



Madison Parks Division

210 Martin Luther King, Jr. Blvd., Room 104
PO Box 2987
Madison, WI 53701-2987
608-266-4711 • cityofmadison.com/parks



September 23, 2015

Dear Mall Maintenance Service Area Property Owner:

Enclosed is the notice for Special Charges for Mall Maintenance service for the period of September 1, 2014 to August 31, 2015. Mall Maintenance services are supported by a combination of special charges to property owners and the City tax levy. Charges are billed "in arrears" (after the fact), and based on actual expenditures for the past year of service. Madison Parks continues to strive towards providing the best possible maintenance for the district while focusing on controlling costs to the property owners.

Also enclosed is a service area map that provides a guide to the street frontages that are serviced as a part of the special charges district. The covered serviced areas receive the following services:

- Sidewalk Snow and Ice Removal on serviced frontages (see enclosed map). Snow removal from the street is managed by the Streets Division. Snow removal from sidewalks that are not on serviced frontages is the responsibility of the property owners.
- Daily trash collection from public receptacles, recycling and leaf/debris collection as needed. For more information see the back side of this letter. (Sidewalk snow removal is a priority during winter storms.) Enclosed please find a document providing insight into how the trash and recycling program on the Mall/Concourse is operated.
- Bus shelter cleaning with power washing as required and route sign maintenance.
- Seasonal banner change on State Street and Capitol Square.
- Turf and Landscape Maintenance – Mowing/trimming, fertilization, and irrigation of Square and State Street grass islands, in addition to Lisa Link Peace Park. Assist Olbrich Botanical Gardens and the Business Improvement District with the annual flower planting program.
- Hardscape Maintenance – sweeping walks, power washing seating areas as needed, graffiti and residue removal, and installing/removing benches/bike racks/refuse containers as required.
- Landscape planting and maintenance program for service area planting beds. Mall Maintenance staff continues to work with Olbrich Gardens staff and hired landscape professionals to work towards solutions for the planting beds located within the district.
- Maintenance and cleaning of the visitor center.
- Sidewalk washing program for removing residue and gum through power washing. 2014 is the first year for this program, and approximately half of the walks will be completed on a yearly basis.

Mall Maintenance Contacts:

For specific questions about fees and billing, contact:

David Albino, Parks Financial & Administrative Services Coordinator
1 608 266 4214 or DAlbino@cityofmadison.com

If you have any questions about services contact either:

Mark Kiesow, Mall Concourse Foreman
1 608 266-6031 or MKiesow@cityofmadison.com

Lisa Laschinger, Central Parks Supervisor
1 608 266-9214 or LLaschinger@cityofmadison.com

Or visit <http://www.cityofmadison.com/parks/services/mallmaintenance>.

Sincerely,

David Albino

Parks Financial & Administrative Services Coordinator