

From: May, Michael
Sent: Wednesday, November 26, 2008 8:57 AM
To: ALL ALDERS; Cieslewicz, Dave
Cc: Brassler, Dean; Simon, Debra; Hustad, Patty
Subject: 2008 Year End Budget Adjustments: Office of the City Attorney

Follow Up Flag: Follow up
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Dear Alders:

Pursuant to Dean Brassler's request, this email provides further explanation of the year end adjustment to our budget. The OCA had a lateral move of \$9,300 from our Work Study funding (Acct. 51400) to our Hourly funding (Acct. 51200) in the 2008 Year End Adjustment Resolution.

Both of these accounts, along with a third account, are used to fund our law clerk or law student internship program, in which we hire law students to provide legal research and other back up to the OCA. We prefer to hire law students who are eligible for work study, since the hourly wages are then split with the UW and our budgeted amount goes further. However, we have found in the last two years that fewer and fewer law students chosen for these positions are eligible for work study. We then must pay them at the full established hourly rates, and move funds from work study to the regular hourly account. During the past year, we only had one student who was paid under work study, and only for a short period of time. All other law clerks were paid the standard hourly rate.

While it might make some sense to combine these accounts into one account for hourly funding, I think we need to retain some amount in work study funding in the event we find one or more law clerks eligible for such funding. The 2009 Budget reduced our work study funding by approximately \$4,000, which may mean that we will fund only two rather than three law clerks.

A description of the law clerk program may be found here:

<http://www.cityofmadison.com/attorney/LawStudentInternship.pdf>

I will be happy to answer any further questions.

Michael P. May
City Attorney
City of Madison
210 Martin Luther King Jr. Blvd., Rm. 401
Madison, WI 53703
608/266-4511
FAX:608/267-8715
mmay@cityofmadison.com

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