



CITY OF MADISON • FINANCE DEPARTMENT • PURCHASING SERVICES

Non-Competitive Selection Request

Date: 04/14/2023

Requisition Number: (8 characters)

Requestor Name: Jessica Price

Requestor Phone Number: 608 267 1992

Requestor Email: jprice2@cityofmadison.com

Fund: 1400 CAPITAL PROJECT

Agency: 19 MAYOR

- Major:
- 53*** Supplies/Goods
 - 541** Utilities
 - 542** Building/Facility Maintenance/Repair
 - 543** Software/Equipment Maintenance/Repair
 - 544** Public Works Maintenance/Repair
 - 545** Training/HR-Related Services
 - 546** Consulting/Professional Services
 - 548** Grants/Loans/Insurance/Other Services

Total Purchase Amount: \$50,000.01

Vendor Name: Latino Health Council

Product/Service Description: Services to support implementation of the EPA Air Quality Monitoring for ...

\$50,000 and UNDER
This form will be sent to the Purchasing Supervisor for review.

OVER \$50,000
Complete this form and draft a resolution using the sample resolutions provided by the City Attorney to your Budget Analyst. **Your resolution will not be added to the Finance Committee agenda without this form.**

Check the box(es) for the exception criteria you feel are applicable:

- 1. Public exigency (emergency) will not permit the delay incident to advertising or other competitive processes.
- 2. The services or goods required are available from only one person or firm (i.e., **true** sole source).
- 3. The services are for professional services to be provided by attorneys.
- 4. The services are to be rendered by a university, college, or other educational institution.
- 5. No acceptable bids have been received after formal advertising.
- 6. Service fees are established by law or professional code.

7. A particular consultant has provided services to the City on a similar or continuing project in the recent past, and it would be economical to the City on the basis of time and money to retain the same consultant.

8. Otherwise authorized by law, rule, resolution, or regulation. Explain:

If procurement is being paid with Federal or State grant funds, the vendor was identified by name in the approved Grant Application. (OPTIONAL)

REASON FOR REQUEST

WHY A COMPETITIVE SELECTION PROCESS CANNOT BE USED:

Provide **detailed** explanation below. For a true sole source, provide all information to explain why this product or service can only be purchased from this vendor. For one-of-a-kind items not sold through distributors, explain the unique performance features of the product requested that are not available from any other product. For services, detail the unique qualifications this vendor possesses, or other reason(s) that meet the criteria selected above. Identify specific, measurable factors and qualifications.

The City of Madison successfully applied for funding through the U.S. EPA's Enhanced Air Quality Monitoring for Communities grant program for a project titled "Building Sensor and Community Partnership Networks for Air Quality in Madison, Wisconsin." These funds will be used to support installation of a network of air quality sensors throughout the City of Madison to identify areas experiencing particulate matter (PM) air pollution and support community engagement to provide greater awareness, education, and action to address air quality and health disparities.

The grant required inclusion of community partners, and the City of Madison worked with 4 project partners, including the Latino Health Council to develop the grant proposal. Latino Health Council was named as a community partner in the grant and is committed to their roles and actions as described in the grant proposal.

This non-competitive selection request is for the portion of the project allocated to Latino Health Council in the amount of \$50,000 to serve on the project's leadership team and implement community engagement about the air quality monitoring network and the connections between air quality and health.

The Latino Health Council is a non-profit composed of over 40 key health care related organizations and agencies throughout Madison and Dane County. LHC's mission is to promote and support the health and well-being of the Latino community through education, advocacy, consulting and networking. They engage the Latinx community in health and wellbeing through events, programming, and media, including a weekly Spanish language radio program focused on health. Vivent Health, Inc. serves as the fiscal sponsor for Latino Health Council.

Latino Health Council has partnered with other government entities, including the Wisconsin Department of Health Services, to deliver community education campaigns, programming, and support services for the Latino community in the past.

COMMENTS REGARDING PURCHASES OVER \$50,000

The City of Madison has not previously paid any money to the Latino Health Council.

Date:

Submit