

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event Take Back the Night

Event Organizer/Sponsor Campus Women Center

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number 39-1805963

Address 800 Langdon St

City/State/Zip Madison WI

Primary Contact Julia Gutierrez FAX _____

Work Phone 735-532-9130 Phone During Event _____

E-mail jwgutierrez@gmail.com

Website campuswomenscenter-rso.wisc.edu

Secondary Contact _____

Work Phone _____ Phone During Event _____

E-mail _____

Annual Event? Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance 50 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 5:30 to 9:30 pm Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other _____

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street

30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: State Street mall 700-800 State Street

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) 4/19

Rain Date(s) _____

Event Start Date(s)/Time(s) 5:30

Set-Up Date(s)/Time for Event _____

Event End Date(s)/Time(s) 9:30 pm

Take-Down Time _____

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

I/We waive the 21-day decision requirement. _____ (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature [Signature] Date 3/27

Take Back the Night

4/19/12

Event schedule

1. Clothesline Project Display and poster making signs: 5:30-6:15pm
2. Speaker- 6:15-6:45pm
3. Rally- 6:45pm- 7:00pm
4. March to the capital: 7:00pm-7:25pm
5. Speak out: 7:25pm- 7:45pm
6. Candlelight vigil: 7:45-8:00pm
7. March back: 8:00-8:25pm
8. Speaker: 8:25pm-9:15p,
9. Closing- 9:15-9:30pm

Event site map:

Moving activity would be a march moving from in front of the memorial library to the capital. See attach map.

Route map:

See attach map.

Safety and Security Plan:

In the march we will be having street marshals in the front of the march, sides and the back of the march.

Notification Schedule:

We will be having this event after business hours. From 5:30pm-9:30pm

