



# City of Madison

City of Madison  
Madison, WI 53703  
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## Master

**File Number: 10059**

<b>File ID:</b> 10059	<b>File Type:</b> Resolution	<b>Status:</b> Items Referred
<b>Version:</b> 1	<b>Reference:</b>	<b>Controlling Body:</b> BOARD OF ESTIMATES
<b>Lead Referral:</b> BOARD OF ESTIMATES		<b>File Created Date :</b> 04/17/2008
<b>File Name:</b> Fund the position of Clerk's Office Coordinator		<b>Final Action:</b>

**Title:** Amending the 2008 Adopted Operating Budgets of the PCED Community Development Division and the City Clerk's Office to transfer \$27,500 in unspent salary and benefits expense in order to fund the position of Clerk's Office Coordinator as of July 1, 2008.

**Notes:**

**CC Agenda Date:** 04/22/2008

**Agenda Number:** 8.

**Sponsors:** David J. Cieslewicz, Marsha A. Rummel, Michael E. Verveer, Michael Schumacher, Satya V. Rhodes Conway, Joseph R. Clausius, Judy Compton, Robbie Webber, Mark Clear, Brian L. Solomon and Eli Judge

**Enactment Date:**

**Attachments:**

**Enactment Number:**

**Author:**

**Hearing Date:**

**Entered by:** pwilliamson@cityofmadison.com

**Published Date:**

### History of Legislative File

Ver- sion:	Acting Body:	Date:	Action:	Sent To:	Due Date:	Return Date:	Result:
1	Mayor's Office	04/17/2008	Referred for Introduction				
	<b>Action Text:</b>		This Resolution was Referred for Introduction				
	<b>Notes:</b>	Board of Estimates					
1	COMMON COUNCIL	04/22/2008	Refer	BOARD OF ESTIMATES			
	<b>Action Text:</b>	This Resolution was Refer to the BOARD OF ESTIMATES					
	<b>Notes:</b>						
1	BOARD OF ESTIMATES	04/28/2008					
	<b>Notes:</b>						

### Text of Legislative File 10059

**Fiscal Note**

There is no net effect on total City expenditures, as \$27,500 in anticipated savings from the Community Development Division will be transferred to the Clerk's Office.

**Title**

Amending the 2008 Adopted Operating Budgets of the PCED Community Development Division and the City Clerk's Office to transfer \$27,500 in unspent salary and benefits expense in order to fund the position of Clerk's Office Coordinator as of July 1, 2008.

**Body**

WHEREAS, the administration of our elections changed considerably with the implementation of the federal Help America Vote Act; and

WHEREAS, the federally required Statewide Voter Registration System has placed additional administrative demands on the City Clerk; and

WHEREAS, the Clerk's Office has made polling place accessibility a top priority; and

WHEREAS, the City of Madison anticipates a voter turnout greater than 80 percent for the November 4, 2008, Presidential Election; and

WHEREAS, the Clerk's Office will extend its hours this fall to accommodate up to 30,000 absentee voters; and

WHEREAS, the City Clerk will train up to 1,800 Election Officials the week before the Presidential Election; and

WHEREAS, hiring a Clerk's Office Coordinator would greatly improve continuity of operations in the City Clerks Office and help ensure an efficient election experience for Madison voters; and

WHEREAS, the Clerk's Office Coordinator position is responsible for processing lobbyist registrations, the number of which has nearly doubled since 2001; and

WHEREAS, additional oversight will be needed as the Clerk's Office assumes responsibility for all Dane County Health licensing this spring; and

WHEREAS, hiring a Clerk's Office Coordinator would significantly reduce the turn-around time for research requested by the public and other city agencies; and

WHEREAS, the Clerk's Office Coordinator position has been a critical position in the Clerk's Office but has been left vacant since April 2006 due to fiscal constraints; and

WHEREAS, a delay in the hiring of a Community Development Director has resulted in savings of approximately \$27,500, which would offset the cost of a Clerk's Office Coordinator for half a year;

NOW, THEREFORE, BE IT RESOLVED that: the Common Council authorize the filling of a currently vacant Clerk's Office Coordinator position (Compensation Group 18, Range 06) in the Office of the City Clerk effective July 1, 2008; and

BE IT ALSO RESOLVED that the 2008 Adopted Operating Budgets of the City Clerk and the PCED Community Development Division (CDD) be amended to effectively transfer \$27,500 from salary and benefit expense savings from CDD to the Clerk's Office, as follows:

GN01-51100-272000	(CDD salary)	(\$20,000)
GN01-52000-272000	(CDD benefits)	(\$ 7,500)

*Master Continued (10059)*

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GN01-51100-452000	(Clerk salary)	\$20,000
GN01-52000-452000	(Clerk benefits)	\$ 7,500