

Memorandum of Understanding
Between
The City of Madison and Dane County

The City of Madison and Dane County wish to participate in and obtain the benefits of the FY2019 Edward Byrne Memorial Justice Assistance Grant (JAG) Program. As part of the application process, the parties are required to submit a proposed plan for the allocation and administration of the funds awarded. The City of Madison by Mayor Satya Rhodes-Conway and Dane County by Executive Joseph Parisi have prepared and signed this Memorandum of Understanding (MOU) for the aforementioned purpose. It is understood that acceptance of the MOU by each of these agencies is contingent upon the adoption of the required authorizing resolutions by appropriate governing bodies. Conditioned on the foregoing, the parties state as follows:

The City of Madison and Dane County agree to the proposal for the allocation of the \$86,633 awarded under the FY2018 Edward Byrne Memorial Justice Assistance Grant (JAG) Program:

1. Funding will be allocated as follows:
 - Dane County will receive \$21,255 which shall be used as follows:
 - \$10,365 for the Human Services Drug Court Treatment Program
 - \$5,705 to the Sheriff's Office for fleet supplies
 - \$5,185 for the District Attorney Crime Response Program
 - The City of Madison Police Department will receive \$65,378 which shall be used as follows:
 - \$30,000 for a utility vehicle with trailer
 - \$12,000 for SWAT personal protective equipment
 - \$11,078 for Special Events Team supplies
 - \$8,800 for a laptop, equipment, and supplies for the Officer-in-Charge, Records, and Training Sections
 - \$3,500 for an emergency radio base station for County dispatch
 - Any interest earned will be applied toward the administrative costs of the Madison Police Department.

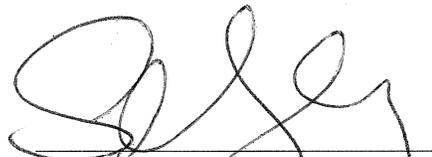
For the purposes of this MOU, the funds will be used from the start date of the grant award through the calendar year of 2020.

2. The parties agree that the City of Madison will apply for and administer the FY2019 Edward Byrne Memorial Justice Assistance Grant. Administration of the grant includes the following:
 - Each agency receiving funding through this grant will request reimbursement of expenses on a quarterly basis from the Madison Police Department (MPD). The MPD will not be responsible for sending reminders to the County regarding completion of requests for reimbursement.
 - Reimbursement requests will include documentation of expenses as required under federal guidelines for grant expenditures.
 - The final requests for reimbursement must be submitted no later than January 15, 2021.

- Each agency receiving funding will also complete quarterly performance measures, which provide data that measures the results of their work. These reports will be due no later than fifteen days after the close of each quarter. Performance measure information will be provided to the County upon receipt of the formal grant award.
 - Each agency will complete an annual progress report corresponding to the federal fiscal year, October 1 through September 30. This report must be submitted to the MPD no later than November 1 of each year for the prior fiscal year. The format for the annual progress report will be provided to the County upon receipt of the formal grant award.
 - Each agency receiving funding through this grant agrees to comply with any additional reporting requirements that are required by the grant-awarding agency as a condition of the grant.
 - If the County fails to complete timely reports, funding may be reallocated at the discretion of the Chief of Police for the City of Madison.
3. Each agency is solely responsible to ensure that all items for which they are reimbursed meet the federal requirements for use of funds, including but not limited to all non-supplanting criteria.


County Executive Joseph Parisi
For Dane County

Date 8-13-19


Mayor Satya Rhodes-Conway
For the City of Madison

Date 8/12/2019