

MEMORANDUM OF UNDERSTANDING  
BY AND BETWEEN  
CITY OF MADISON, TRANSIT  
AND  
TEAMSTER UNION LOCAL NO. 695

The City of Madison, Department of Transportation, Transit Division (hereinafter, 'the Employer') and Teamster Union Local No. 695 (hereinafter, 'the Union') are Parties to a Collective Bargaining Agreement which agreement recognizes the Union as the exclusive bargaining representative for all mass transit operators, office employees and garage personnel.

The Union and Employer have reached the following agreement concerning the position of Transit Operations Office Coordinator:

The Transit Operations Office Coordinator currently performs payroll duties such as verifying the accuracy and completeness of timesheets by verifying vacation, floating holiday, comp time usage, making adjustments to sick leave balances, and responding to inquiries regarding payroll information. In an effort to centralize payroll and a need for additional Operations administrative support, a new position description was drafted with the elimination of payroll processing and the addition of operations administrative tasks. Human Resources completed a study of the position and found that the new position description for the Transit Operations Office Coordinator more closely aligns with the City's Administrative Clerk position in Local 60 in Range 9 of the City's compensation plan. This is due to the objective level clerical work that the position is expected to perform. The Transit Operations Office Coordinator currently is in CG42, Range 6 and it is HR's recommendation that the position be moved to CG42, Range 9.

Certain terms and conditions of the executed Labor Agreement between City of Madison, Department of Transportation, Transit Division, and Teamsters Union Local No. 695, March 10, 2011- March 9, 2014, in part provide for the following:

ADDENDUM A

BI-WEEKLY BASE RATE SALARY FOR COMPENSATION GROUP 42

- RANGE 6
  - TRANSIT OPERATIONS OFFICE COORDINATOR

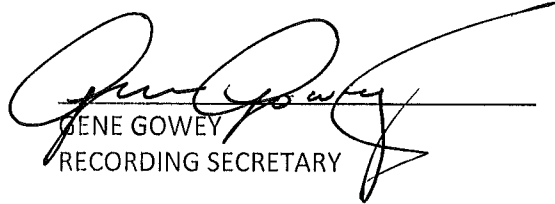
THEREFORE, as per Article 7 section 2 of the current labor agreement, the Employer and the Union have agreed to enter into this agreement on a non-precedent basis without adverse impact upon the terms or conditions of the current Collective Bargaining Agreement and to the general application of said Agreement. And, therefore, this agreement exists only to adopt the draft position description as final and appropriately reclassify the position of Transit Operations Office Coordinator into Range 9 of CG 42 and cannot be used to express that either the Employer or the Union have, by their willingness to execute this document, agreed or implied to agree to a material change to a term or condition of the Collective Bargaining Agreement.

NOW, THEREFORE, the Union and Employer agree to reclassify the position of Transit Operations Coordinator from Range 6 to Range 9 of Compensation Group 42 and adopt the

draft position description with the elimination of payroll duties and the addition of Operations office support as the final position description.

Agreed to 11<sup>th</sup> day of December, 2014 and tentative pending January 2015 Board of Estimates approval.

FOR THE UNION  
TEAMSTERS UNION LOCAL NO 695

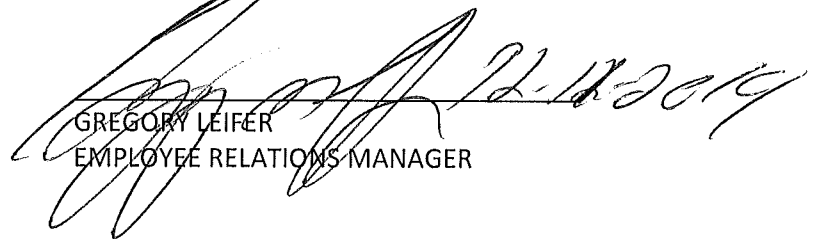


GENE GOWEY  
RECORDING SECRETARY

FOR THE CITY AND  
MADISON METRO TRANSIT SYSTEM



CHARLES KAMP  
TRANSIT GENERAL MANAGER



GREGORY LEIFER  
EMPLOYEE RELATIONS MANAGER