

STREET USE PERMIT APPLICATION

FOR OFFICE USE ONLY: Permit # _____ Date Submitted _____

EVENT INFORMATION

Name of Event WISCONSIN CAPITAL PRIDE PARADE + RALLY

Event Organizer/Sponsor WCP

Is Organizer/Sponsor a 501(c)3 non-profit agency? Yes No

If Yes, provide State of Wisconsin Tax Exempt Number #31494 20-3005158

Address PO Box 7787

City/State/Zip MADISON, WI 53707

Primary Contact Julie Busche / MARI WHITHEAD FAX N/A MARK COS 609-0376

Work Phone 608 347 8206 608 609-0376 Phone During Event JULIE 608 347-8206

E-mail Jbusche@wisconsincapitalpride.org / MWhithead@

Website WWW.WISCONSINCAPITALPRIDE.ORG

Secondary Contact TRETT DAVIS

Work Phone 608 217-7726 Phone During Event 608 217-7726

E-mail TMDAVIS71@HOTMAIL.COM

Annual Event? Yes No
Charitable Event? Yes No

If Yes, name of charity to receive donations: _____

Estimated Attendance 1000 (CERTIFICATE OF INSURANCE MAY BE REQUIRED)
Public Amplification (not allowed after 11 p.m.) Hours 12:00 pm to 5:00 pm Yes No

EVENT CATEGORY

Run/Walk Music/Concert Festival Rally Parking (i.e., bagging meters)
 Other PARADE

LOCATION REQUESTED

Capitol Square (note specific blocks below) Podium/700-800 State Street
 30 on the Square (a.k.a. top of 100 block of State Street) Other (specific blocks/streets requested below)

Street Names and Block Numbers: STATE STREET All of from LIBRARY MALL

UP to the CAPITAL + AROUND the SQUARE
LANGDON ST from N PARK to LAKE STREET

EVENT DATE(S)/SCHEDULE
Date(s) of Event (including set-up and take-down) 3/1 Rain Date(s) NA
Event Start Date(s)/Time(s) 10 AM to 12:00 Set-Up Date(s)/Time for Event 10 AM
Event End Date(s)/Time(s) 5 PM Take-Down Time 5-6

Take-Down Time: start to streets reopened

APPLICATION SIGNATURE

I/We waive the 21-day decision requirement. JB (PLEASE INITIAL)

Your signature below indicates that you have read and understand the instructions and guidelines for a community event. Further, the person/group named in this application will be responsible for the conduct of the group and for the condition of the reserved area. Falsification of information on the application will result in forfeiture of up to \$200 per falsified item.

In addition to the rules and regulations detailed in the permit application instructions and guidelines, Street Use Permits are subject to all applicable ordinances, statues and laws.

Signature Julie Busche Date 6/29/11

**Event Schedule
for the Wisconsin Capitol Pride Parade & Rally
August 21, 2011**

11:00 AM

Parking meters will be bagged around the capitol square, barricades will be set up to close the square, and streets shall be closed by 12:00 noon when the parade begins.

Barricades will be put in place ready to close the streets that cross State Street, however the intersections will not need to be closed until the parade actually begins to proceed down State Street. I believe last year police officers were on hand to direct and hold traffic when necessary and when there was a break in the parade traffic can was permitted to cross State Street periodically.

Parade floats, vehicles and some marchers will start to line up on Langdon St. from the corner of North park down to Lake St. marchers only may gather at the end of State Street at the top of Library mall and join the parade as it comes down Lake and turns onto State heading toward the capitol.

12:00 Parade Begins

Buses will need to be re-routed off State Street for approximately 2 hours from Noon-2:00 PM, The entire capitol square from approximately 12:30-2:00. From 2-5 (rally) 5-6 (clean up) only East Mifflin & North Carroll Street would need to remain closed. The rest of the square could open back up between up at approximately 2:00 PM.

The parade will run from the corner of Lake Street/State Street, all the way up State Street to the capitol, around the square counter clockwise starting on North Carroll Street and ending at the rally Site on the corner of East Mifflin and North Carroll Street. The parade will consist of marchers, floats, businesses, groups, and at least one marching band.

2:00-5:00 Pride Rally

The Rally will be held in the street, attendees would be allowed to stand in the street and the sidewalks along the two closed streets. Some people may choose to sit on the capitol lawn. There will be portable toilets available to the public, trash cans/recycling.

The last float/vehicle in the parade will have a self contained sound/amplification system on it. This would be used as the stage for the rally, it would be positioned approximately right on the corner between Carrol & Mifflin. Music will be played by a DJ before and after the guest speakers. Raffle prizes will be announced along with other community awards.

5:00-6:00

Clean up and removal of barricades, meter bags etc. open up streets

- We are happy to discuss with committee members our plans for street closures and take advice if there is a better way to do it other than what we have proposed or if time frames can be adjusted. We realized we have to pay for the disruption of Madison Metro routes etc. and we would like to keep that as minimal as possible. As well as keeping the hours required of the event police officers to a minimum. We are trying to be very cost conscious keeping costs as low as possible. Thank you for your time and consideration.

Sincerely,

Wisconsin Capitol Pride

Julie Busche
Jr. Co-Chair
608 347-8206

Mark Whitehead
Sr. Co-Chair
608 609-0276

Trish Davis
Parade Coordinator
608-217-7726

