



# City of Madison

City of Madison  
Madison, WI 53703  
www.cityofmadison.com

## Meeting Minutes - Approved WATER UTILITY BOARD

*Consider: Who benefits? Who is burdened?  
Who does not have a voice at the table?  
How can policymakers mitigate unintended consequences?*

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Tuesday, July 28, 2020

4:30 PM

Virtual meeting

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### CALL TO ORDER / ROLL CALL

Gene McLinn called the meeting to order at 4:31 pm.

**Present:** 6 - Patrick E. Delmore; Michael R. Dailey; Eugene L. McLinn; Doug Voegeli;  
Debra R. Simon and Michael J. Tierney

**Excused:** 2 - Marsha A. Rummel and Lauren Cnare

### APPROVAL OF MINUTES

A motion was made by Tierney, seconded by Dailey, to Approve the Minutes of the June meeting. The motion passed by voice vote.

### PUBLIC COMMENT

1. [16738](#) General Public Comment

There were no registrants.

### DISCLOSURES AND RECUSALS

There were none.

### NEW BUSINESS

2. [15698](#) Consideration of Audit Reports.

**Attachments:** [2019 Audit Highlights.pdf](#)  
[2019 MWU Financial Statements- Final.pdf](#)

Jodi Dobson from Baker Tilly Virchow Krause, LLP presented the audit report to the board.

A motion was made by Delmore, seconded by Simon, to accept the 2019 report. The motion passed unanimously.

3. [61264](#) Authorizing Madison Water Utility's General Manager to certify municipal services bills, assessments, and charges to the 2020 tax rolls of other governmental units for delinquent accounts in those jurisdictions.

**A motion was made by Delmore, seconded by Tierney, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed unanimously.**

4. [61477](#) 2018-2019 Madison Water Utility Annual Report

**Attachments:** [DRAFT 2018-2019 Water Utility Annual Report.pdf](#)  
[2018-2019 Water Utility Annual Report- Final.pdf](#)

**The board made some amendments to the draft and finalized the report (see attached). A motion was made by Delmore, seconded by Simon, to RECOMMEND TO COUNCIL TO ACCEPT - REPORT OF OFFICER. The motion passed by voice vote.**

### OTHER BUSINESS

5. [22206](#) Notification of any noncompliance with Water Utility Board Policies.

**There was none.**

6. [53585](#) Financial Update including Rate Case

**Tom Heikkinen provided an update to the board.**

7. [61044](#) Update on COVID-19 service and operational impacts.

**Tom Heikkinen provided an update to the board. Due to COVID-19, Madison Water Utility is not applying late fees on outstanding bills**

8. [61478](#) Equity in board policies, decision-making, and practices

**Following discussion, Patrick Delmore volunteered to modify the board's self-evaluation form that is discussed at the end of each meeting.**

9. [20013](#) Meeting Evaluation and Discussion

**Attachments:** [Board Self-Evaluation Form Updated 2020.pdf](#)

**Debra Simon led the meeting evaluation.**

10. [14501](#) Introduction of Future Agenda Items.

**Attachments:** [Decision Tree.pdf](#)

**The board's fluoridation policy will be discussed at the August meeting.**

**CLOSED SESSION NOTICE**

11. [59682](#) Annual Review of Madison Water Utility General Manager

**Attachments:** [BED-2D Monitoring the General Manager's Performance.pdf](#)  
[2020 Monitoring Overview.pdf](#)

A motion was made by Dailey, seconded by Tierney, at 5:46 pm to go into closed session pursuant to Wis. Stats. §19.85(1)(c) for the purpose of "considering [the]... performance evaluation data of..." the Water Utility General Manager, a "... public employee over which the [Board] has jurisdiction or exercises responsibility." The motion passed by unanimously.

A motion was made by Tierney, seconded by Dailey, at 6:29 pm to reconvene in open session. The motion passed unanimously.

**ADJOURNMENT**

A motion was made by Tierney, seconded by Delmore, to adjourn at 6:30 pm. The motion passed unanimously.