



City of Madison

City of Madison
Madison, WI 53703
www.cityofmadison.com

Meeting Minutes - Approved PERSONNEL BOARD

Wednesday, September 7, 2016

12:00 PM

210 Martin Luther King, Jr. Blvd.
Room 525 (City-County Building)

CALL TO ORDER / ROLL CALL

Others Present: Emaan Abdel-Halim, Drew Beck, Susan Gafner, Dan Kennely, Mike Lipski, Matt Mikolajewski, Sarah Olson, Rob Phillips and Julie Trimbell.

Present: 3 - Gary D. Mitchell; Dana E. Denny and Julie A. Graziano

Absent: 1 - Judy J. Hughes

APPROVAL OF MINUTES

A motion was made by Graziano, seconded by Mitchell, to Approve the Minutes. The motion passed by voice vote/other.

PUBLIC COMMENT

No Public Comment.

DISCLOSURES AND RECUSALS

No Disclosures or Recusals.

NEW BUSINESS

- [44248](#) Delete the classification of Food and Alcohol Policy Administrator in CG 18, Range 10 (Class Code H244) and create the classification of Food Policy Administrator in the same CG and Range. Recreate and retitle the position #4004 of 1.0 FTE Food and Alcohol Policy Administrator in CG18, Range 10 as Food Policy Administrator in CG 18, Range 10, in the Mayor's operating budget; and reallocate the incumbent, G. Reistad, to the new position.

A motion was made by Mitchell, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.
- [44143](#) Recreating position #4353 currently occupied by P. Shivakumar from a 1.0 FTE Transit Scheduling/Data Assistant (CG42, R10) to a 1.0 FTE Transit Assistant Scheduler Planner, (CG44, Range 07) in the Metro Transit Department budget.

A motion was made by Graziano, seconded by Mitchell, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

3. [44125](#) Delete the position #1132 of Administrative Clerk 2 in CG20, R11; and recreate it as a Program Assistant 2 in CG20, R12 (Class Code J071) in the permanent salary detail of the Engineering Division budget. Reallocate the incumbent (C. Hemenway) to the new position.

A motion was made by Mitchell, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

4. [44162](#) Create the hourly classification of Helper in CG71-00, to be paid \$14.81/hr.

A motion was made by Mitchell, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

5. [44194](#) Delete the classification of "Business Development Specialist" (CG18, R12, class H026), and create the classifications of "Business Development Specialist 1" (CG18, R6), "Business Development Specialist 2" (CG18, R8), "Business Development Specialist 3" (CG18, R10), and "Business Development Specialist 4" (CG18, R12). Recreate the vacant position #620 from a 1.0 FTE Economic Development Program Coordinator (CG16, R7) to a 1.0 FTE Business Development Specialist 2, (CG18, Range 08). Recreate and retitle the position #701 of 1.0 FTE "Business Development Specialist" (CG18, R12) as "Business Development Specialist 4" (CG18, R12), in the Economic Development Division budget and reallocate the incumbent, R. Rohlich, to the new position.

A motion was made by Mitchell, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

6. [44144](#) Delete the hourly classifications of Library Page 1 (Class #N001) and Library Page 2 (Class #N002) and create the new hourly classification of Library Page in CG31. Delete position #537 of Library Page 1. Recreate position #531 of Library Page 2 as an hourly Library Page in CG31 and retitle all incumbents of positions 537 and 531 as Library Page.

A motion was made by Mitchell, seconded by Graziano, to Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed by voice vote/other.

ADJOURNMENT

A motion was made by Denny, seconded by Mitchell, to Adjourn. The motion passed by voice vote/other.