

2.01 MEETINGS.

(1) The stated meeting of the Common Council shall be held in the Council Chambers on the first and third Tuesdays of every month at 6:30 p.m., except in August and December the Common Council will meet only on the first Tuesday; provided, however, that a meeting shall be scheduled for November 14, 2006 for the purpose of adopting the 2007 Capital and Operating Budgets that additional meetings to consider the 2007 Capital and Operating Budgets shall be scheduled for November 15 and 16, 2006, if necessary, each starting at 7:00 p.m.; that the regularly scheduled meeting of February 20, 2007 shall be rescheduled to February 27, 2007; that the regularly scheduled meeting of April 3, 2007 shall be rescheduled to March 27, 2007; and that a meeting shall be scheduled for April 17, 2007 at 12:00 noon for the purpose of swearing-in newly-elected Council members.

① update for this year

② Is there another way to do this

(Am. by Ord. 12,334, 2-26-99; Ords. 12,502 & 12,503, 11-19-99; Ord. 12,572, 5-3-00; Ord. 12,985, 12-24-01; Ord. 13,172, 11-5-02; Ord. 13,440, 11-7-03; Ord. 13,701, 9-29-04; Ord. 13,721, 11-9-04; ORD-05-00114, 6-7-05; ORD-05-00145, 9-23-05; ORD-05-00170, 11-8-05; ORD-06-0003, 1-19-06; ORD-06-00105, 8-22-06)

(2) (R. by Ord. 6539, 3-8-79)

(3) The Common Council of the City of Madison shall meet no later than the first Council meeting in December to act upon the adoption of the City Budget. (Am. by Ord. 8156, 11-14-83)

(4) The Common Council shall not meet on the following holidays: New Year's Eve, New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Christmas Eve, Christmas Day, and any general or primary election day at which local city offices or positions are decided (Am. by Ord. 13,308, 4-30-03)

③ City of Madison

(5) Special meetings shall be called by the Mayor by written notice to each member, delivered to the member personally or left at their usual abode, at least six (6) hours before the meeting. (Editor's Note: Only lawful method, See Wisconsin Statutes 62.11(2).)

(6) Adjournment . The motion to adjourn shall be made by any member. All agenda items not dealt with before the motion to adjourn regular meetings shall be automatically referred to the next regular meeting of the Common Council (Am. by Ord. 8156, 11-14-83)

④ A motion to adjourn shall be debatable and shall be allowed to be reconsidered

(7) Reserved For Future Use (Cr. by Ord. 12,581, 5-17-00; R. by Ord. 13,129, 8-28-02)

(8) Reserved For Future Use (Cr. by Ord. 12,581, 5-17-00; R. by Ord. 13,129, 8-28-02)

(9) Reserved For Future Use. (Cr. by Ord. 12,581, 5-17-00; R. by Ord. 13,747, 12-15-04)

2.015 OTHER MEETINGS. The Council may hold meetings other than those established under Section 2.01. At such other meetings no legislative business may be transacted. At meetings other than those established under Section 2.01 the Council may receive informational briefings from staff, or make site visits, without the presence of a quorum, as long as it complies at all times with the open meeting ordinance and statutes. (Cr. by Ord. 11,223, 4-13-95)

Revermired

2.02 CALL TO ORDER. The presiding officer shall at the hour appointed call the members to order. In the absence of the presiding officer, any member may call the Council to order, and thereupon the Council shall appoint one of its members to preside at such meeting. (Am. by Ord. 8156, 11-14-83)

2.025 NOTIFICATION OF ABSENCE OF MEMBERS. Every alderperson who for whatever reason cannot attend a regularly scheduled meeting of the Common Council shall file with the City Clerk a notification of absence by 9:00 a.m. the Thursday prior to the meeting in question. All such excused absences shall be entered in the record of the Common Council. In cases where unavoidable circumstances make such advance notice of absence impossible, the notification of excused absence shall be filed with the City Clerk within one week of the absence and entered in the record of the Common Council. Any alderperson who because of an emergency cannot file prior notification of absence may be excused by orally notifying at any time prior to or during the meeting an alderperson or the City Clerk who shall so advise the Common Council. Any alderperson who will be absent from the City for five (5) or more consecutive days shall notify the Common Council Office staff and the Common Council President of the length of their absence. (Cr. by Ord. 8157, 11-14-83; Am. by Ord. 13,129, 8-28-02; ORD-06-00145, 11-02-06)

③ ←
Or
notify
Council
Staff?
Email ok?

→ ④
Is this
necessary?

⑤
OR?

⑥
Notifying
Whom?

2.03 PROCEDURE TO FILL VACANCIES ON THE COMMON COUNCIL.

- (1) The Common Council President shall oversee the application process to fill aldermanic vacancies.
- (2) Applications to fill any aldermanic vacancy shall include information on:
 - (a) Name,
 - (b) Address,
 - (c) Home telephone number,
 - (d) Work telephone number,
 - (e) E-mail address,
 - (f) Biographical resume including education, work, neighborhood, and civic experience,
 - (g) A statement on why the applicant wishes to serve.
 - (h) A statement of what the applicant wants to accomplish,
 - (i) If the applicant plans to run for office during the next special or regular election, and,
 - (j) Such other information as the Common Council President in consultation with the Common Council Organizational Committee may request.
- (3) The Common Council Organizational Committee shall review the applications and, following opportunities for personal candidate interviews, shall recommend to the Common Council a candidate selected for confirmation to fill the vacancy. If the Common Council Organizational Committee is unable to agree on a candidate to recommend, it may recommend more than one candidate, or it may reopen the application process to seek additional applicants.
- (4) The Common Council shall appoint and confirm the recommended candidate, or appoint and confirm another candidate from among the applicants.
- (5) The appointed and confirmed candidate shall serve until an alderperson is elected pursuant to sec. 17.23(1), Wis. Stats. and is qualified.

punctuation

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(Rep. & Recr. by Ord. 13,726, 11-9-04)

2.04 ORDER OF BUSINESS. At all stated meetings, the following order shall be observed in disposing of business before the Council:

- (1) ~~Opening remarks, presentation of petitions, memorials, remonstrances, communications, notices and absences.~~ ^{and} ^{(9) Remove or put on agenda}
- (2) Approval or modification of prior Common Council proceedings. (Cr. by ORD-05-00015, 2-15-05) ^{(11) Remove or put on the agenda. My preference is the 2nd}
- (3) Public hearings to be considered as special orders at 6:45 p.m.
- (4) Presentation of Consent Agenda. ^{(13) move}
- (5) Informational hearings to be considered as special orders immediately following public hearings.
- (6) Business presented by the Mayor.
- (7) Business presented by the President of the Common Council.
- (8) Reports of departments and divisions, committees, boards and commissions are in continuous rotation, alphabetically. ^{(17) Remove or do it}
- (9) Ordinances and resolutions previously introduced.
- (10) Miscellaneous ^{(15) Remove? Should be covered under Business by Mayor or Council Pres}
- (11) Introduction of new ordinances and resolutions for referral without debate.
- (12) Presentation of accounts and other claims against the City.
- (13) Late items.
- (14) Routine business requiring minimum deliberation (unless any such routine business item is separated out, in which case it shall be placed at the end of the agenda.)
- (15) Routine business separated out by motion for purposes of debate and referred to the end of the agenda.

(12) Re-order

(16) Add Business by Council Members?

(17) What is this?

No business shall be taken up out of said order, except by either unanimous consent and without debate or by a two-thirds (2/3) vote. The President of the Council with the consent of the CC Pro Tem is authorized to defer consideration of any item on the agenda for one meeting only and shall notify the items' sponsor(s) in writing of his/her intention to defer the item.

(Sec. 2.04 Am. by Ord. 10,558, 12-30-92; Ord. 12,503, 11-19-99; Ord. 12,985, 12-24-01; Ord. 13,129, 8-28-02; ORD-05-00015, 2-15-05)

(18) (16) Announcements & Introduction of Items

(19) (17) Adjournment

(20) Do items where members of public are there to speak first

1 of 1 (21) Do items where staff are present second
(23) Items that require closed session.

2.05 INTRODUCTION OF BUSINESS

(22) If remove from 2.04(1)

(1) All ordinances, resolutions, ~~memorials~~ or other communications shall be in writing with a brief statement of their contents endorsed thereon, together with the name of the member presenting the same, and shall be delivered to the Clerk. Any business to be referred may be introduced from the floor. Introduction of any matters by title only shall require a two-thirds (2/3) majority vote. The committee to which any matter shall be referred shall report thereon in writing within a period of forty-five (45) days unless by favorable motion a different time is set by the body. (Am. by Ord. 10,683, 6-25-93; Ord.13,129, 8-28-02; ORD-05-00046, 3-16-05)

(23) Do we want to change this language due to Registrar?

(24) Do we want to add anything here - Needs fiscal note?

(25) how do we enforce with Registrar?

(2) The requirements of Subsection (1) above do not apply to resolutions recommended by the Board of Public Works which

(26) Can sponsor be

Board of Public works instead of "Common Council by Request"?

(a) award public works contracts,

(b) accept identified public works improvements,

(c) approve plans and specifications and authorize the Board of Public Works to advertise (and receive bids for identified public works contracts,

(d) accept identified improvements by private contracts,

(e) accept identified street improvements by private contracts,

(f) approve plans and specifications for public improvements for identified subdivisions,

(g) authorize construction to be undertaken, and

(h) authorize amendments to previously executed contracts.

(Cr. by Ord. 13,129, 8-28-02)

(28) Is this a correct cite?

(27) Current practice \$5, and APM says Wednesday

(3) Except when introduced under Section 2.04(9) of the Madison General Ordinances, before an ordinance or resolution is introduced a copy of the ordinance or resolution or title of same shall be filed in the office of the City Clerk by 9:00 a.m. on the Thursday preceding the meeting at which it is to be introduced. Upon request, the City Clerk shall prepare copies of the ordinance or resolution and furnish such copies to each alderperson. (Am. by Ord. 8671, 9-6-85; Am. and Renumbered by Ord. 13,129, 8-28-02)

(4) Appointments by the Mayor, except the appointment of members of the Common Council, shall be submitted to the Common Council and referred to the next regular Council meeting for action. (Cr. by Ord. 11,768, 1-21-97; Am. by Ord. 11,791, 3-4-97; Renumbered by Ord. 13,129, 8-28-02)

See 2.28

(29) Should we add that we want a) other committees sit on b) explanation of people outside city c) other?

(5) Unless otherwise provided in these ordinances, no ordinance or resolution, having once been defeated, rejected or placed on file, may again be introduced in the same or in substantially similar form, until the expiration of thirty (30) days from the date when such ordinance or resolution was defeated, rejected or placed on file, except for matters placed on file without prejudice. (Am. by Ord. 12,050, 3-13-98; Renumbered by Ord. 13,129, 8-28-02)

(30) or re considered?

(6) Unless otherwise provided in these ordinances, no ordinance or resolution shall be introduced

31 current or former

unless it is sponsored by a member of the Common Council or the Mayor or both. Use of a Common Council member's name as sponsor must be with his or her knowledge and consent. This provision shall apply not only to ordinances and resolutions, but also to all substitutes and amendments thereto. The provisions of this ordinance shall not apply to the following:

32 Is there something we can do with this language?

34 that is a member of the Common Council or Mayor sponsor a resolution or ordinance

- (a) Recommendations of the City Attorney relating to accounts and claims.
- (b) Recommendations and advice of the City Attorney relating to litigation in which the City is or is going to become involved.
- (c) Changes to ordinances and resolutions which may be mandated by state or federal law.
- (d) Recommendations of the Personnel Board relating to the classification of positions.
- (e) Changes to ordinances and resolutions which may be required by the adoption of the annual City Budget
- (f) Petitions for direct legislation pursuant to the provisions of Section 9.20 Wis Stats.
- (g) Ordinances and resolutions necessary to implement Public Works projects previously approved in the annual City Budget.
- (h) Ordinances and resolutions requested by a citizen as may otherwise be allowed in these ordinances
- (i) Changes to ordinances and resolutions which are intended to correct errors, omissions or inconsistencies therein.

35 Example?

(Renum. by Ord. 11,768, 1-21-97; Renum. by Ord. 13,129, 8-28-02, Am. by ORD-05-00167, 11-8-05)

31 current or former

unless it is sponsored by a member of the Common Council or the Mayor or both. Use of a Common Council member's name as sponsor must be with his or her knowledge and consent. This provision shall apply not only to ordinances and resolutions, but also to all substitutes and amendments thereto. The provisions of this ordinance shall not apply to the following:

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- (e) Changes to ordinances and resolutions which may be required by the adoption of the annual City Budget.
- (f) Petitions for direct legislation pursuant to the provisions of Section 9.20 Wis. Stats
- (g) Ordinances and resolutions necessary to implement Public Works projects previously approved in the annual City Budget.
- (h) Ordinances and resolutions requested by a citizen as may otherwise be allowed in these ordinances.
- (i) Changes to ordinances and resolutions which are intended to correct errors, omissions or inconsistencies therein.

35 Example?

(Renum. by Ord 11,768, 1-21-97; Renum. by Ord. 13,129, 8-28-02, Am. by ORD-05-00167, 11-8-05)

2.06 QUESTIONS OF ORDER. The presiding officer shall decide all questions of order, subject to an appeal to the Council.

2.07 PRESIDING OFFICER TO PRESERVE ORDER. It shall be the duty of the presiding officer to preserve decorum; and if any member transgress the rules of the Council, the presiding officer shall, on her or his own or at any member's request, call such offending member to order. The Council, if appealed to, shall decide the matter. The President Pro-tem or her or his designee shall serve as sergeant-at-arms and assist the presiding officer in preserving order. (Am. by Ord. 8156, 11-14-83; Ord. 13,129, 8-28-02).

space

2.08 MOTIONS.

- (1) When a motion is made and seconded, it shall be deemed to be in possession of the Council, and shall be stated by the presiding officer, or being in writing, shall be delivered to the Clerk. (Am by Ord. 8156, 11-14-83)
- (2) After a motion is stated by the presiding officer, or read by the Clerk, it shall not be withdrawn, except by the consent of the Council.
- (3) On any motion subject to debate, any alder may propose an amendment to the motion as a friendly amendment. If the alder who made the motion and the alder who seconded the motion to be amended accept the amendment to the motion as a friendly amendment, the amendment shall then be considered as part of the original motion. If not so accepted, the amendment shall proceed as an amendment subject to debate and vote. (Cr. by Ord. 13,727, 11-9-04)

(36)



Not our current practice - the Mayor asks for consent of the body.

2.09 WITHOUT PREJUDICE. "Without prejudice" means that no rights or privileges of the party concerned are to be considered waived or lost; action taken with no decision on the merits and no effect on one's ability to re-petition or refile. (Cr. by Ord. 12,050, 3-13-98)

2.10 MOTION TO ADJOURN ALWAYS IN ORDER. A motion to adjourn shall always be in order, unless the Council is engaged in voting, and shall be decided without debate.

(37) See Comment #4
~~at~~ at M60 2.01(6)

2.11 PREVIOUS QUESTION. The Council by a two-thirds (2/3) vote may terminate debate on any question before the Council. Termination of debate, however, shall not preclude the right of any alderman to ask for information from City staff. (Am. by Ord. 8156, 11-14-83)

2.12 DIVISION OF QUESTION.

38 Plain language?

- (1) Any member may call for a division of the question when the same will admit thereof.
- (2) ~~When a question has been divided, no member shall speak more than twice nor for more than ten (10) minutes on any motion with reference to any single item as to which separate consideration has been granted, unless the Council by a two-thirds vote of the members present shall grant an extension of said time. (Am. by Ord. 8156, 11-14-83)~~

39 Remove language

2.13 DEBATE.

- (1) When a member is about to speak to a question or make a motion, s/he shall address the presiding officer, and the presiding officer shall pronounce the name of the member entitled to the floor; and the member shall confine himself or herself to the question under consideration. (Am. by Ord 8156, 11-14-83)
- (2) No member shall speak more than twice on any question ^{40 motion} nor more than ten (10) minutes at any one time, without leave of two-thirds (2/3) of the members present. (Am. by Ord 8156, 11-14-83)

2.14 FORM OF QUESTION. The call for the vote shall be stated substantially as follows:

- (a) If a voice vote: "All those in favor of . . . signify by saying 'aye', those opposed, 'no'".
- (b) If a roll-call vote: "All those in favor of . . . signify by saying 'aye', those opposed, 'no' and the Clerk will call the roll."

(Am. by Ord 8156, 11-14-83)

2.15 RESERVED FOR FUTURE USE. (R. by Ord. 8158, 11-14-83)

⁽⁵⁴⁾
Roll Call

2.16 ~~AYE AND NO VOTE.~~

(41) Practice is one person calls Roll Call, don't ask for second

(1) The ayes and noes shall be taken and recorded upon any questions before the Council, upon the call of any two members. While the Clerk is calling the ayes and noes, the members shall vote from seat, and it shall not be in order for any member to explain his vote during the calling of the ayes and noes.

(43) Do we need to vote from seat or just be in room?

(2) Any member present who, when a matter is put to a roll call vote, passes, fails to vote or refuses to vote shall be recorded as voting "No" for the sole purpose of determining the Mayor's entitlement to vote. This rule shall not apply where a member abstains from voting by reason of a conflict of interest.

(42)
Also not the current practice.

(3) Any unexcused absence at the time a roll call vote is taken shall be recorded as "not present".

(Am. by Ord. 8159, 11-14-83)

2.17 ROLL CALLS TO BE IN CONTINUOUS ROTATION. On roll call votes at Council meetings, the Clerk shall progress one (1) name on the Council roster beginning each meeting when beginning each roll call vote. (R. & Recr. by Ord. 4945A, 5-16-75)

2.18 MAJORITY VOTE OF ALL MEMBERS REQUIRED. All laws, ordinances, rules, resolutions and motions shall be passed by an affirmative vote of a majority of all the members of the Common Council unless an extraordinary vote is required by law. When an extraordinary vote is required, the respective extraordinary majority shall be of all the members of the Common Council. (Am. by Ord. 6720, 8-23-79; Ord. 13,727, 11-9-04)

(44)

except 2.185?

2.185 CALL OF THE HOUSE.

(1) Any member may request by motion a call of the house in the presence or absence of a quorum and thereby require unexcused absent members to be sent for. Such a motion is in order at any time, except when the Council is engaged in voting. The motion shall be decided by a roll call vote and passed by an affirmative vote of a majority of all members present.

45

if no }
quorum } (2)
no business }
may be }
transacted } (3)

(2) While the Common Council is under call business may be transacted as if there were no call, except that no further action may be taken on the specific question under consideration when the call was ordered.

(3) When the attendance of absent members is secured, each of said members shall have the opportunity to explain her or his absence; however, such explanation will not be mandatory. In addition, no fees or penalties will be assessed against any such member.

(Cr. by Ord. 8160, 11-14-83)

2.19 RESOLUTIONS OR ORDINANCES APPROPRIATING FUNDS. (Title Am. by Ord. 8156, 11-14-83)

No appropriation shall be made or voted from any City fund for any purpose except upon an affirmative vote of three-fourths (3/4) of all members of the Common Council provided, however, that adoption of the annual budget shall be a simple majority vote item. (Am. by ORD-05-00015, 2-25-05)

2.20 MAYOR TO BE PRESIDING OFFICER; MAYOR ADDRESSING THE COUNCIL.

- (1) The Mayor shall be the presiding officer. In the absence of the Mayor the president of the Council or the president pro tem (in order) shall preside at meetings of the Council. *47 or if they step down?*
- (2) In instances in which the Mayor wishes to address the Common Council on a substantive matter and not merely in his or her role as Chair of the Council, the following procedures shall apply:
 - (a) If the Mayor wishes to address the Council briefly, for purposes of information or clarification on a matter before the Council, the Mayor may do so from the Chair, provided there is not an objection from an Alder to such address. The Mayor should preface such information or clarification by informing the Council that he or she wishes to provide such information and proceeding, unless there is an objection to the Mayor speaking from the Chair. If there is such an objection, the Mayor shall follow the procedure set out below.
 - (b) In the event the Mayor wishes to address the Council in an attempt to influence the vote on a matter before it, the Mayor shall relinquish the Chair until such time as the Mayor has concluded addressing the Council. The Mayor may then return to the Chair. Having once relinquished and resumed the Chair on any matter, the Mayor may not again address the Council on that matter.
 - (c) When the Mayor relinquishes the Chair, the Chair shall be assumed by the President of the Council or in the absence of the President, the President Pro Tem. In the absence of both the President and President Pro Tem, the Mayor shall designate an Alder to take the Chair. *And then what - previous Council pres? Council elect?*
 - (d) If an Alder assumes the Chair, the Alder may vote on the matter before the Council. Relinquishment of the Chair by the Mayor does not change the Mayor's right to vote. *Necessary?*
 - (e) The procedure set forth in this subsection applies to any Alder who is in the role of Chair of the Common Council. *Council?*

(Am. by Ord. 8156, 11-14-83; ORD-06-00022, 3-24-06)

2.205 PRESIDENT AND PRESIDENT PRO TEM.

The Common Council shall at its organizational meeting on the third Tuesday of April of each year, elect one member of the Council to act as president of the Council and another member to act as president pro tem of the Common Council, pursuant to the provision of Section 62.09(8)(e), Wisconsin Statutes. The president pro tem of the Common Council shall act during the absence, inability or disability of the president.

- ⑤1 Add duties of Council President?
- ⑤2. Add duties of Pro Tem?

2.21 RECONSIDERATION OF QUESTION. It shall be in order for any member who voted in the affirmative on any question which was adopted, or for any member who voted in the negative when the number of affirmative votes was insufficient for adoption to move a reconsideration of such vote, at the same or next succeeding regular meeting of the Council. It shall be in order for any member who was, due to an excused absence, not present at the time the question was considered to move reconsideration of such vote at the next succeeding regular meeting of the Council. A motion to reconsider having been lost shall not be again in order. A motion to reconsider shall not be in order when the same result can be obtained by another motion. (Am. by Ord. 5188, 10-20-75)

(53) Add in when it gets put on agenda and how voted on.

2.22 MEMBERS MAY FILE PROTESTS AGAINST COUNCIL ACTION. Any member in the minority on any vote shall have the right to have the reasons for his or her dissent from or protest against, any action of the Common Council entered on the minutes. Such reasons may be either stated orally after the result of the vote is announced or filed in writing with the Clerk and entered in the record of the Common Council. (Am. by Ord. 8161, 11-14-83)

SS How is this done?

2.23 CLAIMS AGAINST THE CITY. The City Attorney is authorized to settle accounts, claims, demands, and suits against the City up to and including the sum of ten thousand dollars (\$10,000) per account, claim, demand or suit. No account, claim, demand or suit against the City requiring payment in excess of ten thousand dollars (\$10,000) shall be allowed until the same has been considered and reported upon by the City Attorney and approved by the Common Council. The City Attorney shall annually provide to the Board of Estimates an accounting of such accounts, claims, demands and suits paid pursuant to this ordinance. (Am. by Ord. 8749, 12-31-85)

50 Does this happen?

2.24 ORDINANCES.

- (1) No ordinance shall be acted upon on the same day on which it was introduced, unless suspension of the rules has been approved, according to Section 2.34 of the Madison General Ordinances, and action on the item has been publicly noticed as required by the open meetings law. (Am. by Ord. 8156, 11-14-83; Ord. 12,671, 8-18-00)
- (2) When the committee to which an ordinance has been referred shall report such ordinance to the Council at a subsequent meeting, the ordinance shall stand for final action in accordance with the report of the committee, notwithstanding that such committee reports an amended or substituted ordinance, provided that such amendment or substitution is germane to the ordinance originally referred to such committee. (Am. by Ord. 8156, 11-14-83)
- (3) No ordinance shall relate to more than one subject, which shall be clearly expressed in its title, and no ordinance, or section thereof, shall be amended or repealed unless the new ordinance contains the title of the ordinance or section amended or repealed, and when practicable all ordinances shall be introduced as amendments to existing ordinances or sections thereof.

(57) ←
 What happens if sponsor doesn't agree?

(58) Somewhat stopped on process here.

Co
What if
no fiscal
note?

59
Not
current
practice


2.25 RESOLUTIONS. Unless immediate consideration be moved, all resolutions shall be referred by motion to the Common Council or any other appropriate body; provided, that any resolution providing for the appropriation of money shall designate the particular fund from which the appropriation is to be made and shall not be granted immediate consideration unless the votes of the number of members required for the affirmance of such resolution shall be cast in favor of immediate consideration and action on the item has been publicly noticed as required by the open meetings law. Upon a motion for immediate consideration, the presiding officer shall put the question "Is there any objection to an immediate consideration of the resolution?" An objection voiced by one member shall require a roll call upon the motion for immediate consideration. If no objection is voiced the Clerk shall record a unanimous consent to the motion for immediate consideration and the presiding officer shall proceed to state the principal question. (Am. by Ord. 8156, 11-14-83; Ord. 12,671, 8-18-00)

2.26 MOTION TO RESCIND. A motion to rescind an action of the Common Council will be considered only if notice of intent to make said motion had been given at the preceding regular Council meeting. The notice of said motion shall be in writing and shall be accompanied by a copy of the appropriate legislation effectuating such rescission.

- ? <
- a) A motion to rescind without notice will be considered only in an emergency situation as determined by the presiding officer and will only be adopted by a two-thirds (2/3) vote.
 - b) A motion to rescind will not be considered after publication of the legislation sought to be rescinded.

(Am. by Ord. 8156, 11-14-83)

2.27 REPORTS AND RESOLUTIONS TO BE FILED WITH CLERK. All reports and resolutions shall be filed with the Clerk and entered on the minutes. Reports filed with the Clerk after 12:00 noon on the Friday before the regular meeting of the Common Council shall not be acted upon at that meeting, but shall be referred to the Council's next regular meeting. (Am. by Ord. 12,765, 2-27-01)

(61) 
Remove?

2.28 APPOINTMENT OF SPECIAL COMMITTEES. All special committees shall be appointed by the Mayor and confirmed by the Common Council, unless otherwise directed by the Council. (Am. by Ord. 8156, 11-14-83)

62

Definition?

See 2.05(4)

Rename section &
put 2.05(4) ~~here~~
Changes here?

2.29 CITIZENS RIGHT TO ADDRESS COMMON COUNCIL.

① Except as hereinafter set forth, any citizen shall have the right to speak on any item of business that is on the agenda for Common Council action if he/she registers to speak on that item before the item comes up for action. ② Except for informational and public hearings, speakers shall be limited to a three-minute address unless the Common Council agrees by a two-thirds (2/3) vote to extend the time.

③ Provided, that a speaker who requires an interpreter, either because of his/her limited English proficiency or because of a disability, may speak for six (6) minutes. No citizen shall be permitted to speak on petitions and communications when first introduced before the Common Council and which are scheduled to be referred and reported back at a later meeting. No person shall submit a registration or appearance form for any meeting unless that person actually attends some portion of the meeting at which the registration or appearance is submitted, or personally delivers the form at the place of the meeting within thirty (30) minutes of the scheduled starting time of the meeting. This limitation does not apply to any person who is eligible to register with the City Clerk for automatic absentee balloting under sec. 6.86(2)(a), Wis. Stats. (Am. by Ord. 8443, 10-12-84; Ord 13,129, 8-28-02; ORD-06-00076, 6-30-06)

④
There's a lot in here - perhaps put in #15
reword?

④

⑤

⑥ Add item for public comment?
Would need to amend 2.04

①
make into numbers instead of A

①
2.30 PUBLIC HEARINGS. In conducting a public hearing, the Common Council shall allow all interested parties an opportunity to speak on the subject matter of the hearing before submitting questions to any of the speakers. Each speaker is limited to five (5) minutes, unless the Common Council agrees by a 2/3 vote to extend the time provided, that a speaker who requires an interpreter, either because of his/her limited English proficiency or because of a disability, may speak for ten (10) minutes. At the beginning of the public hearing, the presiding officer shall request all subsequent speakers to remain in the Council Chambers until the conclusion of the public hearing so that they may be available for questioning by the Council members. (Am. by Ord. 11,087, 12-6-94; ORD-05-00015, 2-15-05)

/
② Not current practice

2.31 NO PERSONS ALLOWED ON COUNCIL FLOOR EXCEPT MEMBERS OF COUNCIL.

No persons except members and officers of the Council shall be allowed to come to the Council floor during the session of the Council without the permission of the presiding officer. (Am. by Ord. 8156, 11-14-83)

↓
⑥ Enforced?

2.32 ROBERTS RULES OF ORDER TO GOVERN COUNCIL. In the absence of a standing rule the Council shall be governed by Roberts Rules of Order. (Am. by Ord. 8156, 11-14-83)

2.33 TRANSACTION OF BUSINESS AT SPECIAL MEETINGS. At special meetings of the Council, no business shall be transacted but that for which the meeting shall have been called. (Am. by Ord. 8156, 11-14-83)



(b) Not enforced?
ex. Jed/Halloween/17

2.34 SUSPENSION OF RULES.

- (1) The assent of two-thirds (2/3) of all members of the Council shall be required to suspend, alter, or modify any of the rules in this Chapter. (Am. by Ord 8156, 11-14-83)

- (2) When a member moves a suspension of the rules he shall be required to state the reason to which his motion is addressed. The presiding officer shall then put the question, "Is there any objection to the suspension of the rules in accordance with the motion?" If no such objection is made, the Clerk shall record a unanimous consent to the suspension of the rules, and the presiding officer shall then proceed to state the principal question (Am. by Ord. 13,129, 8-28-02)
- Clarify 2/3 vote to charge ordinance or change rule at the meeting*

2.35 PROCEEDINGS OF COUNCIL MEETINGS.

- (1) All regular meetings of the Common Council shall be recorded electronically.
- (2) The recordings shall be protected and maintained and may only be destroyed in conformance with the procedures of Section 3.42 entitled "Public Records" of the Madison General Ordinances. (Am. by Ord. 8156, 11-14-83; Ord. 13,129, 8-28-02)
- (3) These recordings shall be considered public records subject to inspection under Section 3.42 of the Madison General Ordinances. (Am. by Ord 8156, 11-14-83)

* (69) And approved by the
Council?
If so, add to 2.04
as well

70
Number
Here?

2.36 COUNCIL PROCEEDINGS. As provided in Section 3.13 of these ordinances, the City Clerk shall be responsible for the publication, filing, indexing and safekeeping of all proceedings of the Common Council. As further provided in Section 3.42(2) of these ordinances, the City Clerk is the legal custodian of the records of the Common Council.

As required by sec. 62.09(8)(c), Wis. Stats, the Clerk shall submit all acts of the Council to the Mayor for his/her approval or disapproval.

(Cr. by Ord. 13,129, 8-28-02)

2.37 RESERVED FOR FUTURE USE. (R. by Ord. 12,581, 5-17-00)

2.38 COMMON COUNCIL CONFIRMATION HEARING. (Cr. by Ord. 4731, 9-23-74)

- (1) By resolution, the Common Council ⁷²shall ^{or reject?} confirm the appointment of a person as a City employee submitted for approval or confirmation for any compensated position, other than the positions of election officials or members of City boards, committees or commissions. (Am. by Ord. 11,617, 6-13-96; Ord. 13,203, 12-10-02)
- (2) Action on the recommendation to confirm shall take place not less than ten (10) business days after submission of the recommendation to the Common Council. If the Common Council does not act on the recommendation within twenty (20) days after the date of submission of the recommendation for confirmation, the appointee shall be deemed confirmed. (Am by Ord. 11,437, 12-4-95; Ord. 13,203, 12-10-02)
- (3) The Human Resources Director shall distribute all personnel data pertaining to such appointee, including all resumes, job applications or other information in the possession of City officials, to all members of the Common Council at least five (5) business days prior to the date for action on the recommendation to confirm. (Am. by Ord. 11,580, 5-1-96; Ord. 13,203, 12-10-02)
- (4) Any person so appointed shall be present at the designated meeting to respond to all questions directed to such appointee by members of the Common Council and shall have the right to address members of the Common Council in attendance at the such meeting. (Am. by Ord. 13,203, 12-10-02)
- (5) The Common Council may, by resolution, waive the requirements of Subsections (2) and (3) in the event of reappointment of the incumbent. However, if the Common Council does not act on the recommendation to reappoint the incumbent within twenty (20) days of the date of submission to reappoint, the incumbent shall be deemed confirmed. (Cr. by Ord. 9908, 12-13-89; Ord. 13,203, 12-10-02)

70
 Mayor
 Shall
 Call
 Special
 Meeting?
 See
 #75

73 Not current practice?
~~At least not for reappointments~~
 Never mind, see (5)

74 And if not?

75 Mayor
 required to
 Call meeting?
 How do we
 get notice?
 Should requirements
 be written here?

2.39 INFORMATIONAL HEARINGS.

The Common Council, by motion, may set any item, except those items for which a public hearing is required by operation of law, for an informational hearing to be held before the Common Council. Speakers registered to speak pursuant to Sec. 2.29 of the Madison General Ordinances shall at the informational hearing be limited to presentations of not more than five (5) minutes. Upon the conclusion of the informational hearing the item shall be referred to a subsequent meeting for consideration and no action shall be taken on the item at the time of the informational hearing unless the Common Council suspends this rule. (Am. by Ord. 8156, 11-14-83)

1
⑦⑦ And the
Public has
been
notified?

⑦⑥
Unless
needs
interpreted
then 10 mins
or if
rules are
suspend to
allow additional
time
(see language
in 2.29)

Note:
Left out
2.40
Lobbying

