

Public Safety Review Committee Budget Subcommittee Minutes
Wednesday, August 19, 1:30p.m.

Present: Mitnick, Konkel

Excused: Alder Heck

Additional Guests: Madison Police Department Captain Winter

Minutes: Konkel made a motion to approve the July 29, 2020 minutes.

Konkel and Mitnick discussed the draft budget report outline and what the final report would include.

Konkel shared thoughts on how the final report could be organized mentioning the first part could include background information from last year's budget from what they have received from Assistant Police Chief Patterson, Police Finance Manager Mawer, and City Finance Manager Larsen. In this section it was also mentioned it could have information on personnel costs which is a majority of the budget along with the breakdown of officer and detective costs. The next section Konkel shared could have the functions of the department and an outline of what would various cuts to the budget mean and share different scenarios of percentage and dollar increase or decreases. The next part could list the police department's assets and inventory and what those are. In the last section it could include a capital budget overview and context sharing the budget items for the next five years 5 years.

There was discussion on adding appendixes or links to information with what the subcommittee has been provided. There was talk about adding a lot of bullet point's verses text for easier reading. The length of the report was also discussed.

Captain Winter indicated there is a 2018 or 19 capital budget memo that has information on the discussions of the north district combined police and fire joint building to assist with questions if needed.

Konkel felt she could put all the information together in a rough draft to be further discussed at the August 25 meeting. There was discussion on the timeline and inviting the PSRC and determining a good time to hold a public meeting and felt the second week in September may work. This will be discussed further at the August 25 meeting. Konkel will work on the first draft report and send to the PSRC and Mitnick would work on organizing the report before the August 25 meeting.

There was discussion on when would the subcommittee would conclude. It was mentioned once the information is submitted to the Mayor in September the subcommittee would meet one more time to finalize with the subcommittee concluding in October.

Konkel made a motion to adjourn. The meeting adjourned at 1:55p.m.