

BOARD OF HEALTH FOR MADISON AND DANE COUNTY
RESOLUTION 2025 RES-364

**AUTHORIZATION TO UPDATE LICENSED ESTABLISHMENT FEE SCHEDULES
REFLECTING A 1% INCREASE IN DATCP REIMBURSEMENT FEES**

Public Health Madison & Dane County (Public Health) proposes authorization to update the Licensed Establishment Fee Schedules to reflect a 1% increase of the State annual fees determined in Department of Agriculture, Trade and Consumer Protection (DATCP) reimbursement fees.

As an agent for the Wisconsin Department of Agriculture, Trade and Consumer Protection, Public Health is contractually required to reimburse DATCP for annual fees that are collected from licensed establishments. The State annual fees are changing from 13% in 2025 to 14% in 2026 starting April 1, 2026.

Correspondingly, Public Health Food License and General License Fee Schedules will be updated to reflect the 1% increase in State annual fees.

Per Dane County Ordinance Chapter 46.34 (1) Public Health Department license fees shall be determined by the Board of Health. County fees for permits required by Section 46.33 shall be established by the County Board and published in the Public Health Madison & Dane County Fee Schedule, which shall be publicly available at the County Clerk's Office and posted on the Department's website.

Per Madison General Ordinances 7.07(8)(g) the annual fee for the food and drink permit shall be established by the Board of Health in an amount sufficient to recover the costs incurred by the City and may be reestablished by the Board of Health as needed. City fees for permits required by the Madison General Ordinances Chapter 7 shall be published in the Public Health Madison and Dane County Fee Schedule, which shall be publicly available at the City Clerk's Office and posted on the Department's website.

NOW, THEREFORE, BE IT RESOLVED, that the annual establishment license fees shall be established by the Board of Health for Madison and Dane County and may be reestablished by the Board of Health for Madison and Dane County as needed, per MGO Ch 7 and Ch 9; and

BE IT FURTHER RESOLVED that the published Public Health Madison & Dane County license fee schedules for the annual establishment license fees be publicly available at the City Clerk's Office and posted on the Department's website; and

BE IT FURTHER RESOLVED, that the Board of Health for Madison and Dane County on behalf of Public Health Madison & Dane County authorizes approval of the 1% increase to Public Health DATCP Reimbursement Fees, effective April 1, 2026; and

BE IT FURTHER RESOLVED, that the Fee Schedule for licensing, inspections and permits of licensed establishments in Dane County be determined by the Board of Health, and established by the County Board per DCO Ch 46.34 (1); and

BE IT FURTHER RESOLVED that the Dane County Board of Supervisors authorizes approval of the 1% increase to the Public Health DATCP Reimbursement Fees; and

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BE IT FINALLY RESOLVED that the Dane County Board of Supervisors does hereby establish the above-mentioned Public Health DATCP Reimbursement Fee Schedules effective April 1, 2026.

Drafted by: Bonnie Armstrong, Stefanie Moccero, and Adrienne Bonow
Introduced: 05Mar2026