median income	0
Between 30% to 50% of county median income	0
Less than 30% of county median income	0
Total households to be served	0

22. AGENCY COST ALLOCATION PLAN: What method does your agency use to determine indirect cost allocations among programs?

The Road Home allocates indirect costs on a proportional basis determined by the percentage of total FTE staff in each program.

23. PROGRAM ACTIVITIES: Describe activities/benchmarks by timeline to illustrate how your program will be implemented.

Activity Benchmark	Est. Month of Completion
This program is ongoing and we are in a long-term lease at our current property.	

ORGANIZATION:

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COMMUNITY RESOURCES DESCRIPTION OF SERVICES SUPPLEMENT

Please provide the following information ONLY if you are applying for projects that meet the "Community Resources Program Goals & Priorities" If not applying for CR Funds, go to Demographics (p. 8).

24. CONTRIBUTING RESEARCH

Please identify research or best practice frameworks you have utilized in developing this program.

The Road Home utilizes nearly all of the program characteristics identified in the Program Area III - Priority A1 Staff Resource Summary. All of our programs are in accessible locations, on bus lines, and in-home once families are housed. All services are free and actively seek to address and overcome barriers to participation. Case managers respond to a very broad range of needs and goals, identified in collaboration with the client, and constantly collaborate and cooperate with other providers including mainstream resources. Case managers also educate and coach participants to learn the skills necessary for system navigation and appropriate self-advocacy. The Road Home hires only masters-level case managers to ensure that they begin with a foundation of education related to multiple socio-economic barriers, cultural competence, power and empowerment, social and racial justice issues, advocacy, resource knowledge and professional ethics. Then we continually discuss these and other related issues. We make efforts to hire a diverse staff and recruit diverse board members. And, we involve consumers in meaningful ways such as board and committee membership and the facilitation of the Tenant Advocacy Group.

25. ACCESS FOR LOW-INCOME INDIVIDUALS AND FAMILIES

What percentage of this program's participants do you expect to be of low and/or moderate income?

100.0%

What framework do you use to determine or describe participant's or household income status? (check all that apply)

- Number of children enrolled in free and reduced lunch
- Individuals or families that report 0-50% of Dane County Median Income
- Individual or family income in relation to Federal Poverty guidelines
- Other

X
X

26. HOW IS THIS INFORMATION CURRENTLY COLLECTED?

Case manager asks for income information at application and then regularly asks about any changes as the family participates in the program.

27. PLEASE DESCRIBE YOUR USER FEE STRUCTURE AND ANY ACCOMMODATIONS MADE TO ADDRESS ACCESS ISSUES FOR LOW INCOME INDIVIDUALS AND FAMILIES.

We do not charge fees for our services.

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28. DEMOGRAPHICS

Complete the following chart for unduplicated participants served by this program in 2009. Indicate the number and percentage for the following characteristics. For new programs, please estimate projected participant numbers and descriptors.

PARTICIPANT DESCRIPTOR	#	%	PARTICIPANT DESCRIPTOR	#	%
TOTAL	93	100%	AGE		
MALE	39	42%	<2	8	9%
FEMALE	54	58%	2 - 5	23	25%
UNKNOWN/OTHER	0	0%	6 - 12	13	14%
			13 - 17	10	11%
			18 - 29	21	23%
			30 - 59	18	19%
			60 - 74	0	0%
			75 & UP	0	0%
			TOTAL AGE	93	100%
			RACE		
			WHITE/CAUCASIAN	24	26%
			BLACK/AFRICAN AMERICAN	61	66%
			ASIAN	0	0%
			AMERICAN INDIAN/ALASKAN NATIVE	0	0%
			NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER	0	0%
			MULTI-RACIAL:	8	9%
			Black/AA & White/Caucasian	8	100%
			Asian & White/Caucasian	0	0%
			Am Indian/Alaskan Native & White/Caucasian	0	0%
			Am Indian/Alaskan Native & Black/AA	0	0%
			BALANCE/OTHER	0	0%
			TOTAL RACE	93	100%
			ETHNICITY		
			HISPANIC OR LATINO	3	3%
			NOT HISPANIC OR LATINO	90	97%
			TOTAL ETHNICITY	93	100%
			PERSONS WITH DISABILITIES	6	6%
			RESIDENCY		
			CITY OF MADISON	93	100%
			DANE COUNTY (NOT IN CITY)	0	0%
			OUTSIDE DANE COUNTY	0	0%
			TOTAL RESIDENCY	93	100%

Note: Race and ethnic categories are stated as defined in HUD standards

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29. PROGRAM OUTCOMES

Number of unduplicated individual participants served during 2009.	93
Total to be served in 2011.	100

Complete the following for each program outcome. No more than two outcomes per program will be reviewed.

If applying to OCS, please refer to your research and/or posted resource documents if appropriate.

Refer to the instructions for detailed descriptions of what should be included in the table below.

Outcome Objective # 1:	75% of families entering the IHN Shelter Program will move into housing
Performance Indicator(s):	Signed lease or housing program contract or case notes indicating successful move to housing

Proposed for 2011:	Total to be considered in	30	Targeted % to meet perf. measures	75%
	perf. measurement		Targeted # to meet perf. measure	22.5
Proposed for 2012:	Total to be considered in	30	Targeted % to meet perf. measures	75%
	perf. measurement		Targeted # to meet perf. measure	22.5

Explain the measurement tools or methods:	Shelter case manager works closely with each participating family to obtain housing and physically witnesses the families' moves.
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Outcome Objective # 2:	
Performance Indicator(s):	

Proposed for 2011:	Total to be considered in		Targeted % to meet perf. measures	0%
	perf. measurement		Targeted # to meet perf. measure	0
Proposed for 2012:	Total to be considered in		Targeted % to meet perf. measures	0%
	perf. measurement		Targeted # to meet perf. measure	0

Explain the measurement tools or methods:	
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1. AGENCY CONTACT INFORMATION

Organization	The Road Home Dane County		
Mailing Address	128 E. Olin Ave Suite 202		
Telephone	608-294-7998		
FAX	608-294-8007		
Admin Contact	Cyndi Wood		
Financial Contact	Rachel Krinsky		
Website	www.trhome.org		
Email Address	cyndiw@trhome.org		
Legal Status	Private: Non-Profit		
Federal EIN:	31-1618925		
State CN:			
DUNS #	110167264		

2. CONTACT INFORMATION

A	Interfaith Hospitality Network Shelter Program		
	Contact:	Lacie Schneider	Phone: 608-294-7998 Email: lacies@trhome.org
B	Program B		
	Contact:		Phone: Email:
C	Program C		
	Contact:		Phone: Email:
D	Program D		
	Contact:		Phone: Email:
E	Program E		
	Contact:		Phone: Email:
F	Program F		
	Contact:		Phone: Email:
G	Program G		
	Contact:		Phone: Email:
H	Program H		
	Contact:		Phone: Email:
I	Program I		
	Contact:		Phone: Email:
J	Program J		
	Contact:		Phone: Email:
K	Program K		
	Contact:		Phone: Email:
L	Program L		
	Contact:		Phone: Email:

3. AGENCY REVENUE DETAILED BY PROGRAM

REVENUE SOURCE	2009 ACTUAL	2010 BUDGET	2011 PROPOSED	2011 PROPOSED PROGRAMS			
				A	B	C	D
DANE CO HUMAN SVCS	20,198	19,594	19,594	19,594	0	0	0
DANE CO CDBG		0	0	0	0	0	0
MADISON-COMM SVCS		0	0	0	0	0	0
MADISON-CDBG	20,713	21,150	36,520	36,520	0	0	0
UNITED WAY ALLOC	122,601	122,601	122,601	0	0	0	0
UNITED WAY DESIG	49,859	50,000	50,000	30,000	0	0	0
OTHER GOVT	133,186	200,382	200,733	28,000	0	0	0
FUNDRAISING DONATIONS	696,304	474,664	539,487	95,824	0	0	0
USER FEES		0	0	0	0	0	0
OTHER		10,000	10,000	10,000	0	0	0
TOTAL REVENUE	1,042,861	898,391	978,935	219,938	0	0	0

REVENUE SOURCE	2011 PROPOSED PROGRAMS CONT.						
	E	F	G	H	I	J	K
DANE CO HUMAN SVCS	0	0	0	0	0	0	0
DANE CO CDBG	0	0	0	0	0	0	0
MADISON-COMM SVCS	0	0	0	0	0	0	0
MADISON-CDBG	0	0	0	0	0	0	0
UNITED WAY ALLOC	0	0	0	0	0	0	0
UNITED WAY DESIG	0	0	0	0	0	0	0
OTHER GOVT	0	0	0	0	0	0	0
FUNDRAISING DONATIONS	0	0	0	0	0	0	0
USER FEES	0	0	0	0	0	0	0
OTHER	0	0	0	0	0	0	0
TOTAL REVENUE	0	0	0	0	0	0	0

REVENUE SOURCE	2011 PROPOSED PROGRAMS CONT.						Non-City
	L						
DANE CO HUMAN SVCS	0						0
DANE CO CDBG	0						0
MADISON-COMM SVCS	0						0
MADISON-CDBG	0						0
UNITED WAY ALLOC	0						122,601
UNITED WAY DESIG	0						20,000
OTHER GOVT	0						172,733
FUNDRAISING DONATIONS	0						443,663
USER FEES	0						0
OTHER	0						0
TOTAL REVENUE	0						758,997

AGENCY ORGANIZATIONAL PROFILE

4. AGENCY MISSION STATEMENT

The Road Home Dane County serves homeless families with children in collaboration with local faith communities and organizations. We are committed to the empowerment and long-term success of children and families, to serving each family with dignity and respect, and to achieving results in helping families improve their lives. We welcome the entire community in all its diversity, to participate in the pursuit of safe, affordable housing for all.

5. AGENCY EXPERIENCE AND QUALIFICATIONS

After two years of work by a core group of religious leaders and shelter providers, The Road Home opened our doors on April 26th, 1999 as an overflow shelter for families who could not be served by the existing shelters. Since that time, we have grown and added eight additional programs that assist families in moving to stable housing and other successes. The Road Home currently serves about 200 homeless families with children each year in Dane County.

The Road Home is committed to developing long-term relationships with families that can change lives. We work with families not only to relieve the immediate crisis of homelessness, but also to build skills, resources and relationships that set the stage for long-term success.

Each family works closely with a professional case manager to secure housing, employment and other resources such as childcare, health/mental health care, and children's educational and recreational programs. Adults in shelter attend weekly workshops taught by parenting, nutrition and mental health educators. Families who have moved from shelter into housing work with The Road Home through a variety of housing programs to maintain the achievements they've already reached and to continue their steps toward a successful future.

The Road Home's work is accomplished by 11 full time staff, 5 part-time staff and over 1,800 volunteers each year. We collaborate with 50 churches and synagogues as well as many other businesses and community groups. There are currently seven case managers on our program staff. Lacie Schneider, MSW, Shelter Case Manager, holds a Masters degree from the University of Wisconsin School of Social Work and has been a social worker for 4 years and has 2 years experience working with homeless families.

6. AGENCY GOVERNING BODY

How many Board meetings were held in 2009?	10
How many Board meetings has your governing body or Board of Directors scheduled for 2010?	10
How many Board seats are indicated in your agency by-laws?	15

Please list your current Board of Directors or your agency's governing body.

Name	Muhammad Abdullah			
Home Address	2916 Harvey St., Madison, WI 53703			
Occupation				
Representing	Past participant			
Term of Office		From:	01/2008	To:
				03/2011
Name	Wayne Achterberg			
Home Address	26 Yarrow Circle, Madison, WI 53719			
Occupation	Epic Systems			
Representing				
Term of Office		From:	07/2008	To:
				03/2011
Name	Heather Beck			
Home Address	909 Whispering Way #8, Cottage Grove, WI 53527			
Occupation	McDonalds Management			
Representing	Past participant			
Term of Office		From:	10/2009	To:
				03/2012
Name	Dave Grauwels			
Home Address	45 Burroughs Dr, Madison, WI 53713			
Occupation	Mortgage Professionals			
Representing				
Term of Office		From:	10/2009	To:
				03/2012
Name	Tim Mazur			
Home Address	222 Carillon Dr., Madison, WI 53705			
Occupation	Special Education Teacher, River Valley High School			
Representing				
Term of Office		From:	05/2009	To:
				03/2012
Name	Barbara McKinney			
Home Address	1209 Dayflower Dr., Madison, WI 53719			
Occupation	Madison-Area Urban Ministry			
Representing				
Term of Office		From:	04/2009	To:
				03/2012
Name	Rev. David Michael			
Home Address	5326 Queensbridge Rd. Madison, WI 53714			
Occupation	Retired Pastor			
Representing				
Term of Office		From:	04/2007	To:
				03/2013
Name	Patsy Miller			
Home Address	5969 Woodcreek Ln., Middleton, WI 53562			
Occupation	Midwest Open MRI			
Representing				
Term of Office		From:	03/2007	To:
				03/2013

AGENCY GOVERNING BODY cont.

Name	Pat Mooney				
Home Address	705 Riverside Drive, Madison, WI 53704				
Occupation	Retired MMSD Social Worker - TEP program				
Representing					
Term of Office		From:	04/2004	To:	03/2013
Name	Rebekah Rickner				
Home Address	10 Parklawn Pl, Madison, WI 53705				
Occupation					
Representing					
Term of Office		From:	01/2008	To:	03/2011
Name	Jay Sekelsky				
Home Address	6018 N. Highlands Ave. Madison, WI 53705				
Occupation	Madison Investment Advisors				
Representing					
Term of Office		From:	04/2010	To:	03/2013
Name	Alice Spencer				
Home Address	139 Lakewood Blvd. Madison, WI 53704				
Occupation					
Representing					
Term of Office		From:	09/2008	To:	03/2011
Name	Wayne Strong				
Home Address	714 Notting Hill Way, Madison, WI 53718				
Occupation	Madison Police Department				
Representing					
Term of Office		From:	04/2009	To:	03/2012
Name	Ann Wenzel				
Home Address	125 N. Hamilton St, #1201				
Occupation	American Family Insurance Legal Counsel				
Representing					
Term of Office		From:	04/2010	To:	03/2013
Name					
Home Address					
Occupation					
Representing					
Term of Office		From:	mm/yyyy	To:	mm/yyyy
Name					
Home Address					
Occupation					
Representing					
Term of Office		From:	mm/yyyy	To:	mm/yyyy
Name					
Home Address					
Occupation					
Representing					
Term of Office		From:	mm/yyyy	To:	mm/yyyy

AGENCY GOVERNING BODY cont.

Name

Home Address

Occupation

Representing

Term of Office

From:

To:

Name

Home Address

Occupation

Representing

Term of Office

From:

To:

Name

Home Address

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Occupation

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Term of Office

From:

mm/yyyy

To:

mm/yyyy

Name

Home Address

Occupation

Representing

Term of Office

From:

mm/yyyy

To:

mm/yyyy

7. STAFF-BOARD-VOLUNTEER DEMOGRAPHICS

Indicate by number the following characteristics for your agency's current staff, board and volunteers.

Refer to application instructions for definitions. You will receive an "ERROR" until completing the demographic information.

DESCRIPTOR	STAFF		BOARD		VOLUNTEER	
	Number	Percent	Number	Percent	Number	Percent
TOTAL	16	100%	14	100%	0	0%
GENDER						
MALE	2	13%	8	57%	0	0%
FEMALE	14	88%	6	43%	0	0%
UNKNOWN/OTHER	0	0%	0	0%	0	0%
TOTAL GENDER	16	100%	14	100%	0	0%
AGE						
LESS THAN 18 YRS	0	0%	0	0%	0	0%
18-59 YRS	15	94%	11	79%	0	0%
60 AND OLDER	1	6%	3	21%	0	0%
TOTAL AGE	16	100%	14	100%	0	0%
RACE*						0
WHITE/CAUCASIAN	11	69%	11	79%	0	0%
BLACK/AFRICAN AMERICAN	4	25%	3	21%	0	0%
ASIAN	0	0%	0	0%	0	0%
AMERICAN INDIAN/ALASKAN NATIVE	0	0%	0	0%	0	0%
NATIVE HAWAIIAN/OTHER PACIFIC ISLANDER	0	0%	0	0%	0	0%
MULTI-RACIAL:	0	0%	0	0%	0	0%
Black/AA & White/Caucasian	0	0%	0	0%	0	0%
Asian & White/Caucasian	0	0%	0	0%	0	0%
Am Indian/Alaskan Native & White/Caucasian	0	0%	0	0%	0	0%
Am Indian/Alaskan Native & Black/AA	0	0%	0	0%	0	0%
BALANCE/OTHER	1	6%	0	0%	0	0%
TOTAL RACE	16	100%	14	100%	0	0%
ETHNICITY						
HISPANIC OR LATINO	1	6%	0	0%	0	0%
NOT HISPANIC OR LATINO	15	94%	14	100%	0	0%
TOTAL ETHNICITY	16	100%	14	100%	0	0%
PERSONS WITH DISABILITIES	0	0%	1	7%	0	0%

*These categories are identified in HUD standards.

8. AGENCY EXPENSE BUDGET

This chart describes your agency's total expense budget for 3 separate years.

Where possible, use audited figures for 2009 Actual. The 2010 Budget and 2011 Proposed Budget will autofill from information you provided elsewhere in the application.

Account Description	2009 ACTUAL	2010 BUDGET	2011 PROPOSED
A. PERSONNEL			
Salary	393,911	436,595	488,626
Taxes	35,385	48,451	53,749
Benefits	56,178	73,412	83,066
SUBTOTAL A.	485,474	558,458	625,441
B. OPERATING			
All "Operating" Costs	187,096	226,150	233,309
SUBTOTAL B.	187,096	226,150	233,309
C. SPACE			
Rent/Utilities/Maintenance	37,320	38,430	39,582
Mortgage (P&I) / Depreciation / Taxes	0	0	0
SUBTOTAL C.	37,320	38,430	39,582
D. SPECIAL COSTS			
Assistance to Individuals	67,565	72,353	77,603
Subcontracts, etc.	0	0	0
Affiliation Dues	3,319	3,000	3,000
Capital Expenditure		0	0
Other:	0	0	0
SUBTOTAL D.	70,884	75,353	80,603
SPECIAL COSTS LESS CAPITAL EXPENDITURE	70,884	75,353	80,603
TOTAL OPERATING EXPENSES	780,774	898,391	978,935
E. TOTAL CAPITAL EXPENDITURES	0	0	0

9. PERSONNEL DATA: List Percent of Staff Turnover

39.0%

Divide the number of resignations or terminations in calendar year 2009 by total number of budgeted positions.

Do not include seasonal positions. Explain if you had a 20% or more turnover rate in a certain staff position/category.

Discuss any other noteworthy staff retention issues, or policies to reduce staff turnover.

Seven people left The Road Home in 2009. Two professionals left the area for personal reasons. One position was ended. Three part-timers left for other opportunities and one was terminated. We have made efforts to increase the retention of part-time workers and have had no departures in 2010 to date.

ORGANIZATION:

The Road Home Dane County

PROGRAM BUDGET

1. 2010 BUDGETED

REVENUE SOURCE	SOURCE TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	0	0	0	0	0
DANE CO CDBG	0	0	0	0	0
UNITED WAY ALLOC	122,601	110,054	8,010	1,537	3,000
UNITED WAY DESIG	20,000	0	20,000	0	0
OTHER GOVT	172,733	102,533	1,200	8,000	61,000
FUNDRAISING DONATIONS	370,629	194,651	165,230	3,145	7,603
USER FEES	0		0	0	0
OTHER	0	0	0	0	0
TOTAL REVENUE	685,963	407,238	194,440	12,682	71,603

2. 2011 PROPOSED BUDGET

REVENUE SOURCE	SOURCE TOTAL	ACCOUNT CATEGORY			
		PERSONNEL	OPERATING	SPACE	SPECIAL COSTS
DANE CO HUMAN SVCS	0	0	0	0	0
DANE CO CDBG	0	0	0	0	0
UNITED WAY ALLOC	122,601	110,054	8,010	1,537	3,000
UNITED WAY DESIG	20,000	0	20,000	0	0
OTHER GOVT*	172,733	102,533	1,200	8,000	61,000
FUNDRAISING DONATIONS	443,663	257,472	171,063	3,525	11,603
USER FEES	0	0		0	0
OTHER**	0	0	0	0	0
TOTAL REVENUE	758,997	470,059	200,273	13,062	75,603

*OTHER GOVT 2011

Source	Amount	Terms
HUD	155,733	For Second Chance, Leasing, House-ability programs
Warming Shelter (County + City)	17,000	For case management, space, supplies, bus tix
	0	
	0	
	0	
TOTAL	172,733	

**OTHER 2011

Source	Amount	Terms
	0	
	0	
	0	
	0	
	0	
TOTAL	0	