

## Meeting Minutes - Approved BOARD OF HEALTH FOR MADISON AND DANE COUNTY

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Thursday, September 18, 2008

5:30 PM

119 E. Olin Ave.  
Water Utility Offices

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### 1. CALL TO ORDER / ROLL CALL

**Present:** 5 -

Susan J. Zahner; Judith M. Wilcox; Lori Kay; William C. Sonzogni and  
Linda D. Oakley

**Excused:** 3 -

Alan I. Schwartzstein; Lauren Cnare and Donna Vogel

OTHERS PRESENT: Thomas Schlenker, David Caes, Patricia Frazak, Tommye Schneider,  
Jeff Golden, Janet Piraino, Pamela Abel

### 2. APPROVAL OF MINUTES

A motion was made by Sonzogni, seconded by Wilcox, to Approve the  
Minutes. The motion passed by voice vote/other.

### 3. PUBLIC COMMENT - 5 minute limit per speaker - NONE

#### REPORTS

### 4. Chair - 5 minutes

[11997](#)

Chair's Report

**Attachments:** [Chairs report.pdf](#)

**This Miscellaneous was Accept**

The National Association of Local Boards of Health sent one ballot for their upcoming  
election of officers. Only one race is contested. The information on the candidates was  
passed around to Board members. Zahner will place the one vote on behalf of the Board.

### 5. Director Report - 10 minutes

Schlenker has been busy presenting the infant mortality investigation, which included the following; a poster session presentation at the National Association of City County Health Officials, a press conference including the Mayor and County Executive, a presentation to the University of Wisconsin Department of Pediatrics, and at a meeting of the collaboration group (MERC). His next step is to write up the findings and publish them in the Morbidity and Mortality Weekly Report, which is prepared by the CDC.

Some budget issues were discussed in a recent meeting of the Mayor and County Executive and it appears they want the budget supplemental requests put back in to our budget. He met with the Comptroller and Controller today to discuss the remaining issues. They will present a workable product to the Mayor and County Executive who meet again next week. The plan is to have the City Board of Estimates and County Personnel and Finance meet together on October 13, to look at the public health budget together.

Environmental Health Division - 5 minutes - Tommye Schneider

Schneider reports related to the division space issue, plans are being drawn for 1 Fen Oak but enough space is still a question. The issue with Information Technology has been resolved, with the option of going wireless. She will be interviewing for the Preparedness Coordinator next week. She announced a few of the things being worked on relative to emergency preparedness. 1. An antiviral distribution plan, required by the state. 2. Plans for emergency evacuation of special populations (those unable to evacuate on their own). 3. Developing a plan for animal evacuation. Schneider plans to update the Board in more detail at a future meeting. Plans continue toward a state smoke free law, possibly by next year. The County Board votes tonight on a smoke free ordinance in unincorporated areas of Dane County. Together with Supervisor Tom Stoebig, we are looking at ways to raise program revenue for animal services. One idea is to license dogs in Dane County and create a uniform process for doing so in outlying communities. There was only one RFP bid for animal impoundment services and that was by the Humane Society. Bargaining with AFSCME continues, and although parties are close to going to arbitration, the mediator is working hard so that does not happen.

**7. Population Health and Family Health Divisions - 5 minutes - Patricia Frazak**

Frazak presented the department budget to the County Board in the director's absence. She then distributed the article from the newspaper where she was quoted. Wilcox provided testimony on behalf of the Board. Also testifying were staff member Maureen Oostdik and a customer of Access Community Health Center. Several supervisors requested additional information about the supplemental funding. There was a press release today announcing 52 cases of shigellosis, which is above the normal number for a year. There are five new cases this year of people with active TB. This can be a big drain on resources, some times up to \$200,000 per case.

**8. Operations Division - 5 minutes - David Caes**

Caes is cautiously optimistic about the budget. There were no capital budget amendments for public health. The request to remodel the fifth floor to add third floor staff was removed from the Facilities Management budget. The Controller reported to staff that health premiums came in lower (7% versus 13%), which represents a savings of \$56,000. It looks as if the \$70,000 from Lakes and Watershed will not make it in the County Executive budget. It appears from the controllers meeting today end of year surplus is \$250,000-\$270,000, largely due to salary savings. It may be possible to fund the 2009 service cuts and transition costs.

**STANDING AND SPECIAL COMMITTEES - 5 minutes**

**9. Executive - Zahner - Meeting Held 9-9-08**

11998 Board of Health Executive Committee Minutes from September 9, 2008 Meeting

Attachments: [9 9 08 Executive Committee meeting minutes.pdf](#)

**This Miscellaneous was Accept**

12000 Talking Points on Public Health Budget

Attachments: [Board talking points 2009 department budget.pdf](#)

**This Miscellaneous was Accept**

The IGA is silent on whether the Board should follow the city or county ethics code. The Executive Committee decided to ask Dave Gault from Corporation Counsel to provide a short side-by-side analysis so we can make a more informed decision. The committee also drafted budget talking points, to be used to advocate for the department budget. Let Zahner know if you have any comments or suggestions about the talking points.

**10. Budget - Wilcox - No Report**

**11. Bylaws - Wilcox - No Report**

**12. Administrative Hearing - Schwartzstein - No Report**

**13. Personnel - Oakley - No Report**

**OLD BUSINESS - 10 minutes**

**14. 2009 Budget**

**14.a. Upcoming Opportunities for Board to Advocate for the Department 2009 Budget - ACTION**

One key budget meeting where Board members could attend to advocate is an October 13 joint meeting of City Board of Estimates and County Personnel and Finance. Other meeting dates have not been set. Zahner said she would look to staff to suggest where Board members are needed to advocate for the department.

**15. [11681](#) #2008-14 Board Resolution Replacement of Laboratory Equipment**

**Attachments:** [Board Resolution 2008 14 Replace Lab Equipment.pdf](#)

**A motion was made by Kay, seconded by Wilcox, to Grant Final Approval by the Board of Health. The motion passed by voice vote/other.**

**NEW BUSINESS - 10 minutes**

**City Common Council Referral - ACTION**

**16. [11643](#) Amending Sections 7.01, 7.02, 7.05, 7.085, and 7.44 of the Madison General Ordinances to create uniformity with the IGA, repealing and recreating Sec. 7.03 to establish definitions for the Chapter, repealing and creating Sec. 7.04 to establish appeal procedures for humane officer abatement orders, amending Sec. 7.06 to remove reference to the Madison General Hospital, and amending Sec. 7.29 to permit a humane officer to enforce the ordinance.**

**A motion was made by Wilcox, seconded by Kay, to RECOMMEND TO COUNCIL TO ADOPT - REPORT OF OFFICER. The motion passed by voice vote/other.**

This was drafted by the City Attorney to do ordinance housekeeping.

**17. Board Meeting Schedule for Remainder of 2008 and Draft Schedule for 2009 - ACTION**

**[11999](#) Draft Board of Health Meeting Schedule for 2009**

**Attachments:** [Proposed 2009 meeting dates.pdf](#)

**This Miscellaneous was Discuss and continue**

There was discussion about changing the meeting time to 5:00. This will be on the agenda for discussion again next month.

**18. ADJOURNMENT - The meeting was adjourned at 6:32 p.m.**

