

## STAGEHAND

### CLASS DESCRIPTION

#### General Responsibilities:

This is semi-skilled and skilled technical, theatrical work in implementing theatrical staging and lighting, audio/visual, and other related work for Overture Center or Monona Terrace events. Employees are expected to use professional expertise, discretion, and judgment in completing a wide range of assignments. Under general supervision, employees are expected to work independently within established parameters.

#### Examples of Duties and Responsibilities:

Perform work as audio visual technicians, stage carpenters, stage electricians, property personnel, wardrobe attendants, riggers, fly men/women, moving picture or video operators, camerapersons and technicians, spot light operators, studio mechanics, sound technicians, truck loaders and unloaders, and set up/tear down personnel for theatrical performances, meetings, conferences, and consumer shows held at Monona Terrace or the Overture Center.

Perform the set up/tear down of Monona Terrace and/or Overture Center-owned theatrical staging, audio/visual, closed circuit, theatrical sound and lighting, and electrical equipment to be used for events at Monona Terrace and/or the Overture Center, including working at heights from aerial trucks, lifts, and ladders. Integrate rented or client-supplied theatrical sets and equipment with existing systems to provide the best overall product for the client.

Ensure that all safety regulations and work rules are followed.

Perform related work as assigned.

### QUALIFICATIONS

#### Knowledge, Skills and Abilities:

Working knowledge of the tools and materials and working knowledge of the methods and practices used in the general installation, testing, operation, and maintenance of theatrical, lighting, audio/visual, and electrical connections associated with the entertainment industry. Working knowledge of sound reinforcement, lighting, closed circuit television, and related audio/visual and electronic practices and equipment as they relate to entertainment and performance activities. Working knowledge of theatrical production terms and techniques and the ability to produce desired stage and lighting effects. Working knowledge of equipment parts and components. Working knowledge of occupational hazards and necessary safety procedures and equipment. Ability to work from schematics, penciled layouts, blueprints, and specifications. Ability to use documented programs. Ability to lead the work of large numbers of employees relative to particular events. Ability to communicate effectively, both in writing and orally, on the telephone and by using portable radios. Ability to give, understand, and follow oral and written work orders and instructions.

Ability to manage time effectively, work under tight deadlines, pay considerable attention to details, and resolve operational problems effectively. Ability to use a computer to perform recordkeeping and report preparation. Ability to assist customers in accessing computer networks. Ability to establish and maintain effective working relationships with staff, vendors, City agencies, union representatives, and Overture Center clients and guests. Ability to deal tactfully and effectively with promoters, clients, and guests exercising personal judgment and initiative in resolving conflicts. Ability to maintain adequate attendance.

Training and Experience:

Placement as a stagehand is by referral from IATSE Local 251 hiring hall. Employees are expected to meet the requirements established by IATSE Local 251 in order to secure work as a stagehand for the City of Madison.

Physical Requirement (all positions):

Ability to lift 25 pounds repeatedly, 50-70 pounds frequently, and heavier amounts on a limited basis. Ability to work with arms overhead for extended periods; to bend, twist, stoop, climb ladders, work from heights, and perform other manual laboring tasks.

Special Requirement:

Ability to meet the transportation requirements of the position.

<b>Department/Division</b>	<b>Class Title</b>	<b>Comp. Group</b>	<b>Range</b>
Monona Terrace/Overture Center	Stagehand	28	00*

\*Rates of pay for stagehands are established in the following categories, based on the nature of the work performed: Hand, Head, Steward, Rigger, Climbing, Loader, AV Tech, Pusher, Show Key, or Show Hand.

Approved:

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 Brad Wirtz  
 Human Resources Director

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 Date