

City of Madison  
Police Citizen Oversight Board  
Complaint Representation Attorneys List Application

---

TO: Interested Attorneys

The Police Citizen Oversight Board ("PCOB"), in conjunction with the Office of Independent Monitor ("OIM"), is now accepting applications for attorneys in the Madison area who will be available to represent aggrieved individuals in matters against City of Madison Police Officers in front of the City of Madison Police and Fire Commission ("PFC"). These attorneys will populate the PCOB's Complaint Representation Attorneys List (the "List"). In accordance with M.G.O. 5.19(7)(b), the List shall include attorneys that (1) have the experience required to handle cases in front of the PFC, and (2) charge a reasonable hourly rate. The PCOB has determined, after a review of attorney hourly rates in the area, that such rate shall not exceed \$200 per hour.

To be clear, any complainant in an action in front of the PFC may retain the legal counsel of their choice for such representation, and at their own cost. However, once an attorney is added to the List by the PCOB, they will qualify for appointment by the OIM to represent aggrieved individuals in presenting and litigating complaints that have first been vetted by the OIM's complaint process. After the OIM's investigation, the Independent Monitor will determine if the complaint has "arguable merit." M.G.O. 5.19(7)(b)4. If the IM so concludes, the complainant is eligible to select an attorney from the List, and the OIM will appoint such attorney to the complainant. Upon such appointment, the City of Madison will pay up to \$15,000 of the attorney's fees per complaint. All additional fees or other costs associated with such representation will remain the responsibility of the complainant.

In order to qualify for inclusion onto the List, the PCOB asks attorneys to fill out the application below, and accompany this application with a resume or C.V. providing the attorney's relevant work experience, a cover letter detailing the attorney's skills and expertise in the areas of civil rights, administrative law, and/or hearings in front of boards, commissions and arbitrators, along with three references from the legal community and/or community organizations who support their application. During their review of applications, members of the PCOB may contact the applicant attorney to ask questions about the materials provided.

If you are interested, please complete the below application, and staff of the OIM and PCOB will contact you in due course regarding the status of your appointment to the PCOB's Attorney List. Thank you for your service to our community in this capacity.

---

_____ Attorney Name	_____ Firm Name	_____ Phone Number
_____ Street Address	_____ Email	_____ WI State Bar Number

To apply for inclusion on the PCOB's Complaint Representation Attorneys List, please check all five (5) boxes, and sign below.

I hereby certify as follows:

- ☐ I am a member of the State Bar of Wisconsin in good standing.
- ☐ I have attached a copy of my resume or C.V.
- ☐ I have attached a cover letter describing my relevant skills and experience.
- ☐ I have attached a list of three (3) references from other attorneys or Madison area community-based organizations.
- ☐ Once I have accepted the appointment by the OIM of a complainant as a client, I acknowledge the following:
  - my hourly rate for representation of a complainant client will not exceed \$200/hour;
  - the City of Madison's responsibility for payment of fees under such appointment is limited to the first \$15,000 of legal fees, and that payment of any additional fees and all costs will be the responsibility of the complainant;
  - despite the payment of certain fees hereunder by the City of Madison, I owe my duty of representation to the complainant client, and not the City of Madison; and
  - I will follow all Supreme Court Rules during my representation of the complainant client, including entering into an appropriate retainer agreement for such representation with the complainant client acknowledging the above.

\_\_\_\_\_  
Attorney Signature