

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event USA Cycling Amateur and Para Championships July 6, 2014

Event Organizer/Sponsor USA Cycling, Team Sports Events

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number _____

Address 3618 W. Pierce St.

City/State/Zip Milwaukee, WI 53215

Primary Contact Tom Schuler FAX 414-543-1920

Work Phone 414-899-9048 Phone During Event 414-899-9048

E-mail tjsplow@gmail.com

Website usacycling.org

Secondary Contact Clay Bonwell

Work Phone 319-415-8871 Phone During Event 319-415-8871

E-mail clayton.bonwell@gmail.com

Annual Event? 2014 only Yes No

Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance 800 participants, 1000 spectators (CERTIFICATE OF INSURANCE MAY BE REQUIRED)

Public Amplification (not allowed after 11 p.m.) Hours 8 AM to 8 pm Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)

Other Bicycle Race

LOCATION REQUESTED

Capitol Square (note specific blocks below) (map enclosed) Podium/700-800 State Street

30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: _____

EVENT DATE(S)/SCHEDULE

Date(s) of Event (including set-up and take-down) July 6, 2014 Rain Date(s) none

Event Start Date(s)/Time(s) July 6 - 8 AM Set-Up Date(s)/Time for Event July 6, 5 AM

Event End Date(s)/Time(s) July 6 - 8 PM Take-Down Time July 6, 10 PM

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

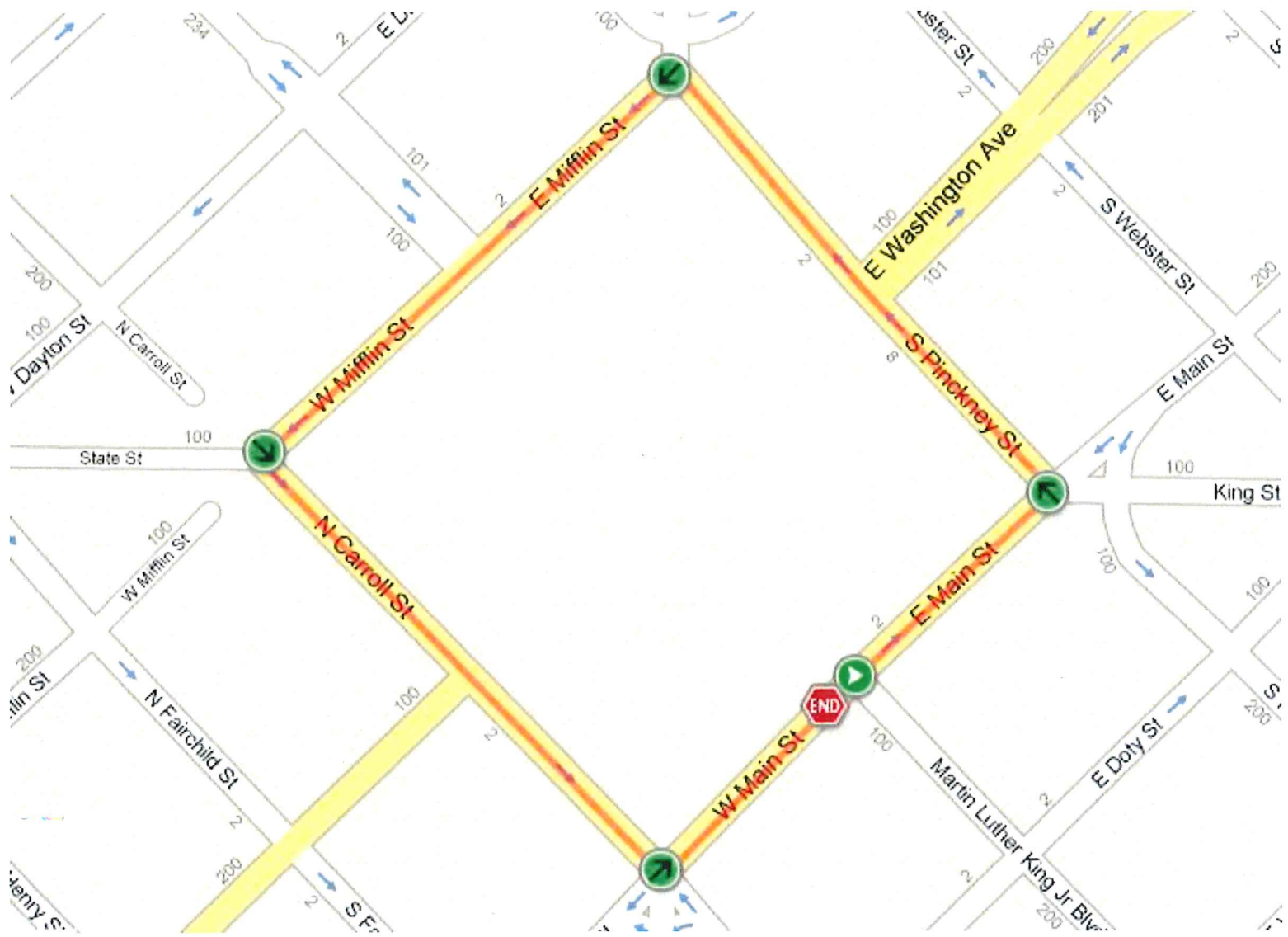
I/We waive the 21-day decision requirement.

TS (PLEASE INITIAL)

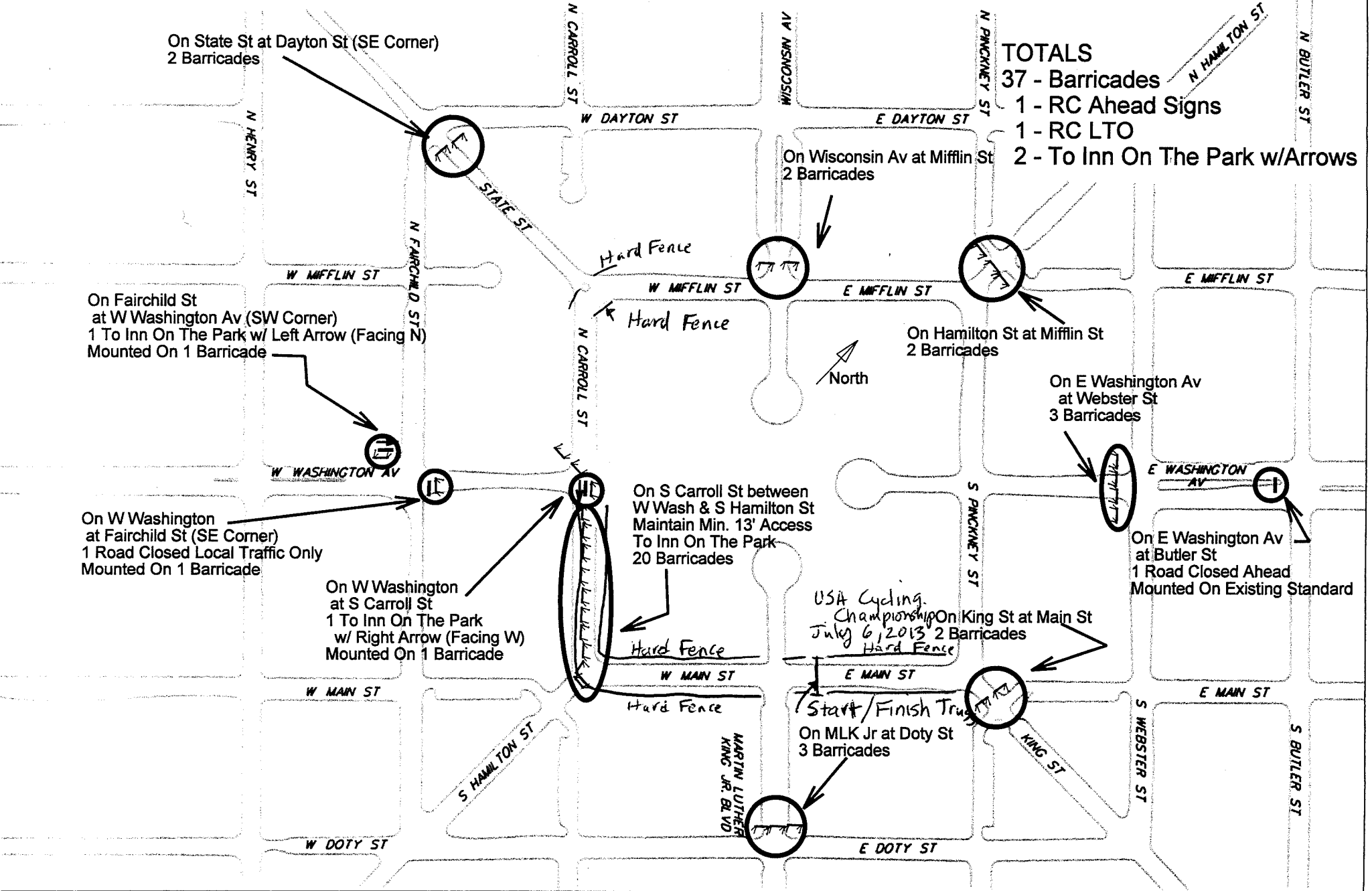
Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature Tom Schuler Thomas J. Schuler Date 4/23/2014



Square Closure Barricade Plan -UW Cycling Club Criterium



TOTALS
 37 - Barricades
 1 - RC Ahead Signs
 1 - RC LTO
 2 - To Inn On The Park w/Arrows

On State St at Dayton St (SE Corner)
 2 Barricades

On Wisconsin Av at Mifflin St
 2 Barricades

On Fairchild St at W Washington Av (SW Corner)
 1 To Inn On The Park w/ Left Arrow (Facing N)
 Mounted On 1 Barricade

On Hamilton St at Mifflin St
 2 Barricades

On E Washington Av at Webster St
 3 Barricades

On W Washington at Fairchild St (SE Corner)
 1 Road Closed Local Traffic Only
 Mounted On 1 Barricade

On S Carroll St between W Wash & S Hamilton St
 Maintain Min. 13' Access To Inn On The Park
 20 Barricades

On E Washington Av at Butler St
 1 Road Closed Ahead Mounted On Existing Standard

On W Washington at S Carroll St
 1 To Inn On The Park w/ Right Arrow (Facing W)
 Mounted On 1 Barricade

USA Cycling Championship
 On King St at Main St July 6, 2013
 2 Barricades

Start/Finish Turn
 On MLK Jr at Doty St
 3 Barricades



AMATEUR ROAD MADISON, WI

EVENT SCHEDULE

July 2-6
2014

DATE	TIME	EVENT	DISTANCE	NOTES
Tuesday 7/1	2:00 p.m. - 6:00 p.m.	Registration/Packet Pick-Up		Madison Concourse Hotel
	3:00 p.m. - 6:00 p.m.	Courtesy Bike Check		Madison Concourse Hotel
	6:00 p.m.	Men U23 RR Manager/Driver Meeting		Madison Concourse Hotel
Wednesday 7/2	6:30 a.m. - 2:30 p.m.	Registration/Packet Pick-Up		Blue Mound State Park
	7:30 a.m.	Road Race - Women 17-18	71 km - 3 laps	Blue Mound State Park
	7:35 a.m.	Road Race - Women 15-16	49 km - 2 laps	Blue Mound State Park
	10:30 p.m.	Road Race - Men U23 (Cat. 1-2)	140 km - 6 laps	Blue Mound State Park
	2:30 p.m.	Road Race - Men 15-16 (Cat. 1-3)	71 km - 3 laps	Blue Mound State Park
	2:40 p.m.	Road Race - Paracycling Men BVI	94 km - 4 laps	Blue Mound State Park
	2:40 p.m.	Road Race - Paracycling Women BVI	71 km - 3 laps	Blue Mound State Park
	TBD	Awards		TBD
6:00 p.m.	Women U23, Men Open RR Manager/Driver Meeting		Madison Concourse Hotel	
Thursday 7/3	<i>By Appointment</i>	<i>US Paralympics National Classification</i>		<i>TBD</i>
	6:30 a.m. - 11:00 a.m.	Registration/Packet Pick-Up		Blue Mound State Park
	7:30 a.m.	Road Race - Men 17-18 (Cat. 1-3)	94 km - 4 laps	Blue Mound State Park
	7:35 a.m.	Road Race - Women U23 (Cat. 1-3)	94 km - 4 laps	Blue Mound State Park
	11:00 a.m.	Road Race - Men Cat. 1	140 km - 6 laps	Blue Mound State Park
	TBD	Awards		TBD
4:00 p.m. - 6:00 p.m.	Courtesy TT Bike Check		Madison Concourse Hotel	
6:00 p.m.	Men Open, Men/Women U23 TT Manager/Driver Meeting		Madison Concourse Hotel	
Friday 7/4	7:00 a.m. - 2:00 p.m.	Registration/Packet Pick-Up		Waterloo
	8:00 a.m.	Time Trial - Men U23	29 km	Waterloo
	to follow	Time Trial - Women U23	29 km	Waterloo
		Time Trial - Men Open	29 km	Waterloo
	Time Trial - Paracycling Men BVI	29 km	Waterloo	
	Time Trial - Paracycling Women BVI	29 km	Waterloo	
	Time Trial - Paracycling Men C5	29 km	Waterloo	
	Time Trial - Paracycling Men C4	29 km	Waterloo	
	Break			
	Time Trial - Men 17-18	20 km	Waterloo	
	Time Trial - Women 17-18	20 km	Waterloo	
	Time Trial - Men 15-16	20 km	Waterloo	
	Time Trial - Women 15-16	20 km	Waterloo	
	Time Trial - Paracycling Men C3	20 km	Waterloo	
	Time Trial - Paracycling Men C2	20 km	Waterloo	
	Time Trial - Paracycling Men C1	20 km	Waterloo	
	Time Trial - Paracycling Women C5	20 km	Waterloo	
	Time Trial - Paracycling Women C4	20 km	Waterloo	
	Time Trial - Paracycling Women C3	20 km	Waterloo	
	Time Trial - Paracycling Women C2	20 km	Waterloo	
	Time Trial - Paracycling Women C1	20 km	Waterloo	
	Time Trial - Paracycling Men H4	20 km	Waterloo	
	Time Trial - Paracycling Men H3	20 km	Waterloo	
	Time Trial - Paracycling Men H2	20 km	Waterloo	
	Time Trial - Paracycling Men H1	20 km	Waterloo	
	Time Trial - Paracycling Women H4	20 km	Waterloo	
	Time Trial - Paracycling Women H3	20 km	Waterloo	
	Time Trial - Paracycling Women H2	20 km	Waterloo	
	Time Trial - Paracycling Women H1	20 km	Waterloo	
	Time Trial - Paracycling Men T2	20 km	Waterloo	
Break				
Time Trial - Paracycling Men T1	9 km	Waterloo		
Time Trial - Paracycling Women T2	9 km	Waterloo		
Time Trial - Paracycling Women T1	9 km	Waterloo		
Time Trial - Men 13-14	9 km	Waterloo		
Time Trial - Women 13-14	9 km	Waterloo		
Time Trial - Men 11-12	9 km	Waterloo		
Time Trial - Women 11-12	9 km	Waterloo		



DATE	TIME	EVENT	DISTANCE	NOTES
		Time Trial - Men 9-10	9 km	Waterloo
		Time Trial - Women 9-10	9 km	Waterloo
	7:00 p.m.	Awards		TBD
	7:00 p.m.	Men Cat. 1, Women U23 RR Manager/Driver Meeting		Madison Concourse Hotel
Saturday 7/5	7:00 a.m. - 1:30 p.m.	Registration/Packet Pick-Up		Rockdale
	8:00 a.m.	Road Race - Paracycling Men/Women C4-5	60 km - 10 laps	Rockdale
	10:00 a.m.	Road Race - Paracycling Men/Women C1-3	42 km - 7 laps	Rockdale
	10:05 a.m.	Road Race - Paracycling Men H2-4	42 km - 7 laps	Rockdale
	12:30 p.m.	Road Race - Paracycling Men H1, Women H1-4	36 km - 6 laps	Rockdale
	12:35 p.m.	Road Race - Paracycling Men/Women T1-2	24 km - 4 laps	Rockdale
	3:00 p.m.	Road Race - Women 9-10	12 km - 2 laps	Rockdale
	3:05 p.m.	Road Race - Men 9-10	12 km - 2 laps	Rockdale
	2:00 p.m.	Road Race - Women 11-12	18 km - 3 laps	Rockdale
	2:05 p.m.	Road Race - Men 11-12	18 km - 3 laps	Rockdale
	4:05 p.m.	Road Race - Women 13-14	24 km - 4 laps	Rockdale
	4:00 p.m.	Road Race - Men 13-14	30 km - 5 laps	Rockdale
	TBD	Awards		TBD
Sunday 7/6	7:00 a.m. - 3:30 p.m.	Packet Pick-Up ONLY		Downtown Madison
	8:00 a.m.	Criterium - Men/Women 9-10	20 min	Downtown Madison
	8:30 a.m.	Criterium - Women 11-12	20 min	Downtown Madison
	9:00 a.m.	Criterium - Men 11-12	20 min	Downtown Madison
	9:30 a.m.	Criterium - Women 13-14	30 min	Downtown Madison
	10:15 a.m.	Criterium - Men 13-14	30 min	Downtown Madison
	11:00 a.m.	Criterium - Women 15-16	30 min	Downtown Madison
	To Follow	Awards (M/W 9-10, 11-12, 13-14, W 15-16)		Downtown Madison
	12:30 p.m.	Criterium - Paracycling Men/Women C1-5	30 min	Downtown Madison
	1:15 p.m.	Criterium - Men 15-16 (Cat. 1-3)	45 min	Downtown Madison
	2:15 p.m.	Criterium - Women 17-18	30 min	Downtown Madison
	3:00 p.m.	Criterium - Men Cat. 1	75 min	Downtown Madison
	To Follow	Awards (M 15-16, W 17-18, Men Cat. 1, Paracycling)		Downtown Madison
	4:30 p.m.	Criterium - Women U23 (Cat. 1-3)	45 min	Downtown Madison
	5:30 p.m.	Criterium - Men 17-18 (Cat. 1-3)	60 min	Downtown Madison
	6:45 p.m.	Criterium - Men U23 (Cat. 1-2)	75 min	Downtown Madison
	To Follow	Awards (M 17-18, M/W U23)		Downtown Madison



STREET USE PERMIT APPLICATION – TRASH AND RECYCLING PLAN

Include plans for collection and disposal of materials during and after event - number and location of garbage/recycling containers and dumpsters; number/schedule of volunteers/staff assigned to collection and clean up.

City containers are available for use:

Trash or recycling barrels, minimum of 8 @ \$12.50 each = \$100

If City containers are not used, please provide name of collection agency providing equipment and service for the event.

Any group that leaves the area in a condition that requires special clean up by park crews will be charged the full cost of clean-up.

If you need assistance with your recycling plan, please contact the City of Madison's Recycling Office, via [email](#) or at (608) 267-2626.

DETAIL TRASH AND RECYCLING PLAN:

As we did last year, we plan to have our staff continually empty trash containers on the square and replace with full size garbage bags. We also bring 20 or so plastic trash cans that we place near our registration area on MLK

USA Cycling Capitol Square Criterium

Emergency Action Plan

Brief description: The USA Cycling National Championship Capitol Square Criterium is planned for Sunday July 6, 2014. It is day 5 out of five days of bike races that are part of the USA Cycling National elite road championships July 2-6, 2014. The Capitol Square event will consist of multiple competitive bike races (see Race Schedule below) on a closed circuit course around the Wisconsin State Capitol. The Start/Finish and area will be near Starbucks on East Main St (map enclosed). An estimated 800 bicycle racers and 1000 spectators are expected to attend throughout the course of the day.

Contents

Emergency Action Plan

Severe Weather Policy

Assessment of USA Cycling Capitol Square Criterium

Emergency Phone Tree

Emergency Action Plan

An emergency situation may arise during the Capitol Square Criterium and this is an outline of responses for those situations. Race-assigned radios and cell phones will be the primary form of communication between race staff, medical staff, and community officials (Police and Fire departments will be present, their number and locations at the discretion of the Police and Fire Chiefs)

Emergency Action Plan Personnel

Course Marshalls (volunteers) provided by Great Dane Velo Cycling club

Official Race Staff (including Team Sports Race Staff and USA Cycling race officials)

First Aid/EMT coverage to be provided by UW Health and the Midwest Mountain Bike Patrol.

Madison Fire Department Ambulance (TBD)

Madison Fire and Capitol Police

Roles of the Emergency Staff Personnel

Course Marshalls: Alert Chief Referee and medical staff of an injury/accident via the phone/radio and determine the appropriate action with respect to ongoing race status. Course Marshalls will be assigned to intersections and course crossings for crowd control and safety during the Capitol Square Criterium (see diagram on last page for course marshall stations).

Team Sports Race Staff: Help direct crowd control in the event of a significant emergency situation.

First Aid staff: Assess injury or illness and treat the minor scrapes and bruises that go along with bike racing (providing first aid, wound care, etc.), as well as evaluation/handling of any major injuries that might occur and determine if more medical care is needed which may include activating the 911 system and/or calling for an ambulance for emergency medical transport.

Madison Fire Department Ambulance: Standby either at a central location or at the Fire Stations per Shift Commander. [private ambulance provider under consideration]

Fire and Police Officers: Capitol Police will be positioned per Shift Commander. In the event of any major emergency situations the National Incident Command System will be implemented.

Basic guidelines for Emergency Team:

Immediate care of athlete: Most qualified individual on the scene should provide direct acute care.

- Life threatening: The first responders provide immediate care i.e. CPR, spinal stabilization, control severe bleeding, etc, and makes the call for an ambulance.
- Orthopedic: The first responders assess severity of injury and appropriate transport method i.e ambulance, ATV cart to medical tent, athlete able to ride/walk, etc.
- General medical: Transport to UW Health medical tent located near the corner of MLK and East Main St.

EMS Activation: This should be done as soon as the situation is deemed life threatening in any emergency situation. Either medical staff person or a Race official should make the call to EMS.

The person calling should remain calm and have the following information:

- Callers name, phone number and exact location
- Severity of injuries, number of people involved.
- What care is being provided
- Instructions to reach the scene

The communication to EMS will be made by race radio or cellular phone. Once the call is made either a medical staff person or a Race staff person shall meet the emergency medical at the designated location. **Note: in no circumstances should EMS personnel or ambulance enter onto the racecourse without the Chief Referee's consent! This is to avoid injury to other race participants.**

Emergency Communication Equipment:

The main form of communication will be race assigned radios and cellular phones. They will be checked for level of reception/signal on the day of the race by medical staff touring the course.

Emergency Equipment: Emergency medical supplies such as splints, slings, irrigation and bandages will be kept in the vehicle used by medical staff to go to the scene of the emergency. A designated car (licenced vehicle) or ATV cart will be used.

Spectators, Media, Family Members: Event staff will maintain spectators at a distance to allow medical staff to provide care and give emergency personell access to the location. Team Sports information/marketing personel will direct media to an appropriate site until a statement is available. Event officials (and local Police, if needed) will escort family members to a private area until medical staff is able to communicate the plan of care and give information about the incident.

Overall: The importance of being properly prepared cannot be stressed enough to insure the best possible care for a rider in the event of an emergency. Copies of the racecourse map with numbered turns, locations of the First Aid tent, emergency personell, etc. will be distributed to all Course Marshalls and Official Race Staff prior to the event.

Severe Weather Policy

Lightning/Tornado:

The Official Race Staff (ie, USA Cycling race officials and Team Sports event staff), in consultation with the Fire and Police Officers, will monitor weather conditions and weather alerts that may arise primarily through the use of smart phone technology. The Official Race Staff will keep the Course Marshalls informed of the weather conditions and alerts. The Official Race Staff, in consultation with the Fire and/or Police department, will make the determination as to the race being delayed, postponed, etc.

In the event of a weather interruption, the Official Race Staff will work with the race announcers and Course Marshals to direct riders and spectators to available shelter and pre-designated emergency evacuation locations.

Capitol Square Criterium/USA Cycling National Championships – July 6, 2014

Event medical Staff

Coverage times 7:30- to 8:30 pm.

Event Medical Tent – UW Health and Midwest Mountain Bike Patrol

Located 40 feet southeast of Start/Finish on MLK

Vehicle for Medical Staff

TBD Medical cart per UW Health

Emergency Medical Personnel/Ambulance Transport

Madison Fire Department Ambulances. Staged on stand-by at the Fire Stations. Madison Station #1 is at 316 West Dayton St, Madison 53703, 608 266 4420 (approx .5 mile from the course) . [Note: private ambulance service pending]

The nearest hospital is Meriter Hospital, 202 S Park St, Madison 53715, 608 417 6000. The Emergency Room is 1.2 Miles South of the event.

The nearest Level 1 Trauma Center is UW Hospital, 600 Highland Ave, Madison 53792, 608 263 6400 , 1.6 Miles to the Southwest of the event.

Emergency Evacuation Locations: The Madison State Capitol is a designated Tornado Shelter and is located adjacent to the racecourse.

Capitol Square Criterium USA Cycling National Championships – July 6, 2014
Contact Sheet

<u>Name</u>	<u>Title/Affiliation</u>	<u>Cell Phone</u>
Clayton Bonwell	Event Director, Team Sports LLC	319 415 8871
Tom Schuler	President, Team Sports Events LLC	414 899 9048

Butch Duschak	Host Housing Coordinator	608 572 0124
Kevin Apodaca	Volunteer Coordinator	608 469 8560
Tony Leko	USA Cycling	719 660 8536
Matt Uffring	UW Health	pending
Clay Bonwell	Team Sports Staff	319-415-8871
Tom Schuler	Team Sports Staff	414-899-9048
Paula Rowland	Team Sports Staff	262 995 5793
Erica Lanser	Medical Staff	262 391 0902
Jason Carr	Medical Staff	414 839 1830
Gwen Torkelson	Team Sports Staff	608 572 0124
Dave Mangan	Midwest Mountain Bike Patrol	414 807 3903
	USA Cycling Race Officials	
TBD	Chief Referee, USA Cycling	
TBD	Chief Judge, USA Cycling	
	Madison Police/Public Safety	
TBD		

Race Schedule July 6, 2014

Junior M & W 10-12, 13-14, 15-16	<u>8:00, 8:48, 9:30, 10:18, 11:00</u>	30 minutes each
Men 15-16	1:00 pm	40 minutes
Awards	1:45 pm	30 minutes
Men Cat 1	2:30 pm	1 ¾ hours
Women U23	4:30 pm	50 minutes
Men 17-18	5:30 pm	70 minutes
Men U23	7:00 pm	60 minutes
Awards (Men U23)	8:00 pm	40 minutes

[Racecourse diagram with Police positions, Course Marshall stations, emergency evacuation locations, etc. – to come]