



# City of Madison Meeting Minutes

City of Madison  
Madison, WI 53703  
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## BOARD OF HEALTH FOR MADISON AND DANE COUNTY

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Thursday, November 3, 2005

7:00 AM

SMHFC-Harambee, 2202 S. Park St.,  
Room 310

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**Persons requiring an interpreter, materials in alternate formats or other accommodations to access these meetings are encouraged to contact the Health**

I. Call to Order

*Chairperson, Dr. Alan I. Schwartzstein, called the meeting to order at 7:07 AM*

**Present:** Ald. Judy K. Olson, County Supervisor Jeff Kostelic, Susan J. Zahner, Judith M. Wilcox, Mark Miller, Bill Sonzogni and Alan I. Schwartzstein

**Excused:** Linda D. Oakley

*Others present: Janet Piraino, Lynn Green, Dr. Kathryn Vedder, Leslie Hamilton, Michael May, Roger Goodwin, Travis Myren, Brad Wirtz, Cheryl Dell'Accio, Susan Jensen, Helen Bridwell, Mark Dudzik, Pamela McGranahan, Chris Palmer, Pat Carlson, Susan Webb-Lukomski, Ruby Dow, Susan Wildrick, Diane Love, David Caes, Delora Malmstadt, Alice Meyer, Nina Buske, Cheryl Levendoski, Bonnie Lincicum, Julie Patefield Halvorsen, Jim Clark, Muriel Nagle, Tommye Schneider, Patricia Frazak and Dr. Thomas Schlenker*

II. Public Comment - 5 minute limit per speaker

*None*

III. Approval of the Minutes of October 20, 2005

*Minutes approved unanimously with the following change: page 3 - New Business: Item "C" follows "B"; under Item "C" - delete "c."*

IV. Chair's Report - 5 minutes - The Chair will report on activities since the last meeting. No action will be taken.

*Chair announced the annual business meeting of WI Association of Local Health Departments on Friday, November 11, 2005, in Stevens Point; sought and received approval to: (a) Move to presentations at 7:45 AM; and, (b) Discuss New Business (Agenda Item VII) before Unfinished Business (Agenda Item VI); and introduced Dr. Thomas Schlenker, who has been chosen by the Mayor and County Executive as Director of the Madison and Dane County Department of Public Health. His selection is still pending contract approval by both legislative bodies.*

V. Reports and Possible Action of Standing and Special Committees - 10 minutes

*Transition Committee - Dr. Susan Zahner reported that PH staff completed four of six presentations and some common themes are emerging. Complimented staff regarding the amount and quality of collaboration and communication. Communicable Disease and Chronic Disease Prevention and Control Planning will be presented on November 9, 2005.*

*Budget Committee - Jeff Kostelic reported that committee met on October 25, 2005. A \$6,000 budget package was developed. It identifies tangible and real need, including dues for membership in WALHDAB and WPHA and money to send two BOH members to the annual conferences of these two organizations; and, two 1-day retreats. Judy Wilcox identified the potential need for consultation regarding significant labor relations issues. Ald. Judy Olson and the Mayor's chief of Staff, Janet Piraino, mentioned that (a) the City's budget recognizes the BOH as a possible/probable body to seek funds and that there is a contingency fund; and, (2) Although a joint City-County budget is desirable and the inter-governmental agreement addresses a 50-50 split of costs with the County, the City and County have two different budget processes and no separate appropriation line for a Board. But - funding is available.*

*By Laws Committee - Chairperson, Dr. Alan I. Schwartzstein signed the By Laws approved at the October 20th Board of Health meeting. Committee will meet only once more. Leslie Hamilton and Michael May were thanked for their work in developing the by-laws.*

VI. Unfinished Business - 60 minutes

*A. Attorneys May and Hamilton distributed a MEMORANDUM regarding the BOHMDC - Approval of Grants, Contract, and Budget Changes under Existing IGA (Dated 11-3-2005).*

*Decision: Review and be prepared to act on it at the BOH meeting on 11-17-2005.*

*B. Roger Goodwin, Travis Myren and Brad Wirtz reviewed significant structural alternatives and the collective bargaining process and options for employees of the new Madison and Dane County PH Department. Mr. Goodwin, Myren and Wirtz were thanked for their work. Chairperson Schwartzstein assured all present that there will be opportunities in the future for input from staff (represented and non-represented), the public, the appropriate city and county executives/officials, and the relevant state level organization representing public governmental entities.*

*Decision: The BOH members unanimously approved setting a ninety (90) day goal for deciding on a recommended organizational structure. The Executive Committee was directed to further explore the options and report back to the Board. Identified was the need for (a) consult with the new Unified PH Director; (b) eventual formation of a Personnel Committee; (c) research of other City-County Health Department employment models (e.g. Montgomery County, Maryland; Indianapolis/Marion County Health Departments); (d) assuring that all stakeholders (e.g., staff, the public; city and county executives/legislatures) have an opportunity to provide input prior to the final decision; and, (e) assurance that decisions reflect what's best for serving the people of Dane County, for public health, and for assuring a competent PH workforce.*

*C. 2006 BOH meeting schedule*

*Decision: BOH members unanimously approved meeting on the 3rd Thursday of the month for ninety (90) minutes beginning at 5:30 PM during 2006. The 1st Thursday of the month shall be reserved as a "backup" meeting date.*

*D. Election of Second Vice Chair*

*Decision: Judy Wilcox and Bill Sonzogni moved and seconded the nomination of Mark Miller as the 2nd Vice Chair of the BOHMDC. Motion approved unanimously.*

*E. Referral from Common Council - Resolution #02077*

*Chairperson Schwartzstein announced that 1-2 dates will be set for public hearings.*

Creating Section 3.57 entitled "Mandatory Minimum Sick Leave" of the Madison General Ordinances to require employers in the City of Madison to provide sick leave benefits to employees.

VII. New Business - 10 minutes

*The Board unanimously agreed that it wants to review and take action on all resolutions individually.*

*Decisions: MDPH resolutions #02251 and #02250 were unanimously approved as written. Resolution # 2005-08 was unanimously approved with a friendly amendment of the "BE IT RESOLVED" CLAUSE by Attorney Michael May so it reads: "On behalf of the Madison Department of Public Health, BE IT RESOLVED that the Chair of the Board of Health of Madison and Dane County is...." These three (3) resolutions will be referred back to the Madison Common Council for its November 8th meeting.*

*Discussion regarding "action to support hiring decision of single director" was deferred to a future meeting of the Board of Health.*

Authorizing the Madison Department of Public Health to accept reimbursement of up to \$68,150 from the State of Wisconsin Department of Workforce Development for services to refugees, and authorizing the Mayor and City Clerk to sign for the City.

**This matter was Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed.**

**Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES**

Authorizing the Madison Department of Public Health to accept up to \$474,800 from the Wisconsin Department of Health and Family Services (WDHFS) Division of Public Health to be utilized by the Women, Infants and Children Nutrition Program during the period of January 1, 2006 through December 31, 2006, and authorizing the Mayor and City Clerk to sign for the City.

**This matter was Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES. The motion passed.**

**Return to Lead with the Recommendation for Approval to the BOARD OF ESTIMATES**

VIII. Adjourn

*The meeting was adjourned at 8:35 a.m.*