



Qualifying Discounts Program Application

The Qualifying Discounts Program (QDP) is a pilot program aiming to reduce financial barriers for Madison residents and groups that access parks, use open spaces, and participate in recreational opportunities. The QDP supports programs and services that align with Madison Parks' vision to provide an ideal system of parks, natural resources, and recreational opportunities that enhance the quality of life for everyone.

The QDP seeks to reduce financial barriers by discounting athletic field reservation fees.

- The QDP provides up to 70% off the standard reservation fees based on alignment with Madison Parks' priorities and balances park and open space use.
- Discounts expire on December 31.
- Discounts apply only to reservation fees and do not apply to utility charges, such as lights, shelter or concession reservations, and necessary permits.

Madison Parks will review your application within five business days after you submit the QDP application. If you qualify for a discount, you will receive an invitation to join the applicable discount group on Spotz (our athletic reservation website). The discounted rate will automatically apply to future reservations.

Your QDP application must be approved before reserving athletic space in Spotz. Reservations made before QDP approval cannot be modified.

Some reservation requests may require additional written agreements or contracts with Madison Parks and may require approval by the Facilities, Programs, and Fees Subcommittee or the Board of Park Commissioners.

Groups with longstanding agreements may have priority scheduling at certain parks and on certain days/nights of the week.

Does your athletic program, activity, or service require onsite storage, capital improvements, or site modification?

- Yes - Your program, activity, or service does not qualify for the QDP. Please do not proceed with this form and contact QDP@cityofmadison.com for further information on these accommodations.
- No - Please continue.



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Please complete the following questions to the best of your knowledge.

Please enter the name of your program, activity, service, or group.

*For the remainder of this survey, **organization** will reference your program, activity, service, or group.*

What sport does your organization offer?

How many of your participants are youth ages 3 to 13 years old?

- More than 50%
- Less than 50%

How many of your participants either qualify for free or reduced school lunch, or receive support from government-funded public assistance programs (e.g. Supplemental Nutrition Assistance Program (SNAP), Medicaid, Women, Infants, and Children (WIC), etc.)?

- More than 50%
- Less than 50%

How many of your participants live in the City of Madison?

- More than 50%
- Less than 50%

Will your reservation(s) occur in any of the following City of Madison parks?

Aldo Leopold Park	Greentree-Chapel Hills Park	Penn Park
Allied Park	Hammersley Park	Pilgrim Park
Arbor Hills Park	Lerdahl Park	Rimrock Park
Badger Park	Lucy Lincoln Hiestand Park	Sheridan Triangle Park
Berkley Park	Meadowood Park	Warner Park
Cypress Spray Park	Marlborough Park	Worthington Park
De Volis Park	Newville (Kenneth) Park	
Elver Park	Owl Creek Park	

- Yes, it will occur in at least one of the listed parks.
- No, it will not occur in any of the listed parks.

Has your organization formed any partnerships or collaborations with any of the City of Madison Neighborhood Resource Teams (NRTs)?

- Yes, we have an active partnership with one or more NRTs
- No, we have not yet pursued any partnerships with NRTs

When considering the historically marginalized groups listed below, what is the total percentage of participants who identify with any combination of these groups?

- BIPOC (Black, Indigenous, and People of Color)
- Seniors (65+)
- LGBTQIA+ (Lesbian, Gay, Bisexual, Transgender, Queer, Intersex, Asexual, and all other gender identities and sexual orientations)
- Persons with disabilities
- Veterans

0-25% of participants

26-50% of participants

51-75% of participants

76-100% of participants

Please list any other historically marginalized group(s) that may satisfy this question.

What is the legal status of your organization?

501(c)(3) non-profit organization

For-profit organization

Government agency or department

Informal group or association without legal status

Other (please specify)

How many years has your organization made athletic reservations in Madison Parks in the past?

0 - No previous reservations

6+ years

1-2 years

None of the above

3-5 years

Is this program, activity, service, or group currently not offered, or only offered on a limited basis, within the City of Madison?

- It is not currently offered in the City of Madison.
- It is offered in the City of Madison, but only on a limited basis.
- It is offered in the City of Madison on a regular or consistent basis.

What is the cost per person to participate with your organization?

If your organization charges a per-team fee, please provide the average cost per participant based on typical team size.

- Nothing, it is FREE for all participants
- \$1-\$50 per person
- \$51-\$100 per person
- \$101-\$150 per person
- \$151-\$200 per person
- More than \$200 per person

How many of your participants receive scholarships or financial assistance from the organization to reduce registration fees?

- More than 50%
- Less than 50%

To what extent does your organization advance racial equity and social justice within the City of Madison?

- Our organization is explicitly and actively committed to advancing racial equity and social justice, and it is a core part of our mission and work.
- Our organization is committed to advancing racial equity and social justice, but we are still working to integrate it into our mission and work.
- Our organization recognizes the importance of advancing racial equity and social justice, but we are not yet actively engaged in this work.
- Our organization does not prioritize advancing racial equity and social justice in our work.



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Contact Details

Please enter your contact information

Name

Address

Address 2

City/Town

State/Province

ZIP/Postal Code

Email Address

Phone Number



Qualifying Discounts Program Application Roles and Responsibilities

For organizations receiving QDP-reduced reservation rates

Organization	Madison Parks Division
General Park Rules apply.	Approve/Deny reservation requests on Spotz.
Enter reservation requests via Spotz in advance for Parks to review.	Rain-out notifications via Spotz.
Keep all spaces (fields, shelters, etc.) in a neat and orderly manner. Place all trash in proper receptacles.	Initial field setup as determined by the Parks Division.
Remove all items from the area after each reservation.	
No permanent or semi-permanent advertising signs or billboards on the property.	
Provide portable toilets if needed; public restrooms are open approx. April-October where available.	
Discretion on inclement weather/field conditions, damage fees may apply.	
Ongoing field lining needs.	
Provide end of season reporting (template provided), as requested from Madison Parks. Report due no later than one week following last reservation.	

The above table is not all-inclusive and additional roles and responsibilities may apply.



Qualifying Discounts Program Application Acknowledgment and Agreement

I confirm that I have read and understood this application and that the information I have provided is accurate to the best of my knowledge.

I understand that Madison Parks may ask for more documentation to verify the information I provided for the discount program.

I understand that if I provided false information or am unable to comply with a request for documentation, Madison Parks may cancel my discounts and I will be required to pay the difference to continue using the park(s).

I understand that Park Rangers patrol parks for compliance and may request reservation information.

By signing below, I acknowledge that Madison Parks retains final decision-making authority regarding eligibility for the Qualifying Discount Program. I understand that meeting the program requirements does not guarantee approval and that Madison Parks may deny or revoke participation in the program at any time if the information provided is found to be inaccurate or incomplete.